

MANITOWOC PARK & RECREATION DEPARTMENT

CITY OF MANITOWOC – DEPARTMENT OF PUBLIC INFRASTRUCTURE

SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES

FOR USE OF CITY FACILITIES OR EQUIPMENT

RECEIVED

MAY 05 2021

CITY OF MANITOWOC
ENGINEERING

Groups or organizations requesting special consideration for waiver of all or partial fees ordinarily charged to groups for the use of City-owned facilities or equipment must fill out this form completely, at least 30 days in advance of the event. The request will be reviewed by the Special Event Committee and/or the Public Infrastructure Committee and the group or organization will be notified by e-mail or letter of their decision(s). A financial report for the previous two (2) years indicating all expenses and all revenues of the group/organization may be requested by the committee. Groups or organizations must be current on all financial accounts with the City of Manitowoc.

ALL QUESTIONS MUST BE ANSWERED

Name of

event: YMCA SUMMER TENNIS LESSONS PROGRAM

1. Name of club/organization making

request YMCA

Address 205 MARTINE DR. MANITOWOC, WI

Telephone 920-482-1500

2. Names of club officers: Name Address Telephone

President-CEO
Julie Grossman - same
Carole Starck - President - Board

Secretary

Treasurer

3. Facility

requested: UPPER TENNIS COURTS AT LINCOLN PARK

Equipment

requested: NONE: JUST USE OF REFRESHMENT STAND
(NEAR BASEBALL DIAMOND)

NEED KEY TO OPEN & STORE OUR TENNIS BALLS

4. Specific dates and hours facility/equipment will be used:

Date(s) JUNE 22 - July Hrs. TUESDAYS - 9-12:30 NOON
Aug 11 WEDNESDAYS 9-12 NOON
1-3 PM

5. Please explain your request, as to what fees you desire waived or reduced and reasons WAIVE COST OF COURT USAGE!

Will allow REG. Program TENNIS TO USE YMCA INDOOR COURTS IF IT RAINS!

6. Which do you consider your group to be?

A. Community service B. Non-profit C. Private business

D. Club or organization E. Other, please explain _____

7. Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event?

Yes No _____

8. If #7 is "yes," explain and list specific

charges Group lessons for beginners \$45 - \$90 for
other 3 groups because they are playing
longer + need more specific teaching
The Wed afternoon from 1-3 are match play
hrs + the fee is \$35

9. What will revenues be used for?

To pay for instructors + tennis balls

10. Do you wish to meet personally with the Committee to discuss this request?

Whatever you wish!

Yes _____ No _____

If "yes," please provide the following information of individual to contact:

Name Reiny MAIEN
Address 01628 E. 16th, Manitowoc Telephone 920-682-8439
920-905-8082

Signed Reiny Maien Date _____
May 5, 2021

Please attach any additional information which you feel will assist the committee in evaluating your request.

When completed, return this form to the City of Manitowoc – Dept. of Public Infrastructure

900 Quay St., Manitowoc , WI 54220 · Phone 920-686-3580 · Fax [920-686-6525](tel:920-686-6525) · E-mail parksadmin@manitowoc.org