



# CITY OF MANITOWOC

WISCONSIN, USA  
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TO: Personnel Committee  
FROM: Kathleen M. McDaniel, City Attorney  
RE: City Attorney's Office Update  
DATE: December 30, 2016

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In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting:

### Environmental Remediation

- Lemberger Landfill: Project continues as planned and under budget.
- Gravel Pit: An open house was held Saturday, December 3. The City is working with the newly impacted property owners.

### Litigation and Prosecution

- Assist Fire Department with obtaining warrants for properties where garbage has become a health hazard
- 1512 Washington: Weekly meetings held with DPI and CDD to monitor progress on site.
- A Court of Appeals decision may invalidate our social host ordinance. Our office is working to update the ordinance.

### Insurance

- Reviewed claims filed against the City.
- Property insurance renewal is waiting finalization from the company.

### Open Records

- There have been a number of requests relating to the downtown carbon monoxide leak.
- A citizen requested emails relating to the drug paraphernalia ordinance.

### Office Matters

- Our office has returned to full staffing after FMLA leaves.
- Staff consists of one full time City Attorney, one part time Staff Attorney (20 hours/week), and one full time Paralegal.

### Labor Matters

- Outside counsel represented the City at an arbitration regarding a grievance in the Fire Department. A decision was received and will be discussed by outside Council at tonight's meeting.
- Transit labor negotiations continue.
- Transit and Fire have grievances pending.

### Monthly Reporting

- Since my November 6, 2016 report:
  - 55 Requests for Legal Services were received, 38 were closed
  - 4 new litigation matters were opened, 0 were closed
  - 60 new citations were sent over for prosecution, 19 were closed, 5 were diverted.

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