



**CITY OF MANITOWOC**  
WISCONSIN, USA  
*www.manitowoc.org*

20-0270



To: Public Infrastructure Committee

From: Curtis Hall, Park and Recreation Division Manager

Re: Review of updated Park and Recreation Division Donation Policy

The Parks and Recreation Division receive multiple donation requests on an annual basis. The Parks and Recreation Division supports providing donations in an effort to promote Park and Recreation Division programs. The policy provided for review is an existing and staff is simply updating pricing to reflect current rates.

I recommend the PI Committee approve the proposed policy for following reasons:

1. Create a current donation policy with guidelines to allow staff to make final donation request approvals.
2. To show city support for other city dept. and local non-profit organizations.
3. Low to no cost marketing and promotion for Parks and Recreation Division Programs.