

JM 15  
3-16-15

**RESOLUTION**

**ROOM TAX ALLOCATION BOARD**

WHEREAS, the City of Manitowoc implemented the Room Tax Allocations Policy, which provides for an independent Room Tax Allocation Board to administer the policy; and

WHEREAS, the Room Tax Allocation Board shall administer Room Tax Funds for tax exempt non-profit organizations and projects that support and complement the mission of drawing visitors to the City of Manitowoc through attractions, activities, events and functions that positively reflect the best qualities of Manitowoc; and

WHEREAS, the Room Tax Allocation Board shall be appointed by the Mayor with the subsequent majority approval of the Common Council, and shall serve for a two-year term, which terms shall be staggered so that each year two members are newly appointed or reappointed by the Mayor.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Manitowoc that the Room Tax Allocation Board is created, with five voting members who shall be appointed by the Mayor and confirmed by the Common Council for two year terms. The Mayor and President of the Manitowoc Area Visitor and Convention Bureau shall serve as Ex-Officio Non-Voting Members with indefinite terms.

BE IT FURTHER RESOLVED that the following professional disciplines shall be represented on the Room Tax Allocation Board:

- City of Manitowoc Community Development Director
- Hotel or other service industry owner/manager
- Common Council Member
- Two Citizen Members at Large with appropriate perspective on this community as a tourism destination

BE IT FURTHER RESOLVED that the Board shall report to the Mayor and Common Council in writing, no less than twice a year, on activities, funding decisions and accomplishments of the funded organizations.

**MAR 16 2015**

Introduced \_\_\_\_\_

Adopted \_\_\_\_\_

Approved \_\_\_\_\_

Justin M. Nickels, Mayor

**Fiscal Impact:** \$0

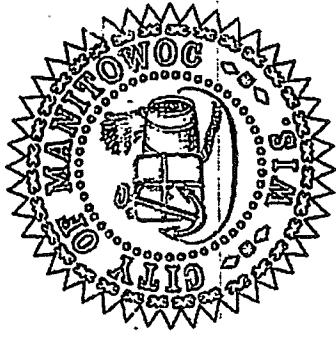
**Funding Source:** n/a

**Finance Director Approval:** /sc

**Approved as to form:** /kmm

This Resolution was drafted by Kathleen M. McDaniel, City Attorney

15-147




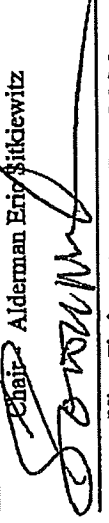
**Standing Committee:** Finance Committee  
**Document Name:** Room Tax Allocation Policy including the Discover Manitowoc Grant Policy and 2015 Room Tax Budget


**Consent**  **Non-Consent**  **Chairman Recommend**

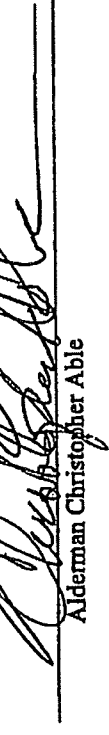
**Recommendation:** Recommend approval with the amendment to add the Community Development Director as a voting member under Section 3(a)(i) and to remove the President of Manitowoc Area Visitor and Convention Bureau from Section 3(a)(i), but add President of Manitowoc Area Visitor and Convention Bureau as an Ex-Officio Non Voting Member of the Room Tax Allocation Board.


**Attest:**

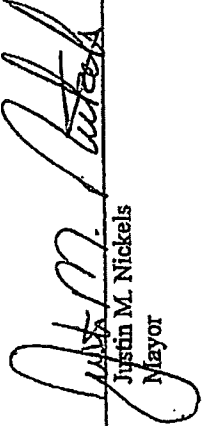
  
Chair - Alderman Eric Chittenden  
Date 2/17/15

  
Vice-Chair - Alderman Scott McMeans

  
Alderman Jim Brey

  
Alderman Christopher Able

  
Alderman Patrick Brandel

**Approved:**   
Justin M. Nickels  
Mayor  
Date 2/17/15