



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Monday, August 3, 2026

5:30 PM

Council Chambers / Virtual (via Zoom)

1. Call to Order

2. Roll Call

Present: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

3. Public Comment

Finance Chair Alderperson Sitkiewitz declared the meeting open for public comment. In accordance with policy, the public comment portion of the meeting is not made part of the official record.

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

Approval of the Consent Agenda

Moved by Reckelberg, seconded by Schlei, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

[26-0684](#) Minutes of July 6, 2026 Finance Committee meeting, recommending approval and place on file

Attachments: [7-6-2026 Finance Committee Minutes](#)

[26-0685](#) 2nd Quarter Capital Allocation Working Group (CAWG) Request Log Report, recommending approval and place on file

Attachments: [Q2 2026 Log of CAWG Requests](#)

[26-0686](#) 2nd Qtr. 2026 Internal Controls To Prevent and Detect Fraud Report; recommending approval and place on file

Attachments: [2026 02 Check List for Finance Committee](#)

[26-0687](#) 2nd Qtr. 2026 Investment Report; recommending approval and place on file

Attachments: [Q2 2026 Investment Reconciliation](#)

[26-0688](#) Report out of City and MPU Telephone System RFP Results

Attachments: [Inter-Office Memo Phone System 2026](#)

5. Discussion and Action Items

[26-0689](#) 2nd Qtr. 2026 Claims Report from City Attorney's Office

Attachments: [Quarter 2 2026 Claim Report to Finance Committee](#)

Moved by Reckelberg, seconded by Schlei, that this Report be placed on file. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

[26-0690](#) 2nd Qtr. 2026 Budget Exception Report

Attachments: [Q2 2026 Budget Exception Report](#)

Moved by Reckelberg, seconded by Dunbar, that this Report be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

[26-0691](#) Application of "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage License (TAV-2641A), Green Street F&S LLC, 1801 S. 10th St.

Attachments: [TAV-2641A](#)

Moved by Reckelberg, seconded by Schlei, that this Application be approved. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

[26-0692](#) Hecker/Viebahn Agricultural Land Lease Renewal with Charmwood Farms for term of April 1, 2026 - March 31, 2031

Attachments: [Charmwood Land Lease Renewal - Finance Overview per CD](#)
[Charmwood Farms Lease](#)
[Charmwood Farms Amendment #1](#)

Moved by Reckelberg, seconded by Schlei, that this Agreement be approved as presented. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

[26-0698](#) Scope of Engagement Re: Proposed Issuance of \$5,637,072 City of Manitowoc ("City") Taxable Private LSL Replacement Revenue Bonds, Series 2026 (Safe Drinking Water Loan; Project 5191-21)

Attachments: [Manitowoc, C of - 26 SDW LSL - Scope of Engagement](#)

Moved by Reckelberg, seconded by Schlei, that this Agreement be approved as presented. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

[26-0699](#) Resolution to Authorize the Issuance and Sale Up to \$5,637,072 Taxable Private LSL Replacement Loan Program Revenue Bonds, Series 2026, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related Financial Assistance Agreement

Attachments: [Manitowoc, C of - 26 SDW - Resolution](#)
[Manitowoc LSL Project 5191-21 Financial Assistance Agreement](#)

Moved by Reckelberg, seconded by Brey, that this Resolution be approved as presented. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

[26-0693](#) Discussion of the 2027 Budget and Requests of the Mayor from the Finance Committee

Attachments: [2027 Budget Ideas Email from Mayor to Council](#)

This Item was discussed.

6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

The specific subject matter that may be considered in closed session is:

[26-0695](#) One Year Operator's License Application (#OP1-26007) for E. Whatley

Attachments: [OP1-26007 EW](#)

[26-0696](#) Two Year Operator's License Application (#260211) for M. Malczewski

Attachments: [2YR 260211 MM](#)

[26-0697](#) One Year Operator's License Application (#OP1-26010) for I. Reyes

Attachments: [OP1-26010 IR](#)

Moved by Reckelberg, seconded by Schlei, that this meeting be convened in closed session. The motion carried by the following roll call vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

7. Reconvene In Open Session

Moved by Reckelberg, seconded by Schlei, that this meeting be reconvened in open session. The motion carried by the following roll call vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

[26-0695](#) One Year Operator's License Application (#OP1-26007) for E. Whatley

Attachments: [OP1-26007 EW](#)

Moved by Reckelberg, seconded by Schlei, to recommend approval of the license pursuant to WI State Statute 111.335. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

[26-0696](#) Two Year Operator's License Application (#260211) for M. Malczewski

Attachments: [2YR 260211 MM](#)

Moved by Reckelberg, seconded by Schlei, to recommend approval of the license pursuant to WI State Statute 111.335. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

[26-0697](#) One Year Operator's License Application (#OP1-26010) for I. Reyes

Attachments: [OP1-26010 IR](#)

Moved by Reckelberg, seconded by Schlei, to recommend approval of the license pursuant to WI State Statute 111.335. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey

[26-0694](#) Discussion on September Finance Committee Meeting Date

Attachments: [Memo - September 2026 Finance Meeting Date](#)

This Action Item was discussed. Tentative date for September's Finance Committee meeting will be Tuesday, September 8th.

8. Adjournment

Moved by Schlei, seconded by Reckelberg, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Reckelberg, Schlei, Dunbar and Brey