



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, January 15, 2024

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 812 5347 8149 Password: 184156.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email jswokowski@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

- [24-1129](#) City Clerk administers Oath of Office for Police Officer Marcus Williams, followed by Badge Pinning
- [24-1130](#) City Clerk administers Oath of Office for Police Officer Sterling Gardner, followed by Badge Pinning
- [24-1132](#) City Clerk administers Oath of Office for Battalion Chief Jacob Johnsrud, followed by Badge Pinning
- [24-1133](#) City Clerk administers Oath of Office for Battalion Chief Jeremy Wagner, followed by Badge Pinning

E. PUBLIC HEARINGS

- [24-1134](#) Public Hearing to be held at 6:31 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed Conditional Use Permit located at 624 N 8th Street for the operation of a Tattoo Establishment

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

- [24-1142](#) Mayor makes appointment of Logan Brooks to Crime Prevention

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

- [24-1135](#) Minutes of the December 18, 2023 Common Council meeting; recommending approval and place on file

Attachments: [Meeting Minutes 12-18-2023](#)

3. Committee of the Whole (Consent)

- [24-1127](#) TID No. 23 Development Agreement with Setzer Properties ZGBY, LLC; recommending acceptance and place on file

Attachments: [TID NO. 23 Development Agreement with Setzer Properties ZGBY, LLC](#)

- [24-1136](#) Report of Special Events Committee relative to approval of the following events: Roncalli Cross Country Invite on 9/14/2024; Ultimate Lakeshore Weekend on 6/22/2024 - 6/23/2024; Flyover Silver Creek on 10/5/2024; Touch the Trucks on 7/10/2024; Junior Ships Baseball Tournament (May) on 5/18/2024 - 5/19/2024; Junior Ships Baseball Tournament (July) on 7/12/2024 - 7/14/2024; recommending acceptance of report and place on file

Attachments: [SEC Acted On - 2023-12-14 to 2024-1-10](#)
[SE - Roncalli Cross Country Invite](#)
[SE - Ultimate Lakeshore Weekend](#)
[SE - Flyover Silver Creek](#)
[SE - Touch the Trucks](#)
[SE - Junior Ships Baseball Tournament \(May\)](#)
[SE - Junior Ships Baseball Tournament \(July\)](#)

4. Finance Committee (Consent)

[24-1112](#) Secondlook/McMullen Claim for Damages; recommending to approve the claim for the amount of \$6,277.06

[24-1124](#) Approval of the Quadricycle (Pedal Pub) License and Routes from Manitowoc Pedalers LLC; recommending to approve the request

Attachments: [L# PP-2401 - Manitowoc Pedalers LLC Quadricycles \(Pedal Pubs\)](#)

[24-1141](#) General City Claims in the amount of \$3,277,907.47 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

Attachments: [Claim Report](#)
[12-15-2023](#)
[12-22-2023](#)
[12-29-2023](#)
[1-05-2024](#)
[1-05-2024](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

7. Public Safety Committee (Consent)

[24-1120](#) Sex Offender Residency Board Appeal for Gerard Geraths; recommending to approve the appeal

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[24-1128](#) Legal Services Contract between the City of Manitowoc and Attorney

Joseph D. Thuermer

Attachments: [Memo to CC re Legal Services Contract 2024](#)
[Legal Service Contract](#)

[24-1137](#) Report of Special Event Committee recommending approval for the following event subject to Council action: Memorial Day Parade and Ceremony on 5/27/2024 (Road closure on 5/27/2024 from 8 a.m. - 9 a.m. from S 8th St to Madison St and Washington St. Then 9 a.m. road closure of S 8th St and Washington St to Huron St, to Michigan Ave at N 18th St. Roads open approximately 10:30 a.m.)

Attachments: [SEC Council Approval - 2023-12-14 to 2024-1-10](#)
[SE - Memorial Day Parade and Ceremony](#)

2. Finance Committee

[23-0953](#) Alcohol Beverage Licenses Enforcement Policy

Attachments: [MEMO TO FINANCE RE ALCOHOL LICENSING POLICY](#)
[Alcohol Licensing Policy - Draft](#)
[ALCOHOL LICENSING POLICY FINAL](#)

[24-1111](#) Resolution authorizing and designating public depositories

Attachments: [Res 19-0165 - Res Authorizing and designating Public Depositories](#)
[Resolution Authorizing and Designating Public Depositories 2024 - Draft](#)
[Memo to CC re Change to Resolution Authorizing and Designating Public Depo](#)
[FINAL RESOLUTION AUTHORIZING AND DESIGNATING PUBLIC DEPOSITO](#)

[24-1125](#) CAWG Request (Unbudgeted) from DPW for amount not to exceed \$65,800 for installation of boiler hot water wash system at DPW Shop

Attachments: [CAWG Unbudgeted Request - DPW Boiler Hot Water Wash](#)
[CAWG Approvals - Hot Water System](#)

[24-1138](#) Amendment to Municipal Service Agreement between City of Manitowoc and Progress Lakeshore

Attachments: [Final Service Agreement FIFTH Agreement - Progress Lakeshore-Municipalities](#)

[24-1140](#) Wastewater Treatment Facility Stack Filter Project Request

Attachments: [2023-01-08 Ltr MPU WWTF Stack Filter Project Request for Council Approval](#)

3. Personnel Committee

[24-1107](#) Approval of side letter with IAFF Local 368 - Restructuring of Fire Rescue Department and Reclassification of Captain to Lieutenant

Attachments: [FINAL Lt Reclassification side letter 2023 Manitowoc for Council approval](#)

[24-1139](#) Resolution to Waive Residency Requirement for Manitowoc Police Department Employee

Attachments: [Memo to CC re Clarifying Point on Waiver of Residency Requirement](#)
[Residency Waiver Request](#)
[RESOLUTION TO WAIVE RESIDENCY REQUIREMENT FINAL_1](#)

4. Public Infrastructure Committee

5. Public Safety Committee

[24-1121](#) Ordinance to amend Chapter 31 of the MMC regulating Signs.

Attachments: [ORD TO REVISE CHAPTER 31 REGULATING SIGNS](#)
[FINAL ORD TO REVISE CHAPTER 31 REGULATING SIGNS](#)

[24-1126](#) Ordinance to amend Manitowoc Municipal Code Chapters 6 - Regulating Fire Department and Fire Prevention, Chapter 16 - Building, Heating and Ventilation Code, Chapter 17 - Plumbing Code, and Chapter 18 - Electrical Code

Attachments: [Memo Regarding Changes to 6 16 17 and 18](#)
[ORDINANCE TO AMEND CHAPTERS 6 16 17 AND 18](#)
[FINAL ORDINANCE TO AMEND CHAPTERS 6 16 17 AND 18](#)

6. Plan Commission

[23-1081](#) PC 29-2023: Koenig, Request for a Conditional Use Permit for a Tattoo Establishment at 624 N 8th Street pursuant to 15.230(3)f.

Attachments: [23-1081 Report to Council Koenig](#)
[23-1081 PC Report Koenig 624 N 8th St](#)

[23-1100](#) PC 3-2023: East Point Land Development/Howe; Review of Final Subdivision Plat for The Preserves at Lincoln Park

Attachments: [23-1100 Report to Council The Preserves](#)
[The Preserves_Final Plat](#)

J. OTHER BUSINESS

K. ADJOURN

1.Next Scheduled Common Council Meeting: Monday, February 19, 2024 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed
City Clerk