

PI
2-19-18**RESOLUTION****TO REASSIGN DEPARTMENT OF PUBLIC INFRASTRUCTURE
EMPLOYEES AND REQUEST APPROVAL FOR A TWO MONTH
TRAINING OVERLAP**

WHEREAS, the Maintenance Engineer for the City, Pat Simono, has given written notice that he would like to step down from his position effective June 8, 2018 and move into a part-time position with the City; and,

WHEREAS, the Department of Public Infrastructure believes that knowledge transfer regarding the maintenance of the Aquatic Center and other City mechanical, electrical, HVAC, and plumbing systems is essential to properly maintain and service the systems; and,

WHEREAS, Mr. Simono is the only City employee with a comprehensive knowledge of the maintenance system at the Manitowoc Family Aquatic Center, having received training from the original installer of the equipment; and,

WHEREAS, the Maintenance Mechanic, Halvor Halvorsen, has the skills to move into the Maintenance Engineer role if adequately trained by Mr. Simono over a two month period; and,

WHEREAS, the City's next most-qualified candidate during the December 2017 recruitment of the Maintenance Mechanic position was an internal employee, Bob Kohlmann, who currently holds several roles with the City; and,

WHEREAS, the City wishes to retain the services of Mr. Simono due to his extensive knowledge of our mechanical systems and exemplary performance over his career with the City; and,

WHEREAS, the Personnel Committee, at a meeting held on February 5th, 2018, and the Public Infrastructure Committee, at a meeting held on February 7th, 2018, recommended approval of the reassignments and two month training overlap.

NOW THEREFORE BE IT RESOLVED, by Mayor Justin M. Nickels and the Common Council of the City of Manitowoc that Mr. Halvorsen shadow Mr. Simono from April 2 – June 8, 2018 and then be promoted to the position of Maintenance Engineer on June 10, at a rate of Grade H, Step 1, according to the compensation plan.

BE IT FURTHER RESOLVED that Mr. Kohlmann be transferred to the position of Maintenance Mechanic on April 2, 2018, to fill the position vacated by Mr. Halvorsen, at a rate of Grade G, Step 5, according to the compensation plan.

BE IT FURTHER RESOLVED that Mr. Simono be transferred to the position of Bridgetender on June 10, 2018, at a rate of Grade C, Step 11, according to the compensation plan.

FEB 19 2018

INTRODUCED _____

ADOPTED _____

APPROVED _____

Justin M. Nickels, Mayor

Fiscal Impact: \$3,535.15
Funding Source: 1100-32800 wage and benefit accounts
Finance Director Approval: /sc
Approved as to form: /kmm

This resolution was drafted by Kathleen M. McDaniel, City Attorney

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