

# SPECIAL EVENT COMMITTEE APPROVAL FORM

**MEETING DATE:** 12/13/2021

**EVENT NAME:** Monthly Fish & Game Meetings - 2022

**ORGANIZER:** Manitowoc Unit of Fish & Game - Dean Halverson

**E-MAIL ADDRESS:** dean@leede.com

**EVENT DATE:** 1/12-10/12/22

**NEW OR RECURRING:** Recurring

**LOCATION/DESCRIPTION:** Use of cabin 1 for monthly meetings Jan. to June & Aug. to Oct. for a reduced rate of \$300/year

**COMMITTEE CONCERNS:**

**COMMITTEE DECISION:**

APPROVE	DENY
<i>Approved via e-mail</i> Shawn Alfred/sr Todd Blaser/sr Jason Freiboth/sr Dan Koski/sr Liz Majerus/sr	

**COUNCIL ACTION REQUIRED:**

**ITEMS TO INCLUDE IN LETTER:**

RECEIVED

CITY OF MANITOWOC - DEPARTMENT OF PUBLIC INFRASTRUCTURE  
SPECIAL CONSIDERATION FOR WAIVER OF PART OR ALL FEES  
FOR USE OF CITY FACILITIES OR EQUIPMENT

DEC 09 2021

CITY OF MANITOWOC

Groups or organizations requesting special consideration for waiver of all or partial fees ordinarily charged to groups for the use of City-owned facilities or equipment must fill out this form completely, at least 30 days in advance of the event. The request will be reviewed by the Special Event Committee and/or the Public Infrastructure Committee and the group or organization will be notified by e-mail or letter of their decision(s). A financial report for the previous two (2) years indicating all expenses and all revenues of the group/organization may be requested by the committee. Groups or organizations must be current on all financial accounts with the City of Manitowoc.

ALL QUESTIONS MUST BE ANSWERED

Name of event: Monthly Organization Meetings

1. Name of club/organization making request Manitowoc Unit of Fish & Game  
Address 40 1332 S. 26th Str, Manitowoc Telephone 920-901-2064

2. Names of club officers: Name Address Telephone  
President Geoff Wolf Manitowoc  
Secretary Dean Halverson 40 1332 S 26th Above  
Treasurer " "

3. Facility requested: Lincoln Park - Cabin # 1  
Equipment requested: No special needs

4. Specific dates and hours facility/equipment will be used: Date(s) 2nd Wed <sup>July-June</sup> Aug-Oct Hrs. 6pm-9pm

5. Please explain your request, as to what fees you desire waived or reduced and reasons. Organization has 50+ yr history of location - Grandfathered at \$300 Annually

6. Which do you consider your group to be?  
A. Community service  B. Non-profit  C. Private business   
D. Club or organization  E. Other, please explain

7. Will money be collected, tickets sold, concessions sold or money raised in conjunction with the event?  
Yes  No

8. If #7 is "yes," explain and list specific charges Donations accepted for lunch and refreshments

9. What will revenues be used for? Cover Costs

10. Do you wish to meet personally with the Committee to discuss this request? Yes  No   
If "yes" please provide the following information of individual to contact:  
Name Dean Halverson Address 1332 S 26th Str, Manitowoc Telephone 901-2064

Signed Dean Halverson Date 12/7/21

Please attach any additional information which you feel will assist the committee in evaluating your request.

When completed, return this form to the City of Manitowoc - Dept. of Public Infrastructure  
900 Quay St., Manitowoc, WI 54220 · Phone 920-686-3580 · Fax 920-686-6525 · E-mail parksadmin@manitowoc.org

A/N  
6234



The Manitowoc Unit of Manitowoc  
County Fish & Game

c/o 1332 South 26<sup>th</sup> Street  
Manitowoc WI 54220

December 7, 2021

Manitowoc Recreation Department  
3300 Custer Street  
Manitowoc Wi 54220

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CITY OF MANITOWOC  
ENGINEERING

Dear Rec Department,

The Manitowoc Unit of Fish & Game is pleased to be a long-time partner with the City of Manitowoc and the Recreation Department. Our history has strong ties to Lincoln Park and our group was instrumental in the development of the Manitowoc Zoo. We have held our meetings at Lincoln Park for longer than most our members can remember, and that is saying a lot.

We want to thank the city and department for the grandfathering that has been granted to our unit for their meetings because of this history. We value having the new Cabin 1 for our regular meetings and to continue our history in Manitowoc. We have offered several times to help maintain the cabin and address other needs and issues in Lincoln Park, which we feel a strong heritage to as well. While we have had several indications of a desire to cooperate, we have not been able to generate any meaningful response or dialog. Meanwhile we feel some things in Cabin 1 should be addressed.

As we renew our relationship for 2022, we would like to again offer our commitment and assistance to Lincoln Park and the City of Manitowoc. The following are three specific things we would like you to consider:

1. Have a Recreation Department leader as a guest speaker for one of the Manitowoc Unit meetings to discuss the current status and plans for Lincoln Park and Cabin #1. During this meeting a discussion will be held to determine specific things that our unit can do to support this process.
2. Form a Lincoln Park Advancement Committee that would have representatives of Fish & Game, the Rec Department and other interested citizens. The group would work to maximize the value and use of Lincoln Park for the people of the area. There had been past discussions of logging and forest management practices on the park that could create revenue for continued maintenance and development of this valuable public space. There are also other opportunities that could be discussed.
3. Identify how Manitowoc Fish & Game can partner and support the activities of the Manitowoc Zoo. Our unit has a history of partnership with this group that waned over the years. We welcome the opportunity to again support this. We just need to know what we can do to help.

The Manitowoc Unit currently represents almost 200 members and is part of Manitowoc County Fish & Game Protective Association. The county organization represents 25 sporting organizations and clubs and has over 2500 members county wide. The Manitowoc Unit is also the founder of the FORWARD Endowment, a charitable trust that has donated over \$130,000 for projects in Manitowoc County in hunting, fishing, conservation, and related education. This gives us additional tools and resources to complete projects that benefit the outdoor public good.

We ask for a formal response to this letter. Please let us know your thoughts and what we can do to further this strong historic relationship moving forward. We thank you in advance for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads "Dean Halverson". The signature is fluid and cursive, with the first letter of "D" being particularly large and stylized.

Dean Halverson  
Secretary Treasurer – Manitowoc Unit

CC: Manitowoc City Council