



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Agenda

### Common Council

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**Monday, June 16, 2025**

**6:30 PM**

**Council Chambers**

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit \*6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 811 9599 9875 Password: 678557.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email [jswokowski@manitowoc.org](mailto:jswokowski@manitowoc.org) or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### **A. CALL TO ORDER**

#### **B. ROLL CALL**

#### **C. PLEDGE OF ALLEGIANCE & INVOCATION**

#### **D. PRESENTATIONS**

- [25-0465](#) City Clerk administers Oath of Office to Fire Lieutenant Thomas Christensen, followed by Badge Pinning
- [25-0451](#) City Clerk administers Oath of Office to Police Officer Logan Gilbert, followed by Badge Pinning
- [25-0452](#) City Clerk administers Oath of Office to Assistant Chief of Police John Musial II, followed by Badge Pinning

#### **E. PUBLIC HEARINGS**

- [25-0454](#) Public Hearing to be held at 6:31 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from B-2

Neighborhood Business to R-6 Multiple Family District for property located at the northwest corner of Viebahn and S 42nd Streets (835-401-010)

## F. PUBLIC INPUT

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

## G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[25-0453](#)

Mayor makes appointments to various committees

Attachments:

[Appointments for JUNE 2025 Council](#)

## H. CONSENT AGENDA

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

### 1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

### 2. Miscellaneous

[25-0455](#)

Minutes of the May 19, 2025 Common Council meeting; recommending approval and place on file

Attachments:

[Common Council Minutes 5-19-2025](#)

### 3. Committee of the Whole (Consent)

[25-0475](#)

Report of Special Events Committee relative to the approval of the following events: Lights in Lincoln Park on 11/25/2025-12/30/2025; Roncalli Softball Tournament on 5/16/2026; EWC Softball Jamboree on 5/16/2026; recommending acceptance of report and place on file

Attachments:

[051525 - 061125 SEC Acted On](#)

[SE - Lights in Lincoln Park](#)

[SE - Roncalli Softball Tournament](#)

[SE - EWC Softball Jamboree](#)

[25-0476](#)

Report of Special Events Committee relative to the approval of the following waiver of fees: MIRA Student Exchange Program Farewell Dinner on 8/7/2025; recommending acceptance of report and place on file

Attachments:

[Waivers Acted On 061125](#)

[Waiver of Fees - MIRA Student Exchange](#)

**4. Finance Committee (Consent)**

[25-0426](#) Two Year Operator's License Application (#250016) for P. Hammersley; recommending approval of the license pursuant to Wisconsin State Statute 111.335

**Attachments:** [Two Year Operators License \(#250016\) for P. Hammersley](#)  
[City Clerk Letter to P. Hammersley](#)

[25-0427](#) Two Year Operator's License Application (#250037) for K. Jones; recommending denial of the license pursuant to Wisconsin State Statute 111.335

**Attachments:** [Two Year Operators License \(#250037\) for K. Jones](#)  
[City Clerk Letter to K. Jones](#)

[25-0456](#) General City Claims in the amount of \$2,640,527.85 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

**Attachments:** [Claim Report](#)  
[5-16-2025](#)  
[5-21-2025](#)  
[5-23-2025](#)  
[5-30-2025](#)  
[6-6-2025](#)

[25-0457](#) Report of Finance Committee to grant various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

**Attachments:** [Licensing Report](#)

**5. Personnel Committee (Consent)****6. Public Infrastructure Committee (Consent)**

[25-0461](#) Report of Board of Public Works of 6/4/2025 for 2nd & final payment of \$2,339.74 to Green Bay Pipe & TV for 2025 Televising Miscellaneous Sewers I, WU-25-5; recommending payment

**Attachments:** [Report of BPW - WU-25-5](#)

[25-0464](#) Report of Board of Public Works of 6/4/2025, of bids received for 2025 Seal Coating Program - Project WB-25-6; recommending awarding to Fahrner Asphalt Sealers, LLC in the amount of \$65,806.12

**Attachments:** [Report of BPW - WB-25-6](#)

## 7. Public Safety Committee (Consent)

[25-0446](#) Manitowoc Fire Rescue Billing Dispute, call # 25-0099; recommending to deny the dispute

[25-0447](#) Manitowoc Fire Rescue Billing Dispute, call # 25-0995; recommending to deny the dispute

## 8. Plan Commission (Consent)

### I. COMMITTEE REPORTS

#### 1. Committee of the Whole

[25-0458](#) Purchase of property for park purposes located on Sylvan Drive

**Attachments:** [25-0200 PC Report Sylvan Road - River Heights Park](#)  
[Memo for CC - Sylvan](#)

[25-0477](#) Report of the Special Events Committee recommending approval of the following events subject to Council Action: Harbor View Flag Party on 7/18/2025 (Road closure of Cappaert Rd from Reminker Ln to Elmer Ln from 11:00 a.m. to 4:00 p.m.); Nightmare Off 8th Street on 10/4/2025 (Road closure on Buffalo St from 7th to 8th Streets from 7:00 p.m. on 10/3/2025 to 7:00 a.m. on 10/5/2025; Sound ordinance waiver for live music until 11:00 p.m.); Chewy's Block Party on 8/2/2025 (Road closure of Buffalo St from 7th to 8th on 8/2/2025 from 12:00 p.m.-11:00 p.m.; waiver of sound ordinance during event hours); Manitowoc MetalFest 3 on 9/13/2025 (Road closure of Buffalo St west of N 10th St and N 11th St south of Buffalo on 9/12/2025 - 9/13/2025; waiver of sound ordinance)

**Attachments:** [051525 - 061125 SEC Council Approval](#)  
[SE - Harbor View Flag Party](#)  
[SE - Nightmare Off 8th Street](#)  
[SE - Chewy's Block Party](#)  
[SE - Manitowoc MetalFest 3](#)

#### 2. Finance Committee

[25-0425](#) Resolution to carry forward to 2025 budget various appropriations budgeted in 2024

**Attachments:** [2024 to 2025 Carry Forward Resolution](#)

[25-0462](#) Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

**Attachments:**      [2026 SDWLP LSL Reimbursement Resolution- FINAL](#)  
[2025-06-03 MEMO 2026 SDWLP Reimbursement Resolution](#)

[25-0473](#)              Two Year Operator's License Application (#250052) for B. Summers

**Attachments:**      [Two Year Operators License \(#250052\) for B. Summers](#)  
[City Clerk Letter to B. Summers](#)

[25-0474](#)              Two Year Operator's License Application (#250076) for M. Luckow

**Attachments:**      [Two Year Operators License \(#250076\) for M. Luckow](#)  
[City Clerk Letter to M. Luckow](#)

### 3. Personnel Committee

[25-0419](#)              Recommendation to Alleviate Pay Compression in Protective Services

**Attachments:**      [Memo Pay Compression Prot Svcs 05.2025](#)

[25-0420](#)              10-Year Lump Sum Payments-Part-Time Employees

**Attachments:**      [Memo-10-Year Lump Sum Payments-Part-Time Employees](#)  
[Employee Request Letter](#)

[25-0459](#)              Resolution for Seasonal Employment of Supervisory Personnel Relatives

**Attachments:**      [Res to hire related seasonals for seasonal employment 6-2025](#)

### 4. Public Infrastructure Committee

[25-0430](#)              Senior Center Long Range Plan Request for Proposal

**Attachments:**      [SC Long-Range Masterplan RFP](#)  
[SC master plan](#)

[25-0434](#)              ROWay Permit Pavement Restoration Fee Increase Request

**Attachments:**      [Schedule of Prices for DPI Memo](#)

[25-0435](#)              LRIP Project for the 2026-2027 Funding Cycle

**Attachments:**      [LRIP FUNDING](#)

[25-0439](#)              Transit WIPTA Conference Request

**Attachments:**      [WIPTA request for PI Committee](#)  
[2025 WIPTA Conference for PI](#)

[25-0460](#)              Municipal Water Installation Agreement with Richard Breunig, 3702 Hecker Road

**Attachments:**      [Municipal Water Installation Agreement - Breunig](#)

## 5. Public Safety Committee

## 6. Plan Commission

[25-0463](#)      Ordinance amending the amended zone map of the City of Manitowoc entitled: "Zoning Ordinance of the Municipal Code of the City of Manitowoc." Forest Creek, LLC; Viebhan and S 42nd Streets (835-401-010)

**Attachments:**      [25-0405 Report to Council Forest Creek B-2 to R-6](#)  
[Ordinance PC 18-2025 Ordinance Forest Creek-FINAL](#)  
[PC 18-2025 Rezone.pdf](#)  
[PC 18-2025 Rezone BW.pdf](#)

## J. OTHER BUSINESS

## K. ADJOURN

*1.Next Scheduled Common Council Meeting: Monday, July 21, 2025 at 6:30pm in the Common Council Chambers at City Hall.*

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Mackenzie Reed**  
**City Clerk**