



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

February 3, 2025

TO: Mayor and Common Council

FROM: Board of Public Works

SUBJECT: Appeal for Snow Removal Assessment for Property Located at 3713 Division Street

Dear Mayor and Common Council:

At the January 29, 2025 Board of Public Works meeting, the Board met to review the appeal for snow removal assessment for property located at 3713 Division Street.

"Moved by Nycz, seconded by Beeman, to rescind the assessment and not allow the property owner to appeal if it happens again. Ayes, 6. Nays, 0."

Very Truly Yours,

MACKENZIE REED
Secretary Board of Public Works

From: Bob
To: Mackenzie Reed
Subject: External: Fine
Date: Monday, January 13, 2025 2:11:34 PM

Good afternoon, my name is Robert Burgess, and I am the owner of the property located at 3713 Division St. Manitowoc, WI. I am writing to you to address a fine in the amount of \$300.00 for the sidewalk not being shoveled. I am sorry for the sidewalk not being shoveled well as I am currently dealing with issues with my daughter who is terminally ill and has been admitted to children's hospital for the 5th time in the past 2 months. Unfortunately I have been unable to get up there as often as I would like to. I did pay someone to shovel the walkway but apparently they did a poor job. Is there anyway way that the city would be willing to overlook this fine as I am really in a difficult situation with my daughter. I will do my best to see to it that this does not happen again. When my daughter is admitted into the Children's hospital, a parent has to be present at all times, therefore making it impossible to leave and be able to deal with these issues. But I will be sure to try to pay someone else that will do a better job in the future. Thank you for your time and I will be patiently awaiting your response on this matter.

Sincerely,
Robert Burgess.
Sent from my iPhone
Be Alert !

This is External or System generated Email. Please verify before opening any links or attachments.

15013

City of Manitowoc

Department of Public Infrastructure

Sidewalk snow removal violation and removal form

Location: 3713 DIVISION ST		Complaint date: 12/22/24	
Parcel Number: 381009041	(Lot #6825)	Initial inspection date: 12/23/24 Inspector:	
Owner Name: LES ENTERPRISES LLC,	(Cust #36310)	Action taken: 12/23/24	
Owner Address: N8098 HIGHWAY 151 FOND DU LAC, WI 54937		Date/time issue given to contractor: 12/23/24	
		Subsequent Complaint (highlight if applicable) If highlighted, proceed to 2 nd inspection and removal	

Compliance inspection/date shoveled	Inspector Initials	Compliance YES OR NO	Employee (use one line for each employee)	Labor Hours (per employee)	Equipment (per employee)	Equipment Hours (per employee)	DATE BILLED	MINIMUM CHARGE	ADDITIONAL CHARGES
12-23	JS	NO	JS	20 min	107	20 min			5 lbs Salt

TOTAL _____



















