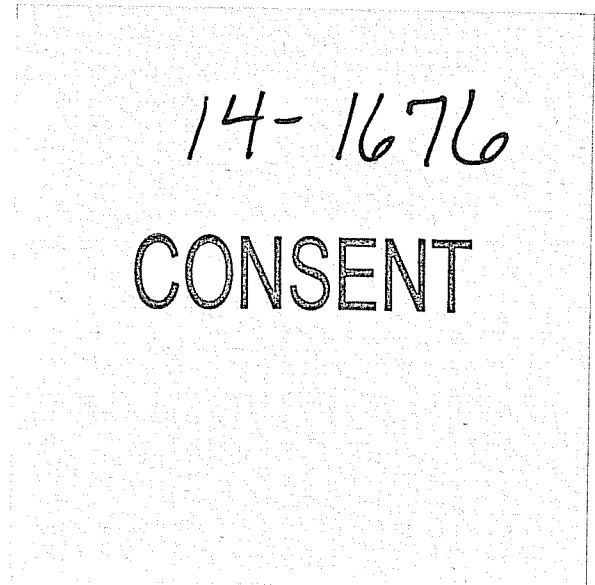


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8-18-14

Crime Prevention Meeting for May 1, 2014

- 1) Roll Call- Ralph Kramer, June Kramer, Bob Dewane, Nancy Boeck, Wendy Smith, Charles Rasmussen, Amy Schoepp, Bruce Jacobs, Melia Prange, Rita Muench, Steve Kleinfeldt, Ethan Peters, Christima Hochkammer, John Bennett, and Keith Shaw.
- 2) Review minutes- corrections Dean Davis not Lean Davis.
- 3) Treasure Reports- April \$30, 132.16
- 4) No Public Input
- 5) Membership Matters- New Members Keith Shaw, Nancy Boeck, and Christma Hochkammer.
- 6) Triad Update- Met today and are focusing more on seniors and where they are located to prevent scams. They meet monthly on the last Thursday each month at the Felician Village @ 1:30pm.
- 7) Retail/Financial Crime Prevention Task Force- working on sharing information on arrests and bad check information.
- 8) High School Member Up Date- Ethan Peters shared the concerns of underage drinking with Prom and senior pranks with graduation upon them.
- 9) SRO Up Date- John Bennett stated he will be returning to the road and Officer Kromforst is in training. They are in the process of up dating their safety plans and evacuations at this time.
- 10) Citizens Academy Up Date- They are in week 9 and will be at the courthouse next week.
- 11) Community Partnership- Annie not available.
- 12) Information- We are moving forward on the Dick Weber Memorial.
- 13) Dates to remember.
 - August 5 National Night Out.
 - August 7 Next meeting.



**LAKESWIND PROJECT COMMITTEE
GREAT LAKES UTILITIES
MINUTES**

June 24, 2014
Bangor, Wisconsin

COMMITTEE MEMBERS:

Bangor	Steve Baker
Cornell	Dave DeJongh
Medford	John Fales
Power Supply Committee Representative	Brian Knapp
Trempealeau	Travis Cooke (via telephone)
Legal Counsel:	Richard Heinemann, Boardman & Clark
Manager – Administrative Services:	Nilaksh Kothari
Additional Attendees:	Dennis Dederling (via telephone); Bob Trussoni; Jem Brown; Shelley Miller, Bangor; Scott Reimer (via telephone)

Board Chair John Fales called the meeting to order at 10:15 a.m. Those present are indicated above.

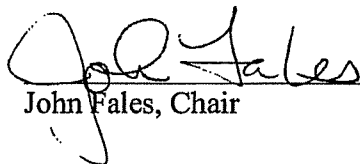
MINUTES: The Regular Session Minutes from the May 20, 2014 meeting were presented for approval.

MOTION: Motion was made by Steve Baker and seconded by Dave DeJongh to approve the Regular Session Minutes from May 20, 2014. Motion carried unanimously.

DRAFT OPERATIONAL PROCEDURES FOR WIND PROJECT: The draft operational procedures for the Lakeswind MISO manual were distributed for review and comments. A brief discussion ensued on the obtaining the DIR. N. Kothari and R. Heinemann will follow up with Rockland Partners on the timing. The operational procedures were reviewed and the following changes recommended: correct the title of the Power Supply Manager; the real-time curtailment will be at a negative \$100 and day-ahead energy offer curve will be at a negative \$23. The revised procedures will be presented at the next meeting for approval.

WIND PROJECT PERFORMANCE REPORT THROUGH APRIL 30, 2014: N. Kothari updated the Committee on the financial operation of the project through April. Once the MISO settlement statements are reconciled, more information will be available. Discussion ensued on revisions to the operation reports and a historical performance of 3 Tier forecast, which will be reported in December 2014.

ADJOURN: Motion to adjourn by Dave DeJongh and seconded by Steve Baker. Motion carried. Meeting adjourned at 10:55 a.m.


John Fales, Chair

**POWER SUPPLY PROJECT COMMITTEE
GREAT LAKES UTILITIES
MINUTES
May 20, 2014
Wisconsin Rapids, Wisconsin**

COMMITTEE MEMBERS:

Clintonville	absent
Kiel	Dennis Dederig
Manitowoc	Nilaksh Kothari
Shawano	Brian Knapp
Wisconsin Rapids	Jem Brown

Legal Counsel:	Richard Heinemann, Boardman & Clark
Additional Attendees:	Andy Onesti; Steve Baker; Travis Cooke; Dave DeJongh; John Fales; Bob Trussoni; Mike Furmanski, Spencer Titera

Chair Jem Brown called the meeting to order at 10:30 a.m. Those present are indicated above.

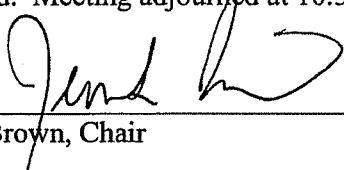
APPROVAL OF MINUTES: The Regular Session Minutes from the December 17, 2013 meeting were presented for approval.

MOTION: Motion was made by Dennis Dederig and seconded by Brian Knapp to approve the Regular Session Minutes from December 17, 2013. Motion carried unanimously.

PSCW RENEWABLE ENERGY COMPLIANCE REPORT: The Renewable Portfolio Standard (RPS) energy report filed with the PSCW as required by State law was presented for review. Based on our projections, the combination of the Lakeswind project and our existing power purchase contract results in GLU being long on allowances until 2022. Additional resources may need to be added in 2023 to meet compliance requirements.

MISO ANNUAL ACTIVITY SUMMARY REPORT: The annual MISO Activity Summary Report for GLU was presented for review. Going forward, this report will be updated in July to match up with the MISO Planning Year. A brief discussion ensued.

ADJOURN: Motion to adjourn by Nilaksh Kothari and seconded by Dennis Dederig. Motion carried. Meeting adjourned at 10:35 a.m.



Jem Brown, Chair

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, JUNE 23, 2014**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by President Hornung at 4:02 p.m. on Monday, June 23, 2014. In attendance were Commissioners Diedrich, Hennessey, Hornung, Luckow, Morrow, Nickels, and Seidl. Also present were Nilaksh Kothari – General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC.

PSCW FINAL ORDER FOR RATE ADJUSTMENT: The final approved electric rates authorized by the Public Service Commission of Wisconsin (PSCW) on June 17, 2014 were presented for review and comment. The final decrease approved is \$636,946 or 1.46%. The rate changes will be implemented effective July 1, 2014. New voluntary time-of-day (TOD) rates are authorized for the GS-2 and CP-1 customer classes. The PCAC will increase in 'U' factor from \$.0361/kWh to \$.0389/kWh. There are also additional changes to the energy charge which vary across the customer classes. In January 2011, MPU entered into a settlement agreement with the Sierra Club. As part of that agreement, MPU is required to include a request for approval of a Solar Photovoltaic (PV) Program with funding at \$500,000. This request was denied by the PSCW. A brief discussion ensued.

CO₂ PROPOSED REGULATION: The new CO₂ rules were published in the federal register on June 18, 2014, so comments on the rules to EPA are due by October 16, 2014. EPA has provided 120 days rather than the usual 60 days to provide comments. PSCW and/or DNR have formed a committee to review the proposed rules and develop comments. Wisconsin is required to decrease the emissions by 34% from the 2012 levels for CO₂. MPU will review the impact to our operations and provide comments on this regulation. EPA is planning on having a technical conference on the proposed CO₂ regulation in different parts of the country and MPU will attend one of the technical conferences. The Commission will be provided with an update in the next 90 days after review of the rules, its impacts to MPU, and comments that will be filed on this regulation. Discussion ensued.

UPDATE ON MISO SSR COST ALLOCATION METHODOLOGY INTERVENTION FILING AT FERC: An update was provided on the MISO SSR cost allocation intervention by GLU. Although GLU could submit an answer to the pleadings, the attorneys recommend no action. FERC has the option of making a unilateral ruling on this issue or grant a hearing. The timeline on FERC's decision is solely at their discretion.

GENERAL MANAGER'S REPORT: N. Kothari updated the Commission on the following: WE Energies has indicated that they plan to buy out WPS. This needs to be approved by FERC and all the states where WPS and WE are operating. Discussion ensued. On June 9, the City Public Infrastructure Committee voted to change how City street repairs are restored. The City DPW has historically performed the repairs, and billed the street permit holder. MPU has averaged approximately 80 street permits per year. A recommendation will be made at the next meeting to increase watermain assessment rates.

Commissioner Nickels left the meeting at 4:30 p.m.

GLU UPDATE: The wind project is going well. The pricing volatility of the OTP.Lakeswind node has decreased since the early part of April. There were no curtailments required on the plant output during the month of May.

MINUTES: The Minutes from the Regular Session Meeting on May 27, 2014 were presented for approval.

APPROVAL OF CLAIMS: Claims Lists dated June 10 and June 24, 2014 and Wire Transfers dated through June 19, 2014 were presented for approval.

FINANCIAL REPORTS FOR MAY 2014: The Financial Reports for May 2014 were previously distributed to the Commission for review and discussion.

QUARTERLY INVESTMENT PORTFOLIO REPORT: The Quarterly Reports from ICM for the period ending March 31, 2014 were presented for review and comments.

QUOTATIONS/BIDS: The following quotations/bids were presented for approval: Limestone and Ash Transportation - \$10.65/ton (limestone); \$4.00/gallon (fuel surcharge); \$11.00/ton (ash) – Schenian Trucking; 2014 Coal – prices vary – Robindale Energy (Central App and Pittsburgh 8) and C. Reiss (Abbott Scrap and PRB); Watermain South 42nd and Johnston Drive - \$56,309.25 – Vinton Construction; and B9 PM CEM - \$83,499.00 – Control Analytics.

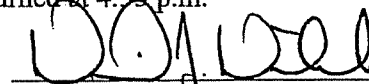
MOTION: A Motion was made by Commissioner Morrow and seconded by Commissioner Hennessey to approve the Regular Session Minutes from May 27, 2014; the Claims List dated June 10, 2014 check nos. 72149 through 72234 totaling \$313,555.03; the Claims List dated June 24, 2014 check nos. 72235 through 72399 totaling \$915,248.95; Wire Transfers dated through June 19, 2014 totaling \$1,625,550.56; to place the Financial Reports for May 2014 on file; to place the Quarterly Investment Portfolio Report on file and to accept the quotations/bids: 2014 Coal – prices vary – Robindale Energy (Central App and Pittsburgh 8) and C. Reiss (Abbott Scrap and PRB); Watermain South 42nd and Johnston Drive - \$56,309.25 – Vinton Construction; and B9 PM CEM - \$83,499.00 – Control Analytics. Motion carried unanimously.

MOTION: A Motion was made by Commissioner Hennessey and seconded by Commissioner Seidl to accept the quotation: Limestone and Ash Transportation - \$10.65/ton (limestone); \$4.00/gallon (fuel surcharge); \$11.00/ton (ash) – Schenian Trucking. Motion carried with Commissioner Diedrich abstaining.

NEXT MEETING: Future meeting will be held on July 14, 2014 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Hennessey and seconded by Commissioner Morrow. Meeting adjourned at 4:35 p.m.


Approved: Nilaksh Kothari, General Manager


Approved: David Diedrich, Secretary

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, JULY 14, 2014**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by President Hornung at 4:03 p.m. on Monday, July 14, 2014. In attendance were Commissioners Diedrich, Hennessey, Hornung, Luckow, Morrow, and Seidl. Also present were Nilaksh Kothari – General Manager; Mark Leonhard; and Attorney Andrew Steimle – Steimle Birschbach, LLC. Commissioner Nickels was absent.

AMI PILOT PROJECT: A request for proposals was issued in February 2014 to conduct an AMI pilot demonstration project for a targeted 330 electric meters. The proposal costs were higher by \$20,000 for equipment and one time set-up costs than estimates used in the Net Present Value (NPV) analysis included in October 2013 feasibility study. The NPV is a negative \$45,000 versus the original estimate of a negative \$3,500. The recommendation is to proceed with the AMI Pilot pending successful negotiations of the Agreement with Elster (Raleigh, North Carolina) for a capital cost not to exceed \$78,000 and hosting fees of \$6,500 per year. The pilot is expected to be monitored for at least 24 months before full deployment is considered and/or budgeted. The results of the findings will be presented 12 months after the installation is completed which is expected by December 2014. Discussion ensued.

MOTION: A Motion was made by Commissioner Luckow and seconded by Commissioner Seidl to proceed with the demonstration project and report to the Commission. Motion carried unanimously.

GLU MASTER POWER PURCHASE CONFIRMATION LETTER: The Master Transaction-Power Purchase Confirmation 10 MW on peak energy (5x16) from July 1-August 31, 2014 at 100% load factor was presented for review and approval. MPU is a partial requirements member of Great Lakes Utilities and is responsible for meeting its capacity and energy requirements above 77 MWs. The volume of energy for this transaction is 3,520 MWhs in July and 3,360 MWhs in August with the energy price for this transaction at \$58.00 per MWh. The delivery point for this transaction is WPS.GLU. MPU would be responsible for the congestion and losses component between the WPS.GLU and WPS.MPU nodes.

MOTION: A Motion was made by Commissioner Seidl and seconded by Commissioner Diedrich to approve the confirmation letter as presented. Motion carried unanimously.

NEIGHBORHOOD DUST ISSUES: On May 23, 2014, Ms. Susanne Skubal of 1232 South 7th Street expressed her continued concern about black dirt on her porch and provided MPU with a wipe sample to examine. Ms. Skubal's main concern appears to be the eventual sale of her house. The wipe sample was sent to Microbeam Technologies, Inc. for analysis. The results of the analyses indicate that the most abundant materials found appear to be limestone and dolomite derived particles and some quartz particles. Numerous dark particles are present that are carbon based and contain sulfur indicating the likelihood of them being coal or char particles. A lengthy discussion ensued.

WATERMAIN ASSESSMENT RATE ADJUSTMENT: The current assessment rate is \$20 per foot per side for Plan A. This rate has been in effect since 2001 and has not been changed for all these years as MPU has not received petitions for the extension of watermain in the last 10+ years. In the last three months, MPU has received three petitions for watermain extensions under

Plan A. The average cost for the most recent watermain projects have been in the range of \$25-28 per foot per side. The recommendation is to adjust the assessment rate to \$27/foot/side and submit to Public Service Commission (PSCW) for approval. The new rate will be applicable to all watermain extension plans except Plan E. Upon approval, the City of Manitowoc Municipal Code 12.090 would also need to be revised. Discussion ensued.

MOTION: A Motion was made by Commissioner Luckow and seconded by Commissioner Seidl to approve adjusting the assessment rate as recommended. Motion carried unanimously.

GENERAL MANAGER'S REPORT: N. Kothari updated the Commission on the following: Boiler 8 developed a plugged cyclone on June 26. The plug was located in the lower taper of the cyclone and very difficult to access. The plug was finally removed on July 3 and the boiler was returned to service on July 6 at the request of MISO. NE Roofing has completed the roofing project. A walk-down of the project was performed, and a punch list of items was provided to the contractor. Firestone will perform a warranty inspection with MPU and NE Roofing in the near future. The City has agreed to supply water to another property on Hecker Road, south of Viebahn Street. MPU is coordinating the sale of bulk water with Luisier Plumbing. Hmong Community Center paid up past due and posted a deposit for a hydrant meter at the Community Gardens. No services being connected at this time due to issues with electrical equipment and plumbing. All water meters were frozen inside. A First Notice was sent to Premier Lawn Care advising them of deficiencies. A brief discussion ensued regarding backflow prevention. A paint manufacturer expressed concern on MPU's specifications for repainting the combustion turbine and specifically on not having an equal supplier. The issue has been reviewed and specifications are being revised. A lengthy discussion ensued.


MINUTES: The Minutes from the Regular Session Meeting on June 23, 2014 were presented for approval.

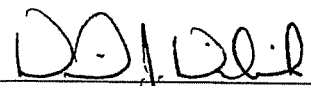
APPROVAL OF CLAIMS: Claims List dated July 15, 2014 and Wire Transfers dated through July 10, 2014 were presented for approval.

MOTION: A Motion was made by Commissioner Diedrich and seconded by Commissioner Hennessey to approve the Regular Session Minutes from June 23, 2014; the Claims List dated July 15, 2014 check nos. 72401 through 72606 totaling \$1,584,032.63; and Wire Transfers dated through July 10, 2014 totaling \$3,729,034.76. Motion carried unanimously.

NEXT MEETING: Future meeting will be held on August 11, 2014 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Hennessey and seconded by Commissioner Morrow. Meeting adjourned at 4:40 p.m.


Approved: Nilaksh Kothari, General Manager


Approved: David Diedrich, Secretary

Clerk

**MUNICIPAL TREE COMMISSION MEETING
November 12, 2013
Department of Public Works Conference Room**

MINUTES

Commissioners Present: Mike Penckofer, Glen Pfeffer, Rick Schwarz, & Todd Holschbach

Staff Present: Chad Scheinoha & Alvin Rehme

Call meeting to order

The meeting was called to order by M. Penckofer at 4:32 PM

Approval of the minutes from the February 12 & April 26, 2013 meetings

A motion to approve the minutes from the February 12th & April 26th meetings was made by M. Penckofer and seconded by G. Pfeffer. Motion carried unanimously.

Public input session

None

Update on Arborist Position

C. Scheinoha introduced the new Arborist, Alvin Rehme.

Report on tree maintenance since last meeting

C. Scheinoha informed the commission that only necessary tree trimming and removal has been done lately due to the backlog of other work from being short an employee for almost four months. A. Rehme has been working on becoming familiar with the Stratapoint system. He will now begin prioritizing the list of trees that need attention.

There was a discussion of the possibility of a volunteer cleaning up dead trees in Lincoln Park. In areas where there are no paths, it can be beneficial to the animals to leave some downed trees. C. Scheinoha indicated that he would be willing to meet with the individual.

Review of tree ordinances, planting policy, and removal policy

M. Penckofer recommended removing ash trees from the list of recommended trees and correcting a spelling error. Approximately one third of the trees in Manitowoc are ash trees. The emerald ash borer (EAB) has been detected in the city of Two Rivers. The EAB can be brought into the area through trees from a nursery or firewood brought into the area.

Discussion & possible action regarding trimming of trees in the City right-of-way and a proposed guideline for utility tree pruning

C. Scheinoha passed out some proposed guidelines which had been drawn up in response to complaints from citizens regarding trees that had been trimmed by various utilities. M. Penckofer said that the goal of one utility he is familiar with is to only trim every 10 years, so they would trim back whatever they felt might grow into the lines within that time.

M. Penckofer recommended changing the guideline from one third to one quarter to follow arborist guidelines. C. Scheinoha will contact Asplundh to see if they keep a record of trees removed or trimmed. M. Penckofer suggested that you could also have them complete a tree removal permit each time they take down a tree, and it would help to maintain the records. R. Schwarz said that the more regulations you put on the utility, the more their rates will go up. C. Scheinoha told the commission that

Asplundh said that if there are trees with branches in the wires that we feel need to come down completely, they would be willing to remove the whole tree for us, since it is often easier to remove the whole tree than to trim each of the small branches around the wires.

Dicussion & possible action on a master plan for managing Lakeside Boulevard Bluff

T. Holschbach explained the background of the Lakeside Boulevard group. He said that the main erosion problem with the bluff is seepage from underground springs and heavy rain. Since they have started maintaining the area, there have been more people traveling the area to take advantage of the view.

The City Attorney's Office believes that having volunteers operating chainsaws on a bluff leaves the city open to too much liability. They would be okay with an outside company which carries liability insurance doing the work. There is a possibility the Lakeside Boulevard group would be willing to pay for this work.

T. Holschbach would like to see a master plan developed to reduce erosion in the area and to show what is okay to plant in the area. M. Penckofer stated you have to make sure the master plan does not violate any of the City's policies for plantings, etc. in the City's right-of-way. T. Holschbach suggested making this area a park so that it could be managed through the Park & Rec Committee instead of both the Park & Rec and Public Infrastructure Committees.

Dicussion & possible action on downtown and Calumet Avenue street trees

M. Penckofer said there are limited areas on Calumet Avenue and some islands where trees could be placed. The terraces on the business side are very narrow. Then, there is the issue of who maintains the trees. Because Calumet Avenue is heavily traveled, you would have to find salt tolerant trees for the islands. From S 26th Street to the Visitor's Center, about 15 or 20 trees could be planted. Tree planting on the islands could be a grant opportunity and would help fulfill the Tree City requirements.

Dicussion & possible action on 2014 meeting schedule

The Commission discussed the meeting schedule and plans for Arbor Day. The Izaak Walton League generally donates two trees to the City for Arbor Day.

Adjournment

A motion to adjourn the meeting was made and seconded. The meeting adjourned at 6:03 p.m.

smsr

Manitowoc Sustainability Committee Meeting Minutes

July 24, 2014*

The meeting was called to order at 5:00 pm.

Members present

Jon Reisenbuechler
Tony Fodden
Keith Shaw
Adam Becker
Judi Northen

Membership

Tony outlined the Committee's membership roster for Keith Shaw. Jon added that in addition to our regular members there is also a group of Friends of the Committee, and we should maintain contact with them for networking purposes.

Education Materials

Jon stated that the updating of these materials could be undertaken by interns. Adam suggested that dropbox.com could be used to store electronic copies of these materials to make them accessible to the committee. Jon raised a concern about unauthorized access to the dropbox, and Keith agreed that may be an issue. Jon will check with Christine regarding this.

Tony asked if anyone was working on an article relating to sustainable practices. It was mentioned that Ben Nolen had offered at our June meeting to create an article, and Tony suggested we contact Ben regarding status.

MPU Activities

Adam reported on the progress of the Express Energy Efficiency Program: per the most recent count, 504 homes were participating out of approximately 10,000 eligible households. The goal is to reach a total of 900 participants by the end of August.

MPU will hold an Open House sometime during the 2nd or 3rd week of October, and several members of the Committee expressed interest. Adam stated that it is unsure at this point whether the Open House will include tours of the facility. He further stated that he will work on setting up a tour specifically for our Committee.

Marine Sanctuary

Keith brought up the proposed Marine Sanctuary and stated that, if Manitowoc was chosen as the Sanctuary site, it would be very beneficial to the city. The project is aimed at conservation and preservation of the shipwrecks in the Mid-Lake Michigan area. Among the cities under consideration, Manitowoc would be the central site.

The Committee discussed how we may be able to contribute efforts to the project. Tony stated that he will correspond by email with Ralph Johnson, offering the Committee's assistance; Tony is acquainted with Mr. Johnson and knows he wants grassroots support for the Sanctuary.

Jon suggested that we connect with a person who is knowledgeable about the project before we relay information, in order to be sure that what we are passing along is accurate.

Earth Day 2015

Jon informed the Committee that new rules from the State of Wisconsin may prevent our collecting drugs for disposal at the Earth Day event next year. If that happens, our funding may be affected which would impact the advertising budget, so this may narrow our promotion to free-of-charge options. Attendance may also be down, since the drug disposal is a draw for many people. Adam suggested that we may need to consider fund raising and might want to work with another group on this, or possibly institute a booth charge. Jon was agreeable, but stated that he would need to get permission from his department.

Further discussion centered around attracting more attendees. The possibility of moving the event to a warmer season of the year was raised, which may bring more people and make it possible to hold it outdoors.

Keith suggested that we wait to see what the State's rules will be before making a final decision on a date change.

Front Yard Gardening

Jon brought up an article he had sent earlier today related to front-yard gardening--city policymakers' and homeowners' re-evaluation of the best way to use planting space, and the problems that arise when with gardeners' plantings annoy neighbors or violate city ordinances. None of the members present were aware of any Manitowoc ordinances governing front yard plantings. Judi mentioned that she knows of a lady, Margaret Gerhard, who has been doing this type of gardening for many years and has knowledge of the best methods and experience in dealing with municipalities. Judi will contact Margaret and invite her to attend one of our meetings to share her knowledge.

Next Meeting

There is a possibility of a future change in meeting time to encourage increased member attendance. As it currently stands, the August 2014 meeting will remain scheduled on the fourth Thursday at 5:00 pm.

At 5:40 pm, Jon moved to adjourn and his motion was seconded by Keith.

**Note: Since the Committee had no quorum today, these minutes merely describe discussion which took place, and will be re-visited at our next meeting scheduled for Thursday, August 28, 2014.*

**MANITOWOC WASTEWATER TREATMENT
FACILITY BOARD MEETING MINUTES**

Gregg Wolf, Chairperson called the meeting of the Manitowoc Wastewater Treatment Facility Board to order on Tuesday, June 10, 2014 at 4:03 P.M.

Board members present: Gregg Wolf
 Dale Zahn
 Jim Brey
 Dan Koski

 Brian Helminger, Secretary

Also present: Mike Jaeger

Board member(s) not present: Craig Haan
 Tim Petersen
 Dave Luckow

PUBLIC INPUT

No public input.

MINUTES

The minutes of the May 13, 2014 Board Meeting required no corrections. Motion by Dale Zahn to accept the May 13, 2014 Board Meeting minutes as presented and place on file; second by Dan Koski. Motion carried unanimously.

FINANCIAL STATEMENTS ON WASTEWATER TREATMENT FACILITY FOR APRIL 2014

The April 2014 financials were reviewed. Hauled waste revenue was slightly below projections for the month and should rise dramatically in the next month or two with the wet spring weather and hauler activity. Budget line 522400 Gas is already over budget for 2014 due to an additional \$26,400 in fuel purchases and the long cold winter. Helminger noted that the overall sewer revenue was level as compared to the previous year. Motion by Dale Zahn to accept the April 2014 financials as presented and place on file; second by Jim Brey. Motion carried unanimously.

OPERATOR VACANCY AT WWTF

A resignation has been received from a shift Operator creating a vacancy in the Operator rotation. This position functions within the rotating shift Operator group and needs to be filled. Motion by Jim Brey to fill the vacancy and seek Council approval; second Dan Koski. Motion carried unanimously.

PROJECT UPDATES – SCREW PUMPS AND DIGESTER ROOF

Lakeside Equipment and Strand were on site on June 4th to inspect the screw pumps and assess condition and check the condition of the screw pumps. Lakeside will be providing Strand a report with recommendations to consider to narrow down the scope of the project.. Comments made indicated that nothing was seen or found that was inconsistent with expectations for an installation of this age. One gear reducer is louder than the others and is showing heat build up in the bearing areas. Oil analysis will be done on all 3 gear reducers

to determine if metals are present and if the reducer should be removed and rebuilt or replaced.

The digester roof was also inspected. The replacement of the failed membrane roof with a long lasting built up asphalt roofing system is likely to be recommended. The roof area is small and is walked on regularly to access the digester covers and for maintenance of the digester mixers.

PLANT REPORT

Jaeger reviewed the plant report discussing the projects and work completed and effluent quality for the period May 1 – May 31, 2014. No action taken.

PARKSON CORPORATION – D2 BOARD TOUR

The Board went out to see the pilot trailer in operation. Parkson staff was present to explain the process and the various instruments used to monitor and control the filtration process. Parkson is still in the optimization stage of a 3 part testing protocol for the pilot. No action taken.

METHANE GAS BURNER - BOARD TOUR

After the pilot trailer the Board looked over the new Varec methane gas burner recently placed into service. Some of the controls and run modes were discussed for summer and winter operation. Punch list items are completed and the project is being closed out. No action taken.

Motion to adjourn made by Jim Brey; second by Dan Koski. Meeting adjourned at 4:53 P.M.

Respectfully submitted,



Brian Helminger
Secretary, WWTFB

BH/jma
Copy: City Clerk's Office