

**ORDINANCE**

An Ordinance to create Section 1.040 of the Manitowoc Municipal Code to allow for Central Count of absentee ballots for elections.

The Mayor and Common Council of the City of Manitowoc do ordain as follows:

**Section 1.** Section 1.040 is created to read as follows:

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1.040 Central Count.

- (1) Adoption of Wisconsin State Statute § 7.52. Wisconsin State Statute, § 7.52 abbreviated Wis. Stats. is hereby adopted, in its entirety by reference, as amended or renumbered from time to time, including but not limited to the specific provisions set forth in detail under (2) below.
- (2) Municipal Board of Absentee Canvassers/Procedures.
  - (a) Central canvassing of absentee ballots. Pursuant to § 7.52 and § 7.53(2m) of the Wis. Stats., the Mayor and Common Council of the City of Manitowoc hereby creates a Municipal Board of Absentee Canvassers and authorizes the centralized counting of absentee ballots on election days, in accordance with all procedures prescribed by § 7.52.
  - (b) The Municipal Board of Absentee Canvassers shall be composed of the municipal clerk, or a qualified elector of the municipality designated by the clerk, and two other qualified electors of the municipality appointed by the clerk for a term of two years commencing on January 1 of each even-number year. The clerk may appoint additional inspectors under § 7.52(1)(b), Wis. Stats., to assist the Municipal Board of Absentee Canvassers in canvassing absentee ballots under this section.
  - (c) The City of Manitowoc declares that, in lieu of canvassing absentee ballots at polling places under § 6.88 of the Wis. Stats., the Municipal Board of Absentee Canvassers shall canvass all absentee ballots at all elections held in the municipality, at Manitowoc City Hall, 900 Quay St., Manitowoc, WI 54220, or such other location designated by the Clerk and set forth in the Notice of Meeting under (d) below.
  - (d) At every election held in the City of Manitowoc following enactment of this Ordinance, the Municipal Board of Absentee Canvassers shall, any time after the opening of the polls and before 10:00 p.m. on election day, publically convene to count the absentee ballots for the City.
- (3) The municipal clerk shall give at least 48 hours' notice of any meeting of the Municipal Board of Absentee Canvassers under § 7.52(1)(a) Wis. Stats.
- (4) The municipal clerk, no later than the closing hour of the polls, shall post at his or her office and on the City's website, and shall make available to any person upon request, a statement of the number of absentee ballots that the clerk has mailed or transmitted to electors and those ballots that have been returned by the closing hour on election day. This posting shall not include the names or addresses of any electors.
- (5) The Municipal Board of Absentee Ballot Canvassers shall follow the remaining procedures prescribed under § 7.52 Wis. Stats."

**Section 2.** This ordinance shall take effect on February 19, 2020.

INTRODUCED \_\_\_\_\_ ADOPTED \_\_\_\_\_

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Justin M. Nickels, Mayor APPROVED \_\_\_\_\_

Fiscal Impact: \$4,523.00  
Funding Source: 1100-13200-511500  
Finance Director approval: SC  
Approved as to form: KMM

This ordinance was drafted by Deborah Neuser, City Clerk

**CENTRAL COUNT FOR 2020 FISCAL IMPACT**

No. of Absentees (est.)	Election Day	No. of Canvassers	Pay per Hour	Est. No. of Hours	Total	
1500	April, 2020	5	\$8.00	14	\$560.00	
600	August, 2020	3	\$8.00	7	\$168.00	
5000	November, 2020	10	\$8.00	15	\$1,200.00	
					\$1,928.00	
					\$0	
Clerk & MRK to assist end of night			\$10 each		\$100.00	
Training Board Canvassers					\$75.00	
ES & S (thumb drive)					\$2,420.00	
Rent two DS200s for Nov.						\$4,523.00
1100-13200-511500						