



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, December 3, 2024

5:30 PM

Council Chambers / Virtual (Via Zoom)

1. Call to Order

2. Roll Call

Present: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

3. Public Comment

Finance Committee Chair Alderperson Brey declared the meeting open for public comment. In accordance with policy, the public comment portion of the meeting is not made part of the official record.

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

REMOVAL OF CONSENT AGENDA ITEMS: None

[24-2064](#) Minutes of the November 5, 2024 Finance Committee meeting, recommending approval and place on file

Attachments: [11-5-2024 Finance Committee Minutes](#)

[24-2065](#) Minutes of various Manitowoc Public Utilities (MPU) Commission Meetings, recommending accepting and place on file

Attachments: [MPU 2024-09-23-Minutes](#)

[MPU 2024-10-14-Minutes](#)

Approval of the Consent Agenda

Moved by Reckelberg, seconded by Schlei, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

5. Discussion and Action Items

[24-2066](#) Out of State Travel/Training Request - Tourism Dept. - Simpleview Summit - San Francisco, CA - April 6th - 9th, 2025

Attachments: [2025 Out of State Travel Request - Tourism - Simpleview Summit](#)

Moved by Sitkiewitz, seconded by Reckelberg, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

[24-2067](#) Out of State Travel/Training Request - Tourism Dept. - Destination Sales & Marketing Manager - Dates throughout 2025

Attachments: [2025 Travel Request - Going on Faith](#)
[2025 Travel Request - Group Travel Con](#)
[2025 Travel Request - Midwest Marketplace](#)
[2025 Travel Request - NTA Travel Exchange](#)

Moved by Sitkiewitz, seconded by Schlei, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

[24-2068](#) Resolution establishing Election Workers compensation for 2025

Attachments: [Resolution for Elections Worker's Compensation 2025](#)

Moved by Schlei, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

[24-2069](#) Resolution to hold Primary Election on February 18, 2025 if there are three or more candidates who file nomination papers for a City office at the April 1, 2025 Spring Election

Attachments: [Resolution for Primary Election in 2025](#)

Moved by Schlei, seconded by Sitkiewitz, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

[24-2070](#) Poor Relief Custodial Fund - 2024 Report & Recommended Distribution

Attachments: [2024 Poor Relief Fund Distribution Memo](#)
[Fund 8100 - Poor Relief Custodial Acct Analysis Spreadsheet 2024](#)

Moved by Sitkiewitz, seconded by Norell, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

[24-2071](#) First Amendment to City of Manitowoc TID No. 16 Development Agreement with

Manitowoc Place, LLC

Attachments: [1st Amendment to Development Agreement-Final Draft](#)

Moved by Reckelberg, seconded by Sitkiewitz, that this Agreement Amendment be approved. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

[24-2072](#)

Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of 2025 Borrowing

Attachments: [City of Manitowoc - Reimbursement Resolution - 2025 Borrowing](#)

Moved by Sitkiewitz, seconded by Schlei, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

[24-2073](#)

2024 Budget Amendment - General Fund (1100) / Special Revenue Fund - Farmers Market (2150)

Attachments: [Memo - 2024 Budget Amend Transfer General Fund and Farmers Market Special Revenue Fund](#)
[2024 Budget Amend - General Fund.Farmers Market](#)
[2024 Budget Status Comm Dev - Farmers Market](#)
[Farmers Market 2024 YTD Activity](#)

Moved by Sitkiewitz, seconded by Schlei, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell

6. Adjournment

Moved by Sitkiewitz, seconded by Reckelberg, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Brey, Reckelberg, Sitkiewitz, Schlei and Norell