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CITY OF MANITOWOC CLAIM FORM

CITY ATTORNEY NOTICE OF CIRCUMSTANCES (§893.80(1d)(a) Wis. Stat.) CLERKS OFFICE

NAME Pamela S. Gates TELEPHONE NUMBER 920-684-3098

ADDRESS 1618 South 23rd St. (Street) 920-860-7587

OF CLAIMANT Manitowoc, WI 54220 (City, State, Zip Code)

EMAIL (optional): gatespamela16@gmail.com

CIRCUMSTANCES OF CLAIM: Describe the circumstances of your claim below and attach additional sheets if necessary (who, what, where, when and how). For auto/property damages, attach a copy of the police report, if any; and a diagram of the accident scene including north, south, east or west. For personal injury, indicate the nature of the injury; if medical attention was given, the name of the physician/immediate care/hospital. List the names and addresses of any witnesses to the incident/accident. Give details.

Incident/Accident Information:

Date Thursday July 15th

Place 1618 South 23rd St.

Time 3:00 AM

Manitowoc

Circumstances of Claim (Attach additional sheets if necessary):

On the morning of Thursday, July 15th the storm sewers backed up and flooded my home and yard. House was surrounded with over 2 feet of water. It was over the top of the window wells which caused the water to come thru the windows and sump pump. Had 12" of water in my basement. Neighbors van on street had water up to the side mirrors. Also had 6" of water in my garage which is set back from the house. Have owned my home for 23 years and the street floods a couple of times each year this being the worst. Damage to 7 homes in my neighborhood

Witnesses (names and addresses):

Any homeowner on 1600 block of South 23rd St.

At the infrastructure meeting a couple of weeks ago I showed pictures of 6 different days street flooded!

Invoices of Pamela Gates

Manitowoc Heating (Furnace + Air Conditioner)	\$ 6825.12
Maritime Plumbing (Hot Water Heater)	-\$ 962.00
Quality Air (Air Duct cleaning)	-\$ 395.00
Garage Door Specialty (Replace safety eyes)	\$ 125.00
Pozorski Hauling (Dumpster)	-\$ 140.00
Schaus Mechanical (Check Furnace, A/C, ^{water} heater)	- 107.10
AAA Appliance (Check washer + dryer)	- 68.20
(Fridge, freezer, A/Cs) Appliance pick-up	- 80.00
Fleet Farm (Dehumidifier)	- 170.28
Menards (New Dryer vent, misc. cleaning supplies)	- 75.18
(I have copies of all bills)	<hr/> \$ 8947.88
Loss of Personal Belongings (Next Page)	?

chair
2-couches
Treadmill
Refridgerator
Freezer
Vacuum cleaner

2-Large rugs
Stereo
Shop Vac
Hunting boots
Golf shoes

Miscellaneous items

* Insurance company has not and
will not cover anything

Procedure for filing claims:

1. In most instances, a signed **Notice of Circumstances of Claim** must be served on the City within 120 days after the happening of the event giving rise to the claim or it will be barred by State Statute.
2. A **Claim** must be filed with the City Clerk, City of Manitowoc, 900 Quay Street, Manitowoc, WI 54220, containing the claimant's address and an itemized statement of the relief or damages sought. This is the bottom portion of the form entitled "Claim Form." No action will be taken until this portion is completed and submitted to the City.
3. The City Attorney and or CVMIC (the City's liability insurance carrier) will then determine if your claim should be paid, compromised or disallowed. You will be notified by letter should the City determine to pay or compromise your claim. The City Attorney has the authority to pay, settle, or disallow claims up to \$5,000. Claims exceeding \$5,000 will be reviewed by the City's Finance Committee, who will present a final recommendation to the Common Council.
4. This procedure is established by Wisconsin Statutes to provide a mechanism for persons to recover damages in the event a municipality is responsible for an incident. This procedure is also designed to protect the municipality and its taxpayers from having to pay out inappropriate and/or nuisance claims.

This document does not constitute legal advice and should not be substituted for the advice of private legal counsel. Claimants have the right to retain an attorney of their choice to assist them with filing a claim solely at their own cost and expense.

Claimants are encouraged to review Wis. Stat. § 893.80 prior to filing a claim.

CLAIM FORM (§893.80(1d)(b) Wis. Stats.)

After filing a Notice of Circumstances of claim with the City of Manitowoc you must also file a claim **itemizing** the relief sought (what you want from the City or do not want the City do to). You may file a claim at any time consistent with the applicable statute of limitations. Provide copies of any bills supporting the amount of the claim. For claims involving auto/truck/property damage, please attach two estimates. If the relief sought is non-monetary be as detailed and/or descriptive as possible.

The person signing below makes a claim against the City of Manitowoc arising out of the circumstances above-described. The claim is for relief in the form of money damages as indicated below, and non-monetary relief as follows:

Auto/truck \$ _____ Personal Injury \$ _____
 Property \$ _____ Other (specify) \$ _____

Sign and then click Submit Form button below to submit to the City Clerk's Office.

Signed *Pamela S. Gates*

SUBMIT FORM