

RESOLUTION

ASSISTANT FIRE CHIEF

WHEREAS, in 2015 the Building Inspection Division was moved under the management and supervision of the Fire Department to create efficiencies in life safety, and in 2020 was restructured to eliminate one position of Deputy Fire Chief; and

WHEREAS, the one remaining Deputy Fire Chief has given his notice of retirement effective June 2021, and as a result the Fire Chief has requested that this position and job description be changed to Assistant Fire Chief, to more accurately reflect the provided assistance of day-to-day supervision, direction and coordination of the operations and activities of Fire Operations, under direct supervision of the Fire Chief; and

WHEREAS, at a meeting held on February 1st, 2021 the Personnel Committee unanimously approved the revised job description of Deputy Fire Chief to Assistant Fire Chief, and at a meeting held on February 8th, 2021, the Public Safety Committee unanimously approved the revised job description and backfilling the Assistant Fire Chief position; and

WHEREAS, the Common Council has enacted a resolution requiring 2/3 approval of the Common Council prior to filling a vacancy.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Manitowoc to approve the attached revised job description of Deputy Fire Chief to Assistant Fire Chief and backfilling the Assistant Fire Chief position, at Grade P, all according to the Compensation Plan and Employee Policy Manual.

BE IT FURTHER RESOLVED, that the Fire Chief be authorized to fill any additional budgeted vacancies that result from filling the Assistant Fire Chief position, in accordance with the Compensation Plan, Employee Policy Manual and the Labor Agreement with the Manitowoc Firefighters International Association of Firefighters, Local 368.

INTRODUCED _____ ADOPTED _____

Justin M. Nickels, Mayor

APPROVED _____

This Resolution was drafted by Kathleen M. McDaniel, City Attorney

Fiscal Impact:	Anticipated neutral due to position currently budgeted in 2021 Budget
Funding Source:	2021 Fire Department Budgeted Salaries
Finance Director Approval:	/SMA
Approved as to form:	/KMM