



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Parks & Recreation Committee

Thursday, June 25, 2026

5:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and un-mute themselves.

Members of the public may call to listed in at 888-475-4499 US toll-free, meeting ID: 841 3994 9614, passcode: 564598.

Those wishing to make public comments in advance of the meeting should email parkadmin@manitowoc.org or call (920) 686-3580 with their comment no later than 3:00 p.m. central time the day of the meeting.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Presentations

5. Consent Agenda

[26-0563](#) Minutes from the May 28, 2026 Park and Recreation Committee Meeting

Attachments: [Parks & Recreation Committee Meeting Minutes 5-28-26](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

6. Discussion and Action Items

[26-0560](#) Updates on Park Projects

Attachments: [MEMO for P&R Committee - Updates on Park Projects](#)

[26-0561](#) X-Sports Donation Tube Request - Phase 3 Skatepark Project

Attachments: [MEMO for P&R Committee - X-Sports Donation Tube Request - Phase 3](#)

[26-0562](#) Zoo Donation Tube Request - Bioactive Vivariums

Attachments: [MEMO for P&R Committee - Zoo Donation Tube Request - Bioactive Vivariums](#)
[Bioactive Donation Costs](#)

7. Previously Tabled Items

8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowocwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.



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Meeting Minutes

Parks & Recreation Committee

Thursday, May 28, 2026

5:30 PM

Council Chambers

1. Call to Order

Chairman Cummings called the meeting to order at 5:30 p.m.

2. Roll Call

Present: 4 - Cummings, Brey, Reckelberg and Dunbar

Absent: 1 - Norell

3. Public Comment

4. Presentations

[26-0469](#) Presentation: Red Arrow Park Beach Access Improvements Update

Parks & Recreation Director, Brock Wetenkamp, gave an update on the Red Arrow Park beach access improvements.

5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[26-0468](#) Minutes from the May 11, 2026 Committee on Aging

A motion was made by Alderperson Reckelberg and seconded by Alderperson Brey to approve the items on the consent agenda. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Reckelberg and Dunbar

6. Discussion and Action Items

[26-0470](#) Discussion on Red Arrow Park Beach Access Improvements

This Action Item was discussed. No action was taken.

[26-0462](#) Zoo Donation Tube Request - Rainbow Trout

A motion was made by Alderperson Todd Reckelberg and seconded by Alderperson Andrew Dunbar to approve the use of donation tube monies donated by the Northeastern Wisconsin Great Lakes Sport Fishermen and the Lincoln Park Zoological Society for the fish rearing pond at the Lincoln Park Zoo. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Reckelberg and Dunbar

[26-0465](#) Request to utilize Ayers & Associates for design services for Henry Schuette Park Playground Replacement Design

A motion was made by Alderperson Andrew Dunbar and seconded by Vice-Chair Jodi Brey to use Ayers & Associates for design services for Henry Schuette Park playground replacement design. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Reckelberg and Dunbar

[26-0464](#) Discussion on Manitowoc Marine Band fundraising agreement

A motion was made by Alderperson Dunbar and seconded by Alderperson Jodi Brey to forward this item to the City's Finance Committee. The motion passed by the following vote:

Aye: 4 - Cummings, Brey, Reckelberg and Dunbar

[26-0466](#) Resolution dissolving the Special Events Committee

A motion was made by Alderperson Todd Reckelberg and seconded by Alderperson Andrew Dunbar to approve the resolution to dissolve the Special Events Committee. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Reckelberg and Dunbar

[26-0467](#) Special Event Policy update

A motion was made by Alderperson Todd Reckelberg and seconded by Alderperson Andrew Dunbar to approve the revisions to the Special Event Policy. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Reckelberg and Dunbar

[26-0471](#) Discussion on date and time of future Park & Recreation Committee meetings

This Action Item was discussed, and it was decided to hold the meetings on the 4th Monday of the month, except for June 2026 when the meeting will be held on Thursday, June 25.

Aye: 4 - Cummings, Brey, Reckelberg and Dunbar

7. Previously Tabled Items

8. Adjournment

A motion was made by Alderperson Dunbar and seconded by Alderperson Jodi Brey to adjourn the meeting at 6:35 p.m. The motion carried by the following vote:

Aye: 4 - Cummings, Brey, Reckelberg and Dunbar



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

6/18/2026

To: Parks and Recreation Committee

From: Brock Wetenkamp, Director of Parks and Recreation

Re: **Updates on Park Projects**

At the next Parks and Recreation Committee meeting, I would like to provide the Committee members with updates on the following Parks and Recreation Department projects:

- Red Arrow Park Beach Access Improvement
- Silver Creek Park Stream Restoration
- Lincoln Park Zoo Wetland Aviary
- Miracles Park X-sports Skatepark – Phase 3

Sincerely,

Brock Wetenkamp/sr



CITY OF MANITOWOC

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www.manitowoc.org

6/25/2026

To: Parks and Recreation Committee

From: Brock Wetenkamp, Director of Parks and Recreation

Re: **X-Sports Donation Tube Request – Skatepark Phase 3**

Staff is requesting the use of X-Sports Donation Tube funds for the upcoming phase 3 skatepark upgrade. There are currently three different x-sports donation tubes that have a balance. We would like access to all three for this project as needed. Currently there is a total of \$136,774.09 available between the three accounts.

X-Sports Donation Tube Budget

Budget status - Phase 1	\$11,020.14
Budget status – Phase 2	\$972.55
Budget status – Phase 3	\$124,781.40
Earmarked funds for other projects	\$0
Total donation tube funds available	\$136,774.09
City Funding for Phase 3	\$100,000
Total Project Funding Available	236,774.09
Bid for Phase 3	\$198,350.00
Changeorder – Maintenance of existing ramps	\$14,500.00
Current expected costs for Phase 3	\$212,850.00



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6/25/2026

To: Parks and Recreation Committee

From: Brock Wetenkamp, Director of Parks and Recreation

Re: **Zoo Donation Tube Request – Bioactive Vivariums**

Zoo staff is requesting to utilize funding from the Zoo Donation Tube line up to \$1000.00 to update the Education Center tanks to bioactive vivariums.

Zoo Donation Tube Budget

Current budget status 6/18/2026	\$70,549.08
Earmarked funds for other projects	\$5,600.00
Total available	\$64,949.08
Total after projects complete	\$63,949.08

Bioactive Vivariums at Manitowoc Lincoln Park Zoo

Objective: Turn all tanks in the Education Center into Bioactive vivariums. These vivariums will have live plants, animals, and isopods working together to create a self-cleaning environment to cut down on annual tank maintenance costs.

The start-up costs for this project are as follows:

1. 26- 8qt bags of ZooMed Tropical BioBlend Substrate: \$389.74
2. 2- 45L bags of Hydroponic Clay Balls: \$106.22
3. 2- 40L bags of Hydroponic Clay Balls: \$96
4. 2- 4.4lbs blocks sphagnum moss: \$53.98
5. 1- 2.8lbs block sphagnum moss: \$19.79
6. Isopods and Springtails for tank cleaning: \$60
7. 2- mister systems to maintain humidity: \$109.98
8. Various reptile safe live plants: ~\$150

The estimated total for this project comes to \$985.71. I would like to request \$1000 from the donation tube to allow for potential changes in price over the course of buying the items for the project.

Overall, this project will cut down our yearly costs for the Education Center. Right now, we empty out every tank, disinfect all furnishings and walls, then set it back up for the animal once a year. Every year we purchase new substrate which comes to around \$250-\$300 annually. One tank takes around 2 hours to fully clean and reset. It takes an entire 40-hour work week to complete all tanks in the Education Center. A properly set up bioactive tank takes care of itself and does not need the full clean out until a new animal is put into the tank. Long term, this project will allow us to spend time and money on other projects that we have on our to do list.