

15-524



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes Parks & Recreation Committee

Tuesday, April 28, 2015

5:30 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - Sladky, Soeldner, Schema and Brandel

Staff: 4 - Koski, Scheinoha, Dorow and McDaniel

Also in attendance Alder J. Brey, interested parties related to tree removal at 736 S. 19th St., J. Schultz

3. Approval of Minutes

15-463 Minutes of the March 24, 2015 Park & Recreation Committee meeting

Attachments: 15-463 Park & Rec Minutes from 3-24-15

Moved by Brandel, seconded by Schema, that this Minutes be accepted and placed on file. The motion carried by the following vote:

Aye: 4 - Sladky, Soeldner, Schema and Brandel

4. Discussion and Action Items

Alder M. Howe arrived at 5:32 pm.

Present: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-466 Tree removal at 736 S 19th St.

Attachments: 15-466 736 S 19th #1

15-466 736 S 19th #2

15-466 736 S 19th #3

15-466 736 S 19th #4

15-466 736 S 19th #5

15-466 736 S 19th #6

Moved by Soeldner, seconded by Brandel to move the tree to Tier 1 to be removed in calendar 2015.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-465 Manitowoc Public School District use and maintenance of ball diamonds

This item was resolved at the staff level and will be placed on file.

- 15-470 2014 and 2015 fees for the Manitowoc Bandits' use of Municipal Field
- Moved by Sladky, seconded by Brandel to approve fee structure for 2014 without maintenance agreement and for 2015 with signed maintenance agreement.**
- Aye:** 5 - Sladky, Schema, Brandel, Soeldner and Howe
- 15-464 Donation of \$2,500 from Kenny's Athletic Klub to be used toward a shed to be placed at Citizen Park for use by both the Klub and the City of Manitowoc for storage needs related to their annual tournament and the City's ball diamond needs.
- Attachments: [15-464 Donation for shed from Kenny's Klub](#)**
- Moved by Soeldner, seconded by Schema to approve donation with placement at either site 1 or 2.**
- Aye:** 5 - Sladky, Schema, Brandel, Soeldner and Howe
- 15-469 Grant for Camp Vits Trail
- D. Koski gave informational summary. Committee had directed staff to look into grants for restroom facilities at Camp Vits. Must be ADA accessible. Deadline for application this week Friday. Staff will keep searching for additional grants. Recommending doing this grant next year. Committee agreed.**
- 15-094 Park improvements for 2015
- C. Scheinoha reviewed Parks capital projects for 2015.**
- 15-092 Use of the Parkland Acquisition Fund monies for park improvements throughout the City's park system
- Committee directed staff to come back with a plan for the \$25,000 the Mayor had in the budget from the Parkland Acquisition fund for playground equipment for Silveridge Park.**
- 14-2200 Special Event Guidelines and Policy identifying policy, process and procedures for obtaining approval of special events.
- Attachments: [20150415171647227.pdf](#)**
[Special events app form - 2014 draft Rev 4-16-15.pdf](#)
- Moved by Brandel, seconded by Soeldner to approve the Special Events Guidelines and Policies Booklet.**
- Aye:** 5 - Sladky, Schema, Brandel, Soeldner and Howe
- 15-468 Request by Lincoln Park Zoological Society to have a pole installed for an osprey platform while utility company on site for another project

Attachments: [15-468 Pole for Osprey Exhibit](#)

Moved by Soeldner, seconded by Schema to grant the Zoological Society request.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-475 Request from John & Julie Woodcock, Volunteer Bird Surveyors for Wisconsin Society for Ornithology, for permission to access City properties for the purpose of conducting a Breeding Bird Atlas during the spring and summer of 2015.

Attachments: [15-475 Breeding Bird Atlas](#)

Moved by Soeldner, seconded by Schema to grant request for City owned land under control of Common Council. Let the Woodcock's know which areas have been approved.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-352 Tour / program fees for the Lincoln Park Zoo

Attachments: [15-352 Zoo Offsite Tour Form 2015](#)

[15-352 zoo education form 2015](#)

Moved by Soeldner, seconded by Schema to approve fee schedule.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-421 Request from Manitowoc Professional Police Association to waive the fees for rental of the Lincoln Park Fieldhouse on Friday, December 11th and Saturday, December 12th, 2015 for a Kid's Christmas Party

Attachments: [15-421 MPPA Kids Christmas Party](#)

Moved by Brandel, seconded by Schema to approve request.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-422 Request from Amvets Post 99 to waive the fees for rental of the Wenger Bandwagon and risers for their Memorial Day Picnic on May 25, 2015 at 4310 Conroe St. in Manitowoc

Attachments: [15-422 Amvets Use of Bandwagon](#)

Moved by Schema, seconded by Soeldner to grant request.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-461 Request from Manitowoc County Breakfast on the Farm Committee to waive fees for the use of picnic tables on Sunday, June 14th for their annual breakfast promoting dairy & agriculture in Manitowoc County

Attachments: 15-461 Manitowoc County Breakfast on the Farm

Moved by Brandel, seconded by Schema to grant request.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-462 Recommending granting request for Mariners Trail Permit from Anne Juza, Manitowoc Public Library, to hold Library to Library Walk on Saturday, August 22, 2015.

Attachments: 15-462 Library to Library Walk

Moved by Brandel, seconded by Soeldner granting request.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-467 Special Events Request from Amy Fettes, Friends of the Manitowoc River Watershed, for annual Fourth on the Shore River Paddle on Saturday, July 4, 2015 beginning at Manitou Park and ending at the YMCA.

Attachments: 15-467 Fourth on the Shore River Paddle

Moved by Schema, seconded by Howe to grant request.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-471 Special Events Request and Mariners Trail Permit from Dustin Brierley, U.S. Army Recruiting Center, for use of the Mariners Trail and Blue Rail Beach for the Army 5K on Saturday, June 6, 2015.

Attachments: 15-471 Army 5K

Moved by Brandel, seconded by Schema to grant request.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-472 Mariners Trail Permit from Lisa Schneider for use of the Mariners Trail for the Melissa Protz Memorial Walk on Saturday, July 18th, 2015.

Attachments: 15-472 Protz Memorial Walk

Moved by Soeldner, seconded by Brandel to grant request.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-473 Mariners Trail Permit from Sue Tomasik, The Crossing, for use of the Mariners Trail for annual Walk for Life Fundraiser on Saturday, August 15, 2015.

Attachments: 15-473 Walk for Life

Moved by Schema, seconded by Brandel to grant request.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-474 Request from Rod Scheuer, Mishicot Riverfest Chairman for use of the Wenger Bandwagon from Tuesday, July 21st through Monday, July 27th for Mishicot Riverfest 2015

Attachments: 15-474 Mishicot Riverfest

Moved by Schema, seconded by Soeldner to grant request.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

15-476 Request from Melissa Jacquart, Lakeshore Humane Society, to allow adoptable dogs from the shelter into Washington Park on June 19th & 20th, 2015 during MetroJam.

Attachments: 15-476 LHS MetroJam Request

Motion by Howe, seconded by Soeldner to deny request.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe

5. Adjournment

Moved by Brandel, seconded by Schema to adjourn.

Aye: 5 - Sladky, Schema, Brandel, Soeldner and Howe