



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes Finance Committee

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Tuesday, July 7, 2015

5:30 PM

Council Chambers

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### 1. Call to Order

*Meeting was called to order by the Finance Committee Chairman.*

### 2. Roll Call

**Present:** 4 - McMeans, Brandel, Able and Brey

**Absent:** 1 - Sitkiewitz

*Others present: Comptroller Kim Lynch, City Attorney Kathleen McDaniel, DPI Director Dan Koski, Community Development Director Nic Sparacio.*

### 3. Approval of Minutes

[15-701](#) Minutes of June 2, 2015 Meeting

**Attachments:** [Minutes June 2 2015](#)

**Moved by Brandel, seconded by Able that the Minutes be accepted.**

**Aye:** 4 - McMeans, Brandel, Able and Brey

### 4. Public Comment

*No public comment at this meeting.*

### 5. Presentations

[15-699](#) Demonstration of OpenGov Financial Transparency Software, Brad Snider,  
Senior Account Executive

### 6. Discussion and Action Items

[15-144](#) Operations Agreement with The Friends of the Manitowoc Family Aquatics Center for cost sharing operational costs of the Manitowoc Family Aquatics Center

**Attachments:** [Agreement with Friends Group.pdf](#)

*Chairman McMeans informed the committee that the creation of an agreement is ongoing so there is no action needed on this item.*

[15-700](#) Term Sheet for Artist Loft Apartments Project, including borrowing \$300,000 from the City of Manitowoc via the issuance of a State of Wisconsin Trust Fund Loan.

**Attachments:** [Attachment A](#)  
[Project Narrative-Trust Fund Loan 6-30-15](#)

*N Sparacio spoke with the committee regarding the project and the funding mechanism.*

**Moved by Brey, seconded by Able, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 4 - McMeans, Brandel, Able and Brey

[15-723](#) 2016 Budget Process and Recommendations

**Attachments:** [20150702193137643](#)

*Chairman McMeans updated the committee that it is again budget time and the document they have is the timeline of activities during the process. No action needed on this item.*

[15-621](#) Rescind 2014 Assessment of \$14,900 and associated Tax of \$219.21 due to palpable error on parcel #615-001-060

**Moved by Brey, seconded by Able, that this Action Item be accepted. The motion carried by the following vote:**

**Aye:** 3 - Brandel, Able and Brey

**Abstain:** 1 - McMeans

**Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.**

**The specific subject matter that may be considered in closed session is: Claim from Lakeshore CAP**

**Moved by Brey, seconded by Brandel, to convene in closed session. The motion carried by the following vote:**

**Aye:** 3 - McMeans, Brandel and Brey

**Nay:** 1 - Able

[15-724](#) Claim from Lakeshore CAP for Costs associated with locating sewer service

**Attachments:** [Lakeshore CAP](#)

### Reconvene to Open Session

**Moved by Brey, seconded by Able, to reconvene in open session. The motion carried by the following vote:**

**Aye:** 4 - McMeans, Brandel, Able and Brey

[15-724](#) Claim from Lakeshore CAP for Costs associated with locating sewer service

**Attachments:** [Lakeshore CAP](#)

**Moved by Able, seconded by Brey, that this Claim be denied. The motion carried by the following vote:**

**Aye:** 4 - McMeans, Brandel, Able and Brey

### 7. Adjournment

**Moved by Brey, seconded by Brandel to adjourn.**