



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, March 20, 2023

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and un-mute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 893 9628 6649 Password: 669106.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email mreed@manitowoc.org or call 920-686-6951 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[23-0227](#) City Clerk administers Oath of Office and Badge Pinning of Police Officers Kyle Roehr and Avery Scopp

[23-0228](#) Proclamation declaring the week of April 9th through April 15th, 2023 as National Public Safety Telecommunicators Week

Attachments: [Telecommunicators Week 2023](#)

[23-0251](#) Presentation of Valor Award to Officer Jason Koenig and K9 Neko

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[23-0226](#)

Mayor makes the following appointments: Re-appointment of Dave Dietrich to Plan Commission, Appointment of Dawson Wheelis to Crime Prevention Committee, Appointments of Christopher Born and Jeremy Anderson to Harbor Commission

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[23-0244](#)

Minutes of the February 20, 2023 Common Council meeting, recommending approval and place on file

[23-0252](#)

Public Notice of an Air Pollution Control Permit Application Review for NextEra Energy Pont Beach, LLC located at 6610 Nuclear Rd., Two Rivers, WI, recommending acceptance and place on file.

Attachments:

[Air Pollution Control Permit - NextEra](#)

[23-0253](#)

Public Notice of an Air Pollution Control Permit Application Review for Eck Industries, Inc. located at 1602 N. 8th St., Manitowoc, WI, recommending acceptance and place on file.

Attachments:

[Air Pollution Control Permit - Eck](#)

3. Committee of the Whole (Consent)

[23-0249](#)

Report of Special Events Committee relative to approval of the following events: Sunrise Eater Service on 4/9/23; MPSD Summer Band & Orchestra Concert on 8/10/23; Waiver of Fees: Manitowoc County Fair on 8/21-8/27/23; Moonlight Paddle on 8/31/23; Easter Eggstravaganza on 4/8/23, World Migratory Bird Day on 5/13/23; Farm Fun Day on 7/15/23; Halloween Zoo Boo on 10/28/23; Lights in Lincoln Park on 11/21-12/30/23; Fall Vendor Fair 11/11/23; Night Market 920 on 6/21/23, 7/19/23, 8/9/23; Walk to End Alzheimer's on 9/9/23; Silver Cup XXIII Disc Golf on 7/7-7/9/23, 7/22-7/23/23; Kenny's Klub Softball Tournament on 7/21-7/23/23; HFM Maritime Marathon on 6/11/23; recommending approval.

Attachments:

[SEC Acted On - 2023-2-16 to 2023-3-15](#)

[Summer Band and Orchestra Concert](#)

[Moonlight Paddle](#)

[WMBD](#)

[Zoo Boo](#)

[Fall Vendor Fair](#)

[WoF County Fair](#)

[Easter Eggstravaganza](#)

[Farm Fun Day](#)

[Lights in Lincoln Park](#)

[Sunrise Easter Service](#)

[Walk to End Alzheimer's](#)

[Night Market 920](#)

[Silver Cup XXIII](#)

[HFM Marathon](#)

[Kenny's Tournament](#)

4. Finance Committee (Consent)

[23-0092](#)

Approval of the Quadricycle (Pedal Pub) License and Routes from Manitour Pedalers LLC with Updated Routes, recommending approval

Attachments:

[Manitour Pedalers LLC License and Routes](#)

[23-0092 Manitou Pedalers Add'l Routes](#)

[23-0093](#)

Approval of the Quadricycle (Pedal Pub) License and Routes from Big Hitter Worldwide LLC, recommending approval

Attachments:

[Big Hitter Worldwide LLC License and Routes](#)

[23-0188](#) Fund Statement Balances from Lakeshore Community Foundation for the K-9 Preservation Fund and the Eternal Flame and Veterans Memorial Fund, recommending to accept and place on file

Attachments: [Q4 2022 - Eternal Flame and Veterans Memorial Fund](#)
[YTD 2022 - Eternal Flame and Veterans Memorial Fund](#)
[Q4 2022 - City of Manitowoc K-9 Preservation Fund](#)
[YTD 2022 - City of Manitowoc K-9 Preservation Fund](#)
[LCF At A Glance - As of 12-31-2022](#)

[23-0241](#) General City Claims in the amount of \$2,494,635.23 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [March Claims](#)
[2-24-23](#)
[3-3-23](#)
[3-10-23](#)
[3-17-23](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[23-0169](#) 2022 Annual MS4 Permit, recommending approval

Attachments: [2022 Annual MS4 Report FINAL](#)

[23-0171](#) Proposed construction of South 19th Street - Summit to Flambeau Street and Summit Street South 18th to 150 feet west of South 19th Street, recommending approval for 2024 budget request

Attachments: [23-0171 S. 19th St. - Summit to Flambeau St. - Proposed New Construction](#)
[23-0171 Letter from Popp Enterprises regarding S 19th Extension](#)
[23-0171 Letter sent to Residents on S. 19th and S. 18th Street](#)
[20230227135137452](#)

[23-0174](#) Request for Approval to purchase fireplace for Senior Center Lobby not to Exceed \$700, recommending approval

Attachments: [23-0174 Senior Center fireplace purchase memo 2.23](#)

[23-0175](#) Request for approval to purchase materials for new Nocturnal Sugar Glider Exhibit at Lincoln Park Zoo from Donation Tube, not to exceed \$1k, recommending approval.

Attachments: [23-0175 Sugar Glider Exhibit Build Memo 2.23](#)

[23-0180](#) Enterprise buyout of Lease for Vehicle #5 Promaster Dodge Van, recommending buying out of lease program

Attachments: [Lease Buyout for #5 2-28-23](#)

[23-0254](#) Report of Board of Public Works of 3/8/23 of bids received for River Point Development Phase 2, Project #WS-23-2, recommending awarding base bid to low bidder Vinton Construction Company, in the amount of \$5,093,891.98

Attachments: [WS-23-2](#)

[23-0255](#) Report of Board of Public Works of 3/8/23 of bids received for Remove & Replace Existing Sidewalks - Complaints, Project #WS-23-3, recommending awarding to low bidder, Seiler Bros. Construction Inc., in the amount of \$178,986.50

Attachments: [WS-23-3](#)

[23-0256](#) Report of Board of Public Works of 3/8/23 of bids received for South 21st St. Bridge Deck Repairs & Deck Sealing, Project #WS-23-10, recommending awarding to low bidder Fahrner Asphalt Sealers, LLC, in the amount of \$137,349.85

Attachments: [WS-23-10](#)

[23-0257](#) Report of Board of Public Works of 3/8/23 of bids received for Lincoln Park Zoo Door Replacements, Project #WB-23-15, recommending awarding to low bidder LaForce Inc., in the amount of \$37,303.15

Attachments: [WB-23-15](#)

[23-0258](#) Report of Board of Public Works of February 22, 2023, of quotes received for Ready Mix Concrete for 2023 Construction Season, Project QM-23-1, recommending awarding to low quote, Carew Concrete in the amount of \$83,285.00

Attachments: [QM-23-1](#)

[23-0259](#) Report of Board of Public Works of final payments to contractors for agreements under \$25,000.00; recommending acceptance and place on file

Attachments: [Report of Final Payments](#)

7. Public Safety Committee (Consent)

[23-0215](#) Traffic concern on Waldo Boulevard in the area of Rapids Road and North 40th Street; recommending to install a radar display board on Waldo Boulevard in the Southbound direction of travel between N. Rapids Road and Fleetwood Drive.

Attachments: [Waldo Blvd traffic concern - Tony Rodriguez](#)

[23-0218](#) Request to change two parking stalls in front of Mikadow Theater on Washington Street to a loading and unloading zone; recommending to work with Chief Reimer and DPW staff to identify the temporary load zone needs and to determine proper signage at owners expense.

Attachments: [Mikadow Theater](#)
[Washington St aerial photo - mikadow Theater](#)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[23-0229](#) Sale of City Property at 4221 Calumet Avenue

Attachments: [4221 Calumet Land Sale](#)

[23-0250](#) Report of Special Events Committee recommending approval for the following events subject to Council Action: Maritime Bay Classic on 6/18/23 (Road Closure of part of N. 8th St., State St., N. 7th St., Chicago St., Buffalo St., York St., & N. 6th St.); Lakeshore Pride on 7/29/23 (Road closure - Franklin S. east of Library Drive-thru to Franklin St. 50 feet east of Library parking lot driveway, as well as S. 7th St. from Franklin to Jay St.); Downtown Farmer's Market on Saturdays 5/6/23 through 10/28/23 (Approval of road closure (Quay St. between S. 8th & 10th St. on 8/5/23)

Attachments: [SEC Council Approval - 2023-2-16 to 2023-3-15](#)
[Lakeshore Pride](#)
[Maritime Bay Classic](#)
[Farmer's Market](#)

2. Finance Committee

[23-0187](#) Statement of the Board of Canvassers relative to the February 21, 2023 Spring Primary Election for Alderperson in District 3

Attachments: [Canvass Statement 2-21-23](#)

[23-0248](#) Citizen request for wheel tax reimbursement

Attachments: [T Fessler Wheel Tax Request 2023](#)

3. Personnel Committee

[23-0167](#) Request to Approve Recommended Revisions to Social Media Policy.

Attachments: [Social Media Policy 03.2023 Draft Revisions for Council](#)
[Social Media Policy 03.2023 Clean copy for Council](#)

[23-0184](#) Request to Make Contingent Job Offer to Firefighter Candidates in Process of Obtaining Needed Certification.

Attachments: [Personnel MFRD Request 3.1.23](#)
[Job Description-Firefighter-Paramedic 10057](#)

[23-0242](#) A Charter Ordinance to amend Section 2.070 of the MMC regulating indefinite tenure for appointments of City officers.

Attachments: [REVISION of 2.070 CHARTER ORD CLARIFY INDEFINITE TENURE FOR API](#)

[23-0243](#) Resolution to hire City Clerk Administrative Support Specialist related to Elected Officials, Department Heads, or Supervisory Personnel

Attachments: [Res to hire Jenny Tegen-City Clerk-Administrative Support Specialist-04-2023](#)

4. Public Infrastructure Committee

[23-0172](#) Ordinance to permit the sale of fermented malt beverages in City Parks

Attachments: [Ord to Amend 8.230 Regulations of Parks and Related Facilities](#)

[23-0245](#) Resolution Approving the Three Year Harbor Development Statement of Intentions for 2023-2025

Attachments: [Resolution HAP 2023](#)
[Report to Council 2023](#)
[statement of intentions 2023](#)

5. Public Safety Committee

[23-0219](#) Automatic Aid Agreement between the City of Manitowoc and the City of Two Rivers.

Attachments: [AutomaticAidAgreement-TRFD.MFRD draft2 - Public Safety Agenda](#)

[23-0246](#) Ordinance to amend Section 10.390 of the MMC to remove parking in 900 block of Marshall Street

Attachments: [10.390 ORD TO REMOVE PARKING IN 900 BLOCK OF MARSHALL STREET](#)

[23-0247](#) Ordinance to amend and repeal portions of Section 10.390 of the MMC regulating parking on South 10th Street

Attachments: [10.390 Ord revise parking on E side of S. 10th St.-Franklin to Washington](#)

6. Plan Commission

[22-1082](#) PC 25-2022: Brian & Laura Stecker, Petition for Detachment of Territory from the City of Manitowoc pursuant to § 66.0227 located at 7121 Dutch Road

Attachments: [22-1082 Report to Council Stecker Detachment](#)
[22-1082 PC Report Stecker Detachment](#)
[Stecker Petition 2-14-23](#)

[23-0146](#) PC 10-2023: U.S. Army Reserve Center / Silver Creek Park; Request to Extend Lease located at 3125 S. 10th Street. Pursuant to § 62.23(5) Matters Referred to City Plan Commission.

Attachments: [23-0146 PC Report Army Reserve Silver Creek Park Lease](#)
[23-0146 Report to Council Army Reserve](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, April 17, 2023 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed
City Clerk