

**MINUTES OF THE  
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING  
MONDAY, JULY 11, 2022**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Vice President Seidl at 4:00 p.m. on Monday, July 11, 2022. In attendance were Commissioners Allie, Diedrich, Hornung, and Seidl. Also present were Don Duenkel, Andy Onesti, Cindy Carter, and Carissa Grimm – MPU; Troy Adams – General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC. Commissioners Luckow, Nickels, and Sitkiewitz were excused.

**CONVENE MEETING TO CLOSED SESSION:** Notice had been previously given that Manitowoc Public Utilities Commission will adjourn into a closed session during the July 11, 2022 meeting pursuant to Section 19.85(1)(e) to discuss approval of the minutes of the June 27, 2022 Closed Session Meeting, MPU Steam Generation Contract with GLU, Manitowoc Refuel Renewable Project, and Negotiation of Public Property.

**MOTION:** A Motion to convene in closed session was made by Commissioner Allie and seconded by Commissioner Hornung. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:02 p.m.

The meeting was reconvened to open session at 4:53 p.m.

**APPROVAL OF ITEMS FROM CLOSED SESSION:**

**MOTION:** A Motion was made by Commissioner Hornung and seconded by Commissioner Diedrich to approve the term sheet as presented to terminate the MPU-GLU Steam Contract effective December 31, 2022. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Hornung to approve the economic suspension filing of Boiler 9 with MISO. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Allie and seconded by Commissioner Diedrich to approve the feasibility study for the pulper reject drying facility. Motion carried unanimously.

**EMPLOYEE SATISFACTION SURVEY ACTION PLAN (ESSAP) UPDATE:** Provided as an update and request to adopt the action items; no discussion. The recommendation was to adopt the 2022 ESSAP with the following focus areas: investigate increases in overall trust; increase communications for field service employees; improve employee performance evaluation process; and evaluate and improve frequency and efficiency of meetings.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Allie to adopt the 2022 ESSAP as presented. Motion carried unanimously.

**WATER RATE CASE APPLICATION:** An application to adjust water rates with Public Service Commission of Wisconsin (PSCW) for a rate adjustment increase is needed for the

following reasons: increase in rate base for asset additions and replacements over the last 10 years since the last full rate case was finalized in 2011; increases in retail and wholesale O&M expenses over the last 10 years; and an increase in the requested rate of return from 4% to 4.9%. The final rate design and rate increase will be determined by PSCW after review of the application.

**MOTION:** A Motion was made by Commissioner Hornung and seconded by Commissioner Diedrich to approve the filing of the water rate case application with the PSCW. Motion carried unanimously.

**GENERAL MANAGER'S REPORT:** T. Adams updated Commission on the following: Several squirrel related outages. Significant time spent on customer issue where residence was disconnected for nonpayment and thought the power outage was a result of an equipment failure; landlord hired electrician who began troubleshooting and cut MPU meter seal and removed meter without ESR. Notice given to contractor that next offense will be billed as a meter tampering investigation. Met City Electrical Inspector at property to review for safety before reenergizing. Commission inquired about the ongoing issues with the trailer park disconnections; no disconnection notices at this time as owner has responded. Request to TRC to aid with the WPDES permit renewal as obstacles arose on testing requirements from WDNR.

**MINUTES:** The Minutes from the Special Meetings on June 1 and June 6, 2022; and the Regular Session Meeting on June 27, 2022 were presented for approval.

**APPROVAL OF CLAIMS:** Claims List dated July 12, 2022; and Wires dated July 6, 2022 were presented for approval.

**APPROVAL OF WWTF CLAIMS:** Claims List dated July 8, 2022 was presented for approval.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Allie to approve the Special Meeting Minutes from June 1 and June 6, 2022; the Regular Session Minutes from June 27, 2022; the Claim List dated July 12, 2022 check nos. 98248 through 98386 totaling \$1,075,852.47; Wire Transfers dated through July 6, 2022 totaling \$971,793.34; and Claims List for WWTF batch 712.07.2022 dated July 8, 2022 totaling \$19,173.98. Motion carried unanimously.

**QUOTATIONS/BIDS:** Three Phase Padmount Transformers 150, 500, 1000, 750 KVA - \$201,054.00 – RESCO; and Raw Water Pump 5 Rebuild - \$10,450 – Municipal Well and Pump. A brief discussion was held on the significant difference from the high to the low bid.


**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Allie to approve the Three Phase Padmount Transformers. Motion carried unanimously.

**MOTION:** A Motion was made by Commissioner Diedrich and seconded by Commissioner Hornung to approve the Raw Water Pump 5 Rebuild. Motion carried unanimously.

**NEXT MEETING:** Monday, August 8, 2022 at 4:00 p.m.

**ADJOURN:** A Motion was made to adjourn the meeting by Commissioner Diedrich. Meeting adjourned at 5:03 p.m.

  
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Approved: Troy Adams, General Manager

  
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Approved: Dan Hornung, Secretary