



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Monday, April 4, 2016

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order

D. Soeldner called the meeting to order at 6:30 p.m.

2. Roll Call

Present: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

Staff Present: Dan Koski, Greg Minikel, Sonja Birr, Jim Muenzenmeyer

Others Present: Bernard Nelson, Barry Bast, Barry Nelson, Michael Check, Peter Wills

3. Approval of Minutes

[16-0300](#)

Approval of Minutes from the March 7, 2016 Public Infrastructure Committee Meeting.

Attachments: [March 7 2016 Minutes.pdf](#)

P. Brandl reported that the minutes from the previous meeting read "motion failed," which should read "motion carried".

Moved by Brey, seconded by Schema, that the Minutes from March 7, 2016 meeting be approved with the change of motion text from motion failed to

motion carried. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

4. Discussion and Action Items

[16-0298](#) Request from a citizen to purchase an obsolete ambulance at salvage value.

Attachments: [Surplus Equipment Disposal.pdf](#)
[20160401152702970.pdf](#)

Mark Jens was present and expressed his interest in purchasing more than one ambulance at salvage value.

Moved by Hennessey, seconded by Brey, that this Request be approved and referred to council to direct PI to advertise on-line bidding for the ambulances, which will close by April 14th. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[16-0297](#) Request from the Progress Lakeshore Business Retention and Expansion Committee for possible action on a Manitowoc Beautification project from the Carferry Dock to South 8th Street, through the corridor between the Manitowoc Public Library and the Farmer's Market site.

Attachments: [20160401092442265.pdf](#)

Barry Nelson, Barry Bast and Bernard Nelson were present to discuss funding for beautification of Manitowoc, from the carferry to downtown. They are proposing to start small and would like to add a few flower pots at Badger entry/exit to downtown by Farmer's Market/Library area.

The overall cost will be about \$1700.

A motion was made by Vice Chair Jim Brey, seconded by Alderperson Allan Schema, that the request be approved and referred to Council with CAWG to discuss possible funding sources (\$1700) and DPI to determine exact placement of planters. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[16-0284](#) Request from Oak Park Developers, LLC for expansion of the River Ridge Subdivision to extend Roneta Lane and Nicyssa Lane and the unnamed north/south street from Sunset Road to Remiker Lane.

Attachments: [20160330120850420.pdf](#)

Mike Check was present to discuss with the Committee installation of storm sewer at location of unnamed north/south street between Sunset Drive and Remiker Lane. The subdivision on west end has been at a stand still as a storm sewer needs to be put in place.

Oak Park Developers is requesting the City to pay their portion of the pond for the existing Sunset Drive area. Oak Park Developers will pay it's proportional share of the cost of the storm sewer system, by assessment.

G. Minikel said that he thought it was a decent offer.

D. Soeldner said the committee was in favor and willing to move forward with costs and to determine who will pay for what. He suggested that the Engineering Department to meet with Mike Check and determine cost share.

This Request was discussed

[16-0285](#)

Update on the progress of redesigning the Maritime Metro Transit Routes. The Committee recommended placing on file and to continue planning with cost estimates.

Attachments: [20160330123449983.pdf](#)

[Route 1.pdf](#)

[Route 2.pdf](#)

[Route 3.pdf](#)

[Route 4.pdf](#)

[Route 5.pdf](#)

[Route 6.pdf](#)

J. Muenzenmeyer was present to discuss the expansion and re-routes to allow for requests such as Silver Lake College, Two Rivers Industrial Park and Neshotah Beach. There was a request for the Two Rivers High School; however, that is too far away to serve without deleting another part of the route. He said that they have not identified all the stops yet. Relocation of many signs and shelters will take place in 2017, and will be looking to obtain federal grants.

J. Muenzenmeyer explained other changes such as driving through Walmart and Shopko parking lots and dropping off on correct side of the street at schools.

D. Soeldner said it is common practice to adjust routes.

Place on file (draft)

J. Hennessey directed Jim to put together costs and to keep the Alderpersons up-to-date through e-mail. He will also post on bus to inform riders.

A motion was made by Alderperson Jill Hennessey, seconded by Alderperson Patrick Brandel, that the update on the progress of redesigning the Maritime Metro Transit Routes be placed on file and referred to Consent Agenda. The Committee recommended to continue planning with cost estimates. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[16-0282](#)

Request from CountyWide Remodeling LLC for an additional driveway to allow for off street parking at 1211 Hamilton Street. The Committee recommended that the Request for a second driveway at 1211 Hamilton Street be approved.

Attachments: [20160330113117905.pdf](#)

A motion was made by Alderperson Jill Hennessey, seconded by Alderperson Allan Schema, that the Request for a second driveway at 1211 Hamilton Street be approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[16-0283](#) Request from owner for a second driveway at 2407 Washington Street to allow for tenant parking. The Committee recommended that the request for second driveway at 2407 Washington Street be approved.

Attachments: [20160330115518906.pdf](#)

Moved by Brey, seconded by Hennessey, that the Request for second driveway at 2407 Washington Street be approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[16-0286](#) Resolution for 2016 Seal Coating Streets.

Attachments: [Sealcoating 2016.doc](#)

This Resolution was accepted and referred to Council

[16-0287](#) Update on proposed Hot-In-Place Asphalt Recycling Projects. The Chairman recommended placing on file.

G. Minkel updated the Committee that he has had discussion with the County and Hot-In-Place will be ready for 2017. He is looking at quite a few streets with longer stretches to be done.

Chairman Dave Soeldner recommended this Report be placed on file.

[16-0288](#) Task Order #15-01 Amendment #1 to Strand Associates, Inc. Technical Services Agreement dated April 11, 2015. The Committee recommended approval of the Amendment to the Strand Associates Agreement dated April 11, 2015, Task Order #15-01 for Consent Agenda.

Attachments: [16-0288.pdf](#)

Moved by Schema, seconded by Brandel, that the Amendment to Strand Associates Agreement dated April 11, 2015, Task Order #15-01 be approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

[16-0289](#) Stormwater Management Facility Maintenance Agreement for Manitowoc Lake Breeze Apartments, LLC, recommending that the Agreement be entered into.

Attachments: [20160330163240678.pdf](#)

Moved by Hennessey, seconded by Brey, that the Stormwater Management Facility Maintenance Agreement for Manitowoc Lake Breeze Apartments, LLC be entered into and referred to Consent Agenda. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

5. Adjournment

Moved by Brandel, seconded by Schema, that the meeting be adjourned at 7:45 p.m. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Schema, Hennessey and Brandel

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.