



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Public Infrastructure Committee

Monday, September 12, 2016

5:30 PM

Council Chambers

1. Call to Order

D. Soeldner called the meeting to order at 5:30 p.m.

2. Roll Call

Present: 5 - Soeldner, Brey, Howe, Kummer and McMeans

Staff Present: D. Koski, G. Minikel, S. Birr, C. Scheinoha

Others Present: R. Kunz, 4022 Delta Street

3. Approval of Minutes

[16-0870](#) Approval of minutes from the August 8, 2016 Public Infrastructure Committee Meeting.

Attachments: [August 8 2016 Minutes.pdf](#)

A motion was made by Alderperson Jim Brey, seconded by Vice Chair Mike Howe, that the Public Infrastructure Committee Minutes from August 8, 2016 be approved. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0872](#) Approval of Minutes from the September 6, 2016 Wastewater Treatment Facility Board, recommending approval and place on file.

Attachments: [20160909102658877.pdf](#)

A motion was made by Alderperson Jim Brey, seconded by Vice Chair Mike Howe, that the Minutes from the September 6, 2016 Wastewater Treatment Facility Board be approved for consent agenda. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Howe, Kummer and McMeans

4. Discussion and Action Items

[16-0836](#) Sidewalk Privilege Agreement for 941 North 15th Street.

Attachments: [16-0836.pdf](#)

Mr. Kunz of 4022 Delta Street was present to discuss the issue he has with his neighbor's fence that was put up in the City Right-of-Way and creating a hardship in the winter with the snow.

The neighbor that installed the fence was not given the correct information and the fence was unintentionally installed in the right-of-way.

Mr. Kunz is requesting that the city move the fence to allow for more room to deposit snow.

Ald S. McMeans said that he would like clarification that the fence isn't really the issue as much as the snow.

J. Brey said that this isn't a normal street, and is there a better way to plow. Both D. Koski and C. Scheinoha agreed and said the plowing could be done differently by pushing snow out instead of into the alley.

Ald. L. Kummer said the fence looks easy to move and shouldn't cost more than \$300 to move the fence back.

Currently, there is a Sidewalk Privilege Agreement G. Minikel said. If this fence gets moved, part of the Agreement could be recinded or changed.

The Motion to move the fence failed. D. Soeldner recommended waiting one more winter to see if changing the plowing operations will help, and if it doesn't work at this time, we will have to wait until spring and re-visit the issue and discuss moving the fence at this time.

Dan said by moving fence back, it would still not give much more storage and there is only a problem with the snow in winter months.

A motion was made by Vice Chair Mike Howe, seconded by Alderperson Lee H. Kummer, that the fence be moved. The motion failed by the following vote:

Aye: 2 - Howe and Kummer

Nay: 3 - Soeldner, Brey and McMeans

[16-0762](#)

Public Works Petition from Lori Pople, Executor Willow Spruce Trust, to cause permanent paving, sidewalks, storm and sanitary sewers and other public utilities to be installed on N. 8th Street as described therein and shown on the attached map, recommending acceptance of petition with copy to be sent to Director of Public Works.

Attachments: [16-0762.pdf](#)

A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Public Works Petition for N. 8th Street was placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0831](#) Cemetery Commission By-Laws approved at the August 25, 2016 Cemetery Commission and the Public Infrastructure Committee, recommending acceptance.

Attachments: [16-0831.pdf](#)

C. Scheinoha explained that some of the By-Laws were old and Sandy Ronski brought them up to date.

A motion was made by Alderperson Jim Brey, seconded by Vice Chair Mike Howe, that the Cemetery By-Laws was accepted for Consent Agenda. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0841](#) Evergreen Cemetery Rules & Regulations as approved at the 8/25/16 Cemetery Commission meeting.

Attachments: [16-0841.pdf](#)

C. Scheinoha was present and discussed the three (3) updates due to a few issues that occurred in the last year.

A motion was made by Alderperson Scott McMeans, seconded by Vice Chair Mike Howe, that the changes to the Cemetery Rules and Regulations be approved, placed on file and referred to Council. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0832](#) Metal Detecting in City Parks Policy.

Attachments: [16-0832.pdf](#)

C. Scheinoha reported that he has had requests for people to use metal detectors in City Parks.

He explained that one of the parks under construction with fine grading is bringing in people walking around with metal detectors and they are unable to enforce without a policy in place. This would be until the City Attorney could draft an Ordinance to enforce this issue.

A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, to Adopt the Metal Detecting in City Parks Policy and direct the City Attorney to Draft an Ordinance for proper enforcement and referred to Council. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0833](#) Request to Change Zoo Hours.

This Request was tabled.

[16-0834](#) Kwik Trip Driveway Width variance at N. 24th and Menasha Avenue.

Attachments: [16-0834.pdf](#)
[16-0834-1.pdf](#)

G. Minikel explained to the Committee that he has contacted the Kwik Trip and is waiting to hear back from the correct person.

The Committee discussed this area and there are motorists driving over the curb. If they come forwarded the Committee was ok with the variance; however D. Soeldner doesn't think it is necessary to have them widen the driveway approach.

A motion was made by Alderperson Scott McMeans, seconded by Chairperson Dave Soeldner, that the driveway width variance be approved, conditional to staff approval, and referred to Council. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0835](#) Notification of Continuing Obligations and Residual Contamination at 2402 Franklin Street was accepted and placed on file.

Attachments: [16-0835.pdf](#)

A motion was made by Alderperson Scott McMeans, seconded by Vice Chair Mike Howe, that the Notification of Continuing Obligations and Residual Contamination at 2402 Franklin Street Communication was accepted and placed on file for Consent Agenda. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0837](#) Relocation and Treatment of Contaminated Stormwater at Blue Rail Marina Beach Grant.

Attachments: [16-0837.pdf](#)

G. Minikel reported that we received a Fund for Lake Michigan Grant for \$125,000. We have also submitted and received two (2) EPA Grants for infiltration, dune grass, plantings and sand. There are DNR requirements for building wetlands.

L. Kummer informed the staff that he would like to see something done to beautify the southside of the Blue Rail, as it looks really bad.

This was informational only.

This Request was discussed.

[16-0842](#) Manitowoc and Two Rivers joining as an Ice Age Trail Community.

Attachments: [16-0842.pdf](#)

C. Scheinoha reported that he was approached a few months ago by the Ice

Age Trail Community. They would like for Manitowoc to join with Two Rivers. There are currently eight (8) new trails in the State, we would be the ninth. The cost would be \$2500 up front, \$1250 split with Two Rivers. This is a one time fee.

C. Scheinoha said that they host events within the city and would consider hosting their convention here. D. Koski said it draws in a lot of people into the Community.

The Committee referred to the Room Tax Commission.

A motion was made by Alderperson Lee H. Kummer, seconded by Vice Chair Mike Howe, to approve partnership with Two Rivers to join the Ice Age Trail Community and to forward the request to the Room Tax Committee for funding our portion of \$1250 and then referred to Council. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Howe, Kummer and McMeans

[16-0864](#)

Ordinance to amend Sections 8.230, 11.010 and 14.480 of the Manitowoc Municipal Code regulating parks and related facilities.

Attachments: [16-0864.pdf](#)

A motion was made by Alderperson Jim Brey, seconded by Alderperson Scott McMeans, that the Ordinance was adopted and referred to council. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Howe, Kummer and McMeans

Motion was made by Ald L. Kummer to eliminate parks from 8.230 (1) (a) and seconded by S. McMeans.

After further discussion regarding parks being near schools or in residential neighborhoods and established for a reason, Ald. L. Kummer withdrew his amended Motion.

5. Adjournment

A motion was made by Alderperson Scott McMeans, seconded by Alderperson Jim Brey, that the meeting was adjourned at 6:41 p.m. The motion carried by the following vote:

Aye: 5 - Soeldner, Brey, Howe, Kummer and McMeans