



City of Manitowoc

19-0037
900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Common Council

CONSENT

Monday, December 17, 2018

6:30 PM

Council Chambers

A. CALL TO ORDER

B. ROLL CALL

Alders Present: 9 - Jim Brey, Mike Howe, Scott McMeans, Eric Sitkiewitz, Lee H. Kummer, Steven Czekala, Jeremiah Novak, Todd Lotz and Mike Williams

Alders Absent: 1 - Rhienna Gabriel

C. PLEDGE OF ALLEGIANCE & INVOCATION

Rev. Dr. Matthew L. Sauer provided the invocation

D. PRESENTATIONS

18-1280 Presentation of Lakeshore Holiday Parade awards

18-1296 I Will Challenge

Moved by McMeans, seconded by Brey, that the Common Council will actively support V22. The motion carried by the following roll call vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1165 Presentation on Rental Registration

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made a part of the official record.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

18-1282 Mayor makes the following appointments: Citizens Advisory Committee: Staate Hayward for a three year term expiring June 1, 2021 (in place of E. Rappe), Katherym Feo Rodriguez for unexpired term ending June 1, 2020 (in place of G. Wallace), Jennifer Estrada for unexpired term ending June 1, 2020 (in place of E. Schultz); Library Board: Abbey Quistorf for unexpired term ending July 1, 2019 (in place of A. Myers); Committee on Aging: Re-appointment of Ruth Malzahn term expiring June 1, 2021; Zoological Board: Re-appointment of Wayne Utterstedt term expiring June 1, 2022; Crime Prevention Committee: Memphys Seizert (in place of C. Ericson, Lincoln Rep), Katherine Andrastek (in place of V. Wetenkamp), and Amy M. Lundberg (in place of J. Verhelst) for indefinite terms.

Moved by McMeans, seconded by Brey, that these Appointments be approved.
The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

H. CONSENT AGENDA

1. Removal of Consent Agenda Items

None

Approval of the Consent Agenda

Moved by McMeans, seconded by Brey, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

2. Miscellaneous

18-1286 Minutes of November 19, 2018 Common Council meeting, recommending approval and place on file.

18-1290 Communication from WI DNR relative to water main extension approvals, recommending acceptance and place on file.

18-1291 Communication from WI DNR of Public Notice of Intent to Reissue a WI Pollutant Discharge Elimination System Permit for Lakeside Foods Inc., Manitowoc Plant, 508 Jay St., Manitowoc, WI, recommending acceptance and place on file.

18-1292 Communication from Public Service Commission of Wisconsin, recommending acceptance and place on file.

18-1293 Communication from State Senator LeMahieu's office regarding the Extraordinary Session, recommending to place on file.

3. Committee of the Whole (Consent)**4. Finance Committee (Consent)**

- 18-0788** Purchase of 4 new pieces of equipment from the Perpetual Care Fund, recommendation from Public Infrastructure to approve the request consistent with Finance Committee approval, recommend to place on file.
- 18-1114** 3rd Quarter Budget Exception Report, recommend to accept and place on file.
- 18-1226** Final Audit Tax Incremental District Number Eleven (TID# 11), recommend to accept and place on file.
- 18-1227** Final Audit Tax Incremental District Number Thirteen (TID# 13), recommend to accept and place on file.
- 18-1229** Minutes of November 5, 2018 Finance Committee meeting, recommending approval and place on file.
- 18-1230** Minutes of the November 13, 2018 Finance Committee meeting, recommending approval and place on file.
- 18-1231** Minutes of the MPU Commission meeting of October 15, 2018, recommending acceptance and place on file.
- 18-1233** Request for Theatre Licenses to be granted on a calendar year, recommend to approve the request.
- 18-1234** Communication regarding Apportionment of State and County 2018 Property Taxes and Charges, recommend to accept and place on file.
- 18-1235** Petition/Application and Amended Petition/Application for Restraining Order, recommend to accept to refer to the City Attorney.
- 18-1236** Approval of downtown façade grant program, recommend to adopt the grant program.
- 18-1238** Copier Maintenance Agreement, recommend to enter into the agreement.
- 18-1250** Waiver of right of first refusal for land sale in Industrial Park, recommend to waive our right.
- 18-1284** General City Claims in the amount of \$3,258,832.07 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

- 18-1285 Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of licenses fees and meeting State Statute requirements, as detailed therein. Recommending acceptance.

5. Personnel Committee (Consent)

- 18-1225 Tuition Reimbursement Policy Revisions, recommending approval.

6. Public Infrastructure Committee (Consent)

- 18-1127 Kayak Launch Donation for Manitou Park, recommending placing on file with a donation of \$6,000.
- 18-1241 Request for a One-Way sign at the Exit from the West of the Lake Office and New Parking Lot, recommending approval of the sign
- 18-1243 Request for a driveway widening greater than 35 feet for MTM Plant at 4330 Expo Drive, recommending approval
- 18-1244 Snow Plowing Exemption for Lutheran High School around Football Field, recommending placing on file
- 18-1251 Kayak Launch near Lincoln Park Zoo off of Reed Avenue, recommending moving forward with the project and forwarding to City Attorney to draft an Agreement when ready.
- 18-1294 Report of Board of Public Works of 11/28/2018 for 2nd and Final payment of \$2,038.04 to Seiler Bros. Construction for Maritime Museum Sidewalk Replacement, WS-18-17, recommending payment.
- 18-1304 Report of Board of Public Works of 12/12/2018 for 1st and Final payment of \$14,528.00 to Fortress Fence for Red Arrow Park - Fence, recommending payment.
- 18-1305 Report of Board of Public Works of 12/12/2018 for 3rd and Final payment of \$82,599.79 to Michels Pipe Services for 2018 Re-Lining Sanitary Sewer, WU-18-7, recommending payment.

7. Public Safety Committee (Consent)

- 18-1267 Request for a street sign reference speeding in the 2400 block of Michigan Avenue, recommending to deny the request.
- 18-1268 Waiver of loud noise ordinance for a Spanish Christmas party at the Manitowoc County Expo, recommending approval.

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

18-1209 Resolution to approve adoption of the City of Manitowoc Downtown Master Plan

Moved by McMeans, seconded by Brey, that this Resolution be adopted and placed on file. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1157 Update on Acquisition of the Canadian National Peninsula

Moved by McMeans, seconded by Brey, that this Report be placed on file. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

2. Finance Committee

18-1232 Resolution establishing election official's wages for 2019.

Moved by Brey, seconded by Lotz, that this Resolution be adopted. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1297 Consideration of an Amended Initial Resolution Regarding Industrial Development Revenue Bond Financing for Red Line Plastics, LLC Project. Information with respect to the job impact of the project will be available at the time of consideration of the Amended Initial Resolution.

Moved by Brey, seconded by Lotz, that this Resolution be adopted. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1308 Loan Agreement with State Infrastructure Bank for Loan to Carferry

Moved by Brey, seconded by Lotz, that this Agreement be entered into. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1309 Loan Agreement between City and Lake Michigan Carferry for Repayment of Loan from State Infrastructure Bank

Moved by Brey, seconded by Lotz, that this Agreement be entered into. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

3. Personnel Committee

18-1218 Resolution for Bonus Pay for Community Development Employees Paul Braun and Lisa Mueller

Moved by Sitkiewitz, seconded by Czekala, that this Resolution be adopted. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1289 Resolution to backfill positions within Police, Fire, Transit departments and DPI Laborers consistent with 2019 Budget.

Moved by Sitkiewitz, seconded by Czekala, that this Resolution be adopted. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1310 Resolution to reclassify Police Training Lieutenant and Captain of Detectives positions from working 1950 hours to 2080 hours

Moved by Sitkiewitz, seconded by Czekala, that this Resolution be adopted. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

4. Public Infrastructure Committee

18-1242 Sidewalk Shoveling Violation Procedure

Moved by Kummer, seconded by Novak, to approve the new procedure to proceed without written notice. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1245 Resolution for 2019 Public Works Program

Moved by Kummer, seconded by Novak, that this Resolution be adopted. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1246 Resolution for City-Wide Sidewalk Construction and Repair

Moved by Kummer, seconded by Novak, that this Resolution be adopted. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

- 18-1247** Resolution for 2019 Seal Coating Program
- Moved by Kummer, seconded by Novak, that this Resolution be adopted. The motion carried by the following vote:
- Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams
- 18-1248** Resolution for 2019 Dust Palliatives
- Moved by Kummer, seconded by Novak, that this Resolution be adopted. The motion carried by the following vote:
- Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams
- 18-1256** Request for an Additional Alley Light at 939 North 8th Street
- Moved by Kummer, seconded by Novak, that this Request be approved so long as there is no cost for the fixture. The motion carried by the following vote:
- Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams
- 18-1260** Proposed Cemetery Fees Increase
- Moved by Kummer, seconded by Novak, to approve the proposed fee increase. The motion carried by the following vote:
- Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams
- 18-1287** Resolution to backfill Transit Manager Position and approve revised job description.
- Moved by Kummer, seconded by Novak, that this Resolution be adopted. The motion carried by the following vote:
- Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams
- 18-1288** Resolution to fill DPI Laborer and Parks Planner positions
- Moved by Kummer, seconded by Novak, that this Resolution be adopted. The motion carried by the following vote:
- Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams
- 18-1295** Agreement between the City of Manitowoc and the Aging & Disability Resource Center of the Lakeshore Senior Nutrition Program regarding the dining site.
- Moved by Kummer, seconded by Novak, that this Agreement be entered into. The motion carried by the following vote:
- Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams
- 18-1298** Resolution to apply for a WI DNR Grant for Recreational Boating Facilities.
- Moved by Kummer, seconded by Novak, that this Resolution be adopted. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1299 Resolution to install and maintain one, non-ornamental, 100 Watt, open-bottom style, high pressure sodium, street light in the alley way behind 939 N. 8th St.

Moved by Kummer, seconded by Novak, that this Resolution be adopted. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1300 Maintenance agreement between the City of Manitowoc and Grow it Forward, Inc. for use of City Parkland.

Moved by Kummer, seconded by Novak, that this Agreement be entered into. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1306 Maintenance Agreement between the City of Manitowoc and Manitowoc Youth Baseball Softball Ltd. for use of Softball and Baseball Fields

Moved by Kummer, seconded by Novak, that this Agreement be entered into. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

18-1307 Ordinance to abolish the Wastewater Treatment Facility (WWTF) Board and vest management authority of the WWTF in Manitowoc Public Utilities

Moved by Kummer, seconded by Novak, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

5. Public Safety Committee

6. Plan Commission

J. OTHER BUSINESS

K. ADJOURN

Moved by McMeans, seconded by Brey, that this meeting be adjourned at 7:24 p.m. The motion carried by the following vote:

Aye: 9 - Brey, Howe, McMeans, Sitkiewitz, Kummer, Czekala, Novak, Lotz and Williams

**Deborah Neuser
City Clerk**