

LINCOLN PARK ZOO ANIMAL ACQUISITION AND DISPOSITION POLICY

The City of Manitowoc has developed this policy due to the rapid expansion of urban areas resulting in the destruction of the habitats and a decline in the wild animal population. The establishment of the zoological park is to further the long term sustainability of these wild animals be it in a captive setting of a selected species of animals. In maintaining and managing a dynamic environment of living animals, at times the population may change and others are added to the collection. The intend of this policy for Acquisition and Disposition is as follows:

To ensure the quality care and welfare of the individual animals and to help conserve the population, species and the ecosystem of our animal population, and in so doing to responsibly manage the acquisition and disposition activities of the Zoo.

To ensure that animals which are transferred to others possess the appropriate facilities and expertise for the care of the species transferred.

This policy establishes the guidelines to adhere to for the proper and appropriate standards to follow in the acquisition and disposition process.

ANIMAL TRANSACTION REQUIREMENTS

All animal acquisitions, dispositions, loans and transfers shall meet the following conditions:

1. No species of animal or their offspring shall be used, sold or traded for the purpose of sport or subsistence hunting; for use in any inhumane research program; for disposal at any animal auction; nor for any other purpose contrary to the City of Manitowoc's purpose for maintaining a zoo.
2. All species will receive care to ensure the good health and well-being of the animal. The Zoo must have the necessary resources to support and provide for the professional care and management of a species, so that the physical and social needs of both the specimen and species are realized.
3. All transactions involving animals shall meet all Federal, State, local and wildlife laws and regulations.
4. The Director of Public Infrastructure or designee may, in the event of a time sensitive opportunity, spend up to 80% of the balance available in the Donation Tube Account to acquire an animal(s) if said animal(s) fits the Long Range Plans of the Zoo, and if space is currently available to house the animal(s). Prior to acquisition the Mayor and Chair of the Park and Recreation Committee must approve.
5. The Zoo Director shall have the final authority and responsibility for the monitoring and implementation of all transactions.
6. Any offer for sale, purchase, trade or loan of endangered, threatened, protected or regulated species shall be contingent upon receipt of appropriate permits, if applicable, issued by the Federal, State and local governments.
7. Receipt of some animals, including but not limited to, nonhuman primates, deer, rodents and/or bats are subject to additional conditions set forth by the Center for Disease Control (CDC), which conditions shall be followed.

8. All transactions shall be relevant to and consistent with the Zoo's mission to exhibit, educate, conserve and research animals.
9. Animals may be acquired or transferred temporarily for reasons such as holding for governmental agencies, rescue, rehabilitation, special exhibits or any reason consistent with this policy.
10. Animals will only be accepted into the Zoo if they will not jeopardize the health, care or maintenance of the other animals that are part of the permanent collection, or that of the animal being acquired.
11. All animals acquired by birth shall be listed in the Zoo record. Any animals that have a high neonatal mortality rate (e.g. fish) shall be recorded after the animal reaches 30 days of age.
12. Animals shall only be acquired or transferred from/to sources which are known to operate legally and conduct business in a manner that reflects and/or supports the spirit and intent of the City of Manitowoc policy. Any conviction of Federal, State, local or wildlife laws should be reviewed, as well as any previous dealings with other reputable institutions.
13. To accomplish wildlife conservation and education goals, it may be necessary at times to acquire animals in the wild. When acquiring said animals from the wild consideration will be taken to evaluate the long-term impacts on the wild population. Any capture of free-ranging animals should be done in accordance with all Federal, State, local and wildlife laws and regulations and not be detrimental to the long-term viability of a population or species. In crises situations, when the survival of a population is at risk, rescue decisions are to be made on a case-by-case basis.
14. The City will follow the Association of Zoos and Aquariums (AZA) standards for zoological institutions whenever possible.

Animals which are acquired or maintained solely as food animals are not part of the collection and are not subject to the conditions listed in this policy.

ANIMAL DISPOSITION REQUIREMENTS

Disposition of animals may occur for various reasons, including but not limited to, cooperative management, genetic or demographic management, reintroduction, behavioral incompatibility, sexual maturation, animal health concerns, temporary loan or transfer and death.

Living animals may be disposed of from the Zoo's collection if the following conditions are met:

1. All applicable Federal, State, and local laws and regulations are followed.
2. The Zoo Director is charged with the final authority and responsibility for the monitoring and implementation of all dispositions.
3. Animals shall not be disposed of at animal auctions. Nor may animals be disposed of to any organization or individual that may use or sell the animal at an animal auction. The recipient of any Zoo animals must ensure in writing that the animal will not be disposed of at a wild animal auction or to an individual or organization which allows the hunting of the animal.
4. Domesticated animals are to be disposed of in a manner consistent with acceptable farm practices and subject to all relevant laws and regulations.
5. Live specimens may be released within native ranges, subject to all relevant laws and regulations. Releases may be a part of a recovery program and any releases must be

compatible with the most recent AZA Guidelines for Reintroduction of Animals born or held in captivity.

6. Detailed disposition records of all living and dead specimens must be maintained. Whenever applicable, proper animal identification techniques should be utilized.
7. Live specimens may be removed from the Zoo collection for sale, loan exchange or donations and shall comply with all the terms of this policy.
8. Loaned animals are to be documented by a written loan agreement declaring the nature of the loan and its terms. Offspring derived as a result of the loan with the recipient are subject to the same terms and conditions as the specimen on loan or as specified within the loan agreement, and are the property of the Manitowoc Lincoln Zoo unless indicated otherwise in the loan agreement.
9. It is the obligation of the Zoo to monitor, at least annually, the conditions of any loaned specimens and the ability of the recipient to properly provide care for the animal. If the conditions and care of the animals are in violation of the loan agreement, or the policy of the City, it is the obligation of the City as the loaning institution to recall the animal. The institution where the animal is loaned to must not have a policy that is in conflict with the City's policy.
10. In any disposition, the City Zoo must be convinced that the recipient has the expertise, records management capabilities, financial stability, and facilities required to properly care for and maintain the animals. Proper documentation shall be required of any recipient to ensure it is in compliance with this policy.
11. If living animals are sent to a research institution, the institution must be registered under the Animal Welfare Act by the U.S. Department of Agriculture, Animal and Plant Health Inspection Service. For international transactions, the receiving facility should be registered by their country's equivalent body with enforcement over animal welfare. In all cases, the research must be for the direct benefit of the individual or species.
12. Any euthanization of live specimens shall be done in accordance with the established policy of the Institution and the Report of the American Medical Association Panel on euthanasia (Journal of the American Veterinary Medical Association 202 (2): 229-249, 1993)

DISPOSITION OF ANIMALS INTO PET TRADE

The City recognizes that the vast majority of wild animals do not make good pets, however, on occasion, disposition to private established hobbyist and reputable pet industry groups can be beneficial to the individual animal and to the survival of the species. Therefore, the following are additional requirements for Zoo animal disposition into the pet trade:

1. No animal should be disposed of to private hobbyist or the pet industry if it would create a public health risk, create a safety risk, or have a negative impact on the conservation of the species.
2. Under no circumstances are primates to be disposed of to a private individual or to the pet trade.
3. Inherently dangerous wild animals do not make suitable pets. Disposition into the pet trade should be examined on a case-by-case basis and the advice and support of well established zoos or AZA groups in the country, are to be sought in determining the impact on the individual and species.
4. Fish and aquatic invertebrate species that meet any of the following are inappropriate to be disposed of to private individuals or the pet trade:

- i. Species that grow too large to be housed in a 72 inch long aquarium.
- ii. Species that require extraordinary life support equipment to maintain an appropriate captive environment (e.g. cold water fish and invertebrates).
- iii. Species deemed noxious (e.g. grass carp).
- iv. Species capable of inflicting a serious bite or venomous sting (e.g. piranha, lion fish, blue-ringed octopus).
- v. Species that are of wildlife conservation concern
- vi. No animal is to be disposed of if close human interactions poses a threat of the spread of disease to the animal and/or human.

DEAD SPECIMENS

Whenever possible, maximum utilization shall be made of the remains of deceased animals. Priority should be given to uses, including but not limited to, pathology and Species Survival Plan (SSP) supported research, which may enhance the Zoo's ability to care for the species. Where practical, every effort should be made to follow generally accepted necropsy procedures in the industry. The following condition shall be followed in disposition of dead specimens:

1. Disposition of dead animals must meet the requirements of all applicable Federal, State and local regulations and laws.
2. Maximum utilization is to be made of the remains, which could include use in educational programs, museum collections, exhibits and for scientific research purposes.
3. Consideration is given to scientific projects that provide data for species management and /or conservation.
4. Records are to be kept on all dispositions of dead specimens, including animal body parts, when possible.
5. Dead animals or their parts will not be sold or given to Zoo employees or other individuals associated with Zoo operations for monetary gain, nor will they be sold or given to any individual or organization for the purpose of monetary gain. The Parks and Recreation Director will authorize the appropriate disposal of an animal. Dead specimens not used for other means will undergo permanent disposal by burial, incineration, rendering or as deemed appropriate by a licensed Veterinarian.
6. Animal products such as eggs with an established market value, or animal parts that are periodically shed such as antlers will be distributed appropriately as determined by the City. These products may be utilized for formal presentations to donors and volunteers or sold by the Zoo for fund raising events.
7. Animal products which are shed continuously such as feathers, quills, shed skins and eggs, which are not regulated by any Federal, State or local laws or regulations, and which have no appreciable market value may be given to Zoo employees, volunteers and other recipients at the discretion of the Zoo Director.

Effective Date:

Date Approved by Common Council: