



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, May 2, 2023

5:30 PM

Council Chambers

Meeting also available via Remote Conferencing-Software
(Zoom)

1. Call to Order

2. Roll Call

Present: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

3. Public Comment

No comment from the public

4. Consent Agenda

[23-0372](#)

Minutes of April 4, 2023 Finance Committee meeting, recommending approval and place on file

Attachments: [4-4-2023 Finance Minutes](#)

A motion was made by Member Eric Sitkiewitz, seconded by Alderperson Steven Czekala, that these Report was approved.. The motion carried by the following vote:

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

5. Discussion and Action Items

[23-0393](#)

Discussion on staff recommendation regarding Wheel Tax Ordinance; recommending to place on file

Attachments: [MCC - Wheel Tax - Section 23.200 Motor Vehicle Registration Fee](#)

Moved by Sitkiewitz, seconded by Reckelberg, that this request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0248](#) Citizen request for wheel tax reimbursement; recommending to deny the request

Attachments: [T Fessler Wheel Tax Request 2023](#)

A motion was made by Alderperson Todd Reckelberg, seconded by Member Eric Sitkiewitz, that these Request was denied. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0395](#) Resolution supporting redevelopment of former ShopKo property

Attachments: [Not of App Behnke](#)

[0054 Brief in Support of Motion for Summary Judgment-2023-04-14 - 34828212.1](#)

[0001.014 Isolated Complaint-2023-02-13 - 34844767.1](#)

[Shopping Center Parcel Map - 34845841.1](#)

[Resolution - Behnke](#)

Moved by Sitkiewitz, seconded by Czekala, that this Action Item be adopted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0380](#) L23-00088 Second Look/Erie Ins/Dondling Subro Claim for >\$5,000 of Vehicle Damage; recommending to refer to City Attorney; recommending to accept and place on file

Attachments: [L23-00088 Second Look.Erie Ins.Dondling Subro Claim](#)

[Second Look - Auto Subrogation Demand Letter](#)

[PROOF OF PAYMENT](#)

Moved by Sitkiewitz, seconded by Reckelberg, that this Action Item be referred to the City Attorney's office . The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0373](#) 1st Qtr 2023 Investment Report ; recommending to accept and place on file

Attachments: [2023 Investment Reconciliation](#)

Moved by Reckelberg, seconded by Schlei, that this Report be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0374](#) 2023 Capital Allocation Working Group (CAWG) Request Log Report; recommending to accept and place on file

Attachments: [2023 Log of CAWG Requests](#)

Moved by Czekala, seconded by Sitkiewitz, that this Report be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0375](#) 1st Qtr 2023 Internal Controls To Prevent and Detect Fraud Report; recommending to accept and place on file

Attachments: [2023_01 Check List for Finance Committee](#)

Moved by Reckelberg, seconded by Czekala, that this Action Item be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0376](#) Resolution to carry forward to 2023 budget various appropriations budgeted in 2022

Attachments: [Carry Forward 2022 to 2023 Request Resolution](#)

Moved by Schlei, seconded by Sitkiewitz, that this Action Item be adopted. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0377](#) 1 Qtr 2023 Budget Exception Report; recommending to accept and place on file

Attachments: [Q1 2023 Budget Exception Report](#)

Moved by Reckelberg, seconded by Czekala, that this Action Item be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0378](#) Request from Baymont Inn for waiver of December 2022 Room Tax late filing penalties and interest; recommending to deny the request

Attachments: [Baymont Inn - December 2022 Room Tax Late Filing Fee Dispute Emails](#)
[Baymont Inn - December 2022 Room Tax Late Filing Fee Dispute Letter](#)
[MCC 23.050 - Room Tax](#)

Moved by Reckelberg, seconded by Czekala, that this Action Item be denied. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0381](#) Approval of the Quadricycle (Pedal Pub) Revised Routes from Big Hitter Worldwide LLC; recommending to approve the request

Attachments: [MTW Route Revision Proposal](#)

Moved by Sitkiewitz, seconded by Schlei, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0383](#) Agreement with MSA to complete Manitowoc Marina Dock Renovations assessment and design plans; recommending to approve the agreement

Attachments: [05571031 Manitowoc Marina Proposal](#)
[MSA Dock Replacement probable costs 2022](#)
[Manitowoc Marina PSA](#)

Moved by Sitkiewitz, seconded by Czekala, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0385](#) Agreement with Appraisal Specialist of Wisconsin for valuation of various properties; recommending to approve the agreement

Attachments: [Manitowoc 2023 Letter of Engagement](#)

Moved by Sitkiewitz, seconded by Czekala, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0392](#) Application of "Class B" Intoxicating Liquor & Fermented Malt Beverage License, Our World LLC, 2315 Washington St.; recommending to approve the Class B Intoxicating Liquor and Fermented Malt Beverage License

Attachments: [Our World LLC Class B Liquor License Application](#)

Moved by Sitkiewitz, seconded by Reckelberg, that this Application be approved. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0394](#) Memorandum of Agreement for Weights and Measures Inspection; recommending to enter into the Memorandum of Agreement

Attachments: [FY23 Weights and Measures MOA](#)

Moved by Reckelberg, seconded by Schlei, that this Action Item be entered into. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

6. Closed Session

A motion was made by Alderperson Bill Schlei, seconded by Alderperson Steven Czekala, to convene in closed session.. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[23-0189](#) Update on Lakeshore Mall

[23-0192](#) FedEx Project

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7. Reconvene in Open Session

A motion was made by Member Eric Sitkiewitz, seconded by Alderperson Bill Schlei, to reconvene in open session. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala

[23-0189](#) Update on Lakeshore Mall

[23-0192](#) FedEx Project

8. Adjournment

A motion was made by Alderperson Todd Reckelberg, seconded by Member Eric Sitkiewitz, that this meeting be adjourned.. The motion carried by the following vote:

Aye: 5 - Brey, Sitkiewitz, Schlei, Reckelberg and Czekala