



Memo

To: Alderman Scott McMeans, Public Safety Chair
From: Chief Blaser
Date: January 26, 2021
Re: February Public Safety Meeting

I would like to request the opportunity to address the Public Safety Committee at the February meeting regarding the following topic's:

1. Back fill of the Assistant Chief position
 - a. Pending June retirement
 - b. Change in job title
 - c. Update of the job description

2. Back fill of the Building Inspector position
 - a. Pending June retirement
 - b. Update of the job description

I have attached the job description updates that will be reviewed at the February Personnel Committee meeting.

Thank you in advance for your consideration.