



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Board of Review

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Thursday, May 15, 2025

5:00 PM

Common Council Chambers

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#### 1. Call to Order

Aldersperson Brey called the Board of Review to order at 5:00 p.m. Public notice was given in accordance with Wisconsin Statutes.

#### 2. Roll Call

**Present:** 4 - Reed, Brey, Sitkiewitz and Schlei

**Absent:** 3 - Nickels, DeBaets and Norell

#### 3. Election of Chair and Vice-Chair

Aldersperson Brey proceeded with nominations for Chairperson and Vice-Chairperson of the Board of Review. Aldersperson Sitkiewitz nominated Aldersperson Brey as chair. There being no other nominations, it was moved by Aldersperson Sitkiewitz, and seconded by Aldersperson Schlei to close nominations and cast an unanimous ballot. Aldersperson Brey was declared as Chairperson. Ayes, 4. Nays, None.

Aldersperson Schlei nominated Aldersperson Sitkiewitz as Vice-Chair. There being no other nominations, it was moved by Aldersperson Schlei, and seconded by Aldersperson Brey to close nominations and cast an unanimous ballot. Aldersperson Sitkiewitz was declared appointed as Vice-Chair. Ayes, 4. Nays, None.

#### 4. Verify that member(s) have met the mandatory training requirements

City Clerk Reed reported that Wisconsin State Statutes require that at least one member of the Board of Review attend a training session each year. Clerk Reed reported that she attended the required Board of Review training and filed an affidavit indicating same with the State of Wisconsin Department of Revenue.

#### 5. Adjourn to later date

**A motion was made by Aldersperson Sitkiewitz, seconded by Aldersperson Schlei, that this meeting be adjourned to a future to be determined date. The motion carried by the following vote:**

**Aye:** 4 - Reed, Brey, Sitkiewitz and Schlei

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