

ORDINANCE

An Ordinance to amend Section 7.125 of the Manitowoc Municipal Code regulating Location of Mailboxes.

The Mayor and Common Council of the City of Manitowoc do ordain as follows:

**Section 1.** Section 7.125 is amended to read as follows:

**“7.125 Location of Mailboxes.**

...

**(3) Location Requirements.** Any mailbox located within street right-of-way shall be subject to the following location requirements:

(a) Mailboxes shall comply with all requirements established by the United States Postal Service.

(b) All mailboxes on street right-of-way shall be placed on the right side of the street in the direction of the delivery route, except in the case of one-way streets.

(c) All mailboxes shall be placed at the far side of the driveway in the direction of the delivery route.

(d) All portions of the mailbox and support structure shall be set back from the street as follows:

- 1. On curbed streets, a distance of at least eight inches from the curb face extended upward;
- 2. On streets with paved or gravel shoulders, a distance of at least eight inches from the outer edge of such shoulder; and
- 3. On streets without shoulders, a distance of at least eight feet from the outer edge of the paved lane.

(e) Mailboxes shall be located a minimum of 50 feet from any intersecting road in the direction of the delivery route.

(f) The bottom of the mailbox shall be a minimum of 42 inches to a maximum of 48 inches from the street surface.

...”

**Section 2.** This ordinance shall take effect the day after publication.

INTRODUCED \_\_\_\_\_ ADOPTED \_\_\_\_\_

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Justin M. Nickels, Mayor

**Fiscal Impact:** \$0  
**Funding Source:** N/A  
**Finance Director Approval:**  
**Approved as to form:** EMM

This resolution was drafted by Elizabeth Majerus, Assistant City Attorney