

## Shawn Alfred

---

**From:** Billy Hutterer  
**Sent:** Wednesday, July 28, 2021 1:32 PM  
**To:** Justin Nickels; Michael Cummings; 'John Brunner'; James Brey - D4; Brett Vanderkin  
**Cc:** Alvin Rehme; Dan Koski  
**Subject:** RE: Tree Maintenance & Replacement Plan  
**Attachments:** Forestry Operating Budget 2021.pdf; Annual # of trees removed & planted since 2011.xlsx

To All,

The City is responsible for 9300 trees located between the sidewalk and the street (terrace trees). Of those, 800 are ash trees with an estimate of 75 percent being affected by the emerald ash bore.

We are also responsible for all trees located on other city properties as well, parks, cemetery, city easements, right of ways, retention ponds, city buildings, etc. At this time, we do not have a count of how many trees are on each of these properties or the number of ash trees.

We prioritize trimming and removal of the trees first by safety of the public and property. Second condition of the tree and third by location. By location I mean we try to remove and trim trees that are in the same location as the priority tree so minimize travel times and increase efficiencies. This is not always possible due to the number of trees that need immediate attention. In the winter months we try and remove trees in the parks to take advantage of frozen ground, minimizing damage to the lawn so we have less restoration that will need to be done after removals.

Our current forestry crew is 4 positions, 2 full time staff that are dedicated to the Forestry Crew an estimate of 80% of the time. They are now based out of the street department as of March 2020 and assist with snow removal in the winter months. They also help with cutting grass in the parks department and cemetery when seasonal staff are not yet available. Additional to the 2 full time there are 2 seasonal staff for the summer months. When possible, we try maintain a 4-person crew in the other 3 seasons of the year using street staff to fill the other 2 positions when they are available.

In the attached budget there is \$20,000 dollars that is used for removal of trees by contractors. This year \$19,850 dollars was used to remove 23 ash trees. With the average of \$863.00 per removal (not including the stump) it would take \$500,000.00 to remove just the 75% of the ash trees. In addition we have 180 other trees that are currently on our list for removals.

The average cost for the city crews to plant 2.5-inch tree is between \$400 and \$500 compared to 2020 contractor price of \$1050.00.

Attached is the Forestry Budget Information along with the last 10 years of planting and removals.

Let me know if anyone would any additional information.

***BILLY HUTTERER***

Operations Manager

City of Manitowoc

[bhutterer@manitowoc.org](mailto:bhutterer@manitowoc.org)

920-686-6515



---

**From:** Alvin Rehme  
**Sent:** Monday, July 12, 2021 1:07 PM  
**To:** Billy Hutterer  
**Subject:** FW: Tree Maintenance & Replacement Plan

---

**From:** Justin Nickels  
**Sent:** Monday, July 12, 2021 11:20 AM  
**To:** Michael Cummings <[mcummings@manitowoc.org](mailto:mcummings@manitowoc.org)>; John Brunner <[jbrunner@manitowoc.org](mailto:jbrunner@manitowoc.org)>; Brett Vanderkin <[bvanderkin@manitowoc.org](mailto:bvanderkin@manitowoc.org)>  
**Cc:** Sonja Birr <[sbirr@manitowoc.org](mailto:sbirr@manitowoc.org)>; Alvin Rehme <[arehme@manitowoc.org](mailto:arehme@manitowoc.org)>; Curtis Hall <[chall@manitowoc.org](mailto:chall@manitowoc.org)>; Nicholas Mueller <[nmueller@manitowoc.org](mailto:nmueller@manitowoc.org)>; Dan Koski <[dkoski@manitowoc.org](mailto:dkoski@manitowoc.org)>; James Brey - D4 <[jbrey@manitowoc.org](mailto:jbrey@manitowoc.org)>  
**Subject:** RE: Tree Maintenance & Replacement Plan

Alderman Cummings –

Thanks for asking.

Al, Curt, and Dan –

Could you give Alderman Cummings the current information we have:

- 1.) How many trees is the city responsible for?
- 2.) What is our current budget (including personnel costs)?
  - a. And what would the cost be to adequately take care of what Alderman Cummings is asking for
- 3.) How many trees do we estimate have emerald ash borer
  - a. And what is our priority list to dealing with them

I think if we answer these initial questions we can start talking about what an appropriate budget would look like versus what we have today.

And, as always, we will have to discuss how this item fits within the entire budget.

I also looped in Alderman Brey as Finance Committee Chair....I have asked Alderman Brey if he would like to discuss items council members would like to see in the 2022 budget prior to me putting it together...so this item could also be discussed at the committee level.

Thanks!

- Justin



**Justin M. Nickels**

Mayor  
City of Manitowoc, WI

City Hall  
900 Quay Street  
Manitowoc, WI 54220

Office Phone  
(920) 686-6980

E-Mail  
jnickels@manitowoc.org

Assistant | Stacey Groll  
sgroll@manitowoc.org

---

**From:** Michael Cummings <[mcummings@manitowoc.org](mailto:mcummings@manitowoc.org)>

**Sent:** Monday, July 12, 2021 11:11 AM

**To:** Justin Nickels <[jnickels@manitowoc.org](mailto:jnickels@manitowoc.org)>; John Brunner <[jbrunner@manitowoc.org](mailto:jbrunner@manitowoc.org)>; Brett Vanderkin <[bvanderkin@manitowoc.org](mailto:bvanderkin@manitowoc.org)>

**Cc:** Sonja Birr <[sbirr@manitowoc.org](mailto:sbirr@manitowoc.org)>; Alvin Rehme <[arehme@manitowoc.org](mailto:arehme@manitowoc.org)>; Curtis Hall <[chall@manitowoc.org](mailto:chall@manitowoc.org)>; Nicholas Mueller <[nmueller@manitowoc.org](mailto:nmueller@manitowoc.org)>

**Subject:** Tree Maintenance & Replacement Plan

Mr. Mayor, Alderman Bruner & Alderman Vanderkin,

It has been brought to my attention through conversations & email correspondence that we are in need of strengthening our city tree maintenance & replacement plan.

I believe trees, plants, and other vegetation go a long way towards making a city feel welcoming. I also heard we have an Emerald Ash Borer problem which has the potential to negatively affect our current tree population.

I would like us to discuss budgeting (make sure we have appropriate funds in budget as soon as 2022) and the plan for maintenance or replacement of our city trees in both the short & long term.

The sourcing / acquisition of trees is also an important component so I'd like to discuss what we are currently doing & see if we can make efficiencies in both the short & long term.

To Manitowoc's Success!

Michael Cummings  
District 3 Alderman  
Text / Phone: 920-320-1265  
[mcummings@manitowoc.org](mailto:mcummings@manitowoc.org)