

**Mackenzie Reed-Kadow**

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**From:** Kim Lynch  
**Sent:** Thursday, May 14, 2020 9:21 AM  
**To:** Deborah Neuser  
**Cc:** Mackenzie Reed-Kadow  
**Subject:** FW: Unbudgeted CAWG request  
**Attachments:** Badger Books CAWG request.pdf

Badger Books request from CAWG recommends to fund the project. Please include this on the next Finance Committee agenda, or as we talked, ask Alder Brey to put directly on May 18 council for consideration. That would expedite the purchase since the lead time is lengthy.

Recipient	Response
Steve Corbeille	Approve: 5/14/2020 8:40 AM
Jeremy Walvoord	Approve: 5/13/2020 1:10 PM
Nick Reimer	Approve: 5/13/2020 4:11 PM
Todd Blaser	Approve: 5/13/2020 8:32 AM
Greg Vadney	Approve: 5/13/2020 9:04 AM
Dan Koski	Approve: 5/13/2020 8:52 AM
Deborah Neuser	

**Kim Lynch** | *Comptroller/Deputy Treasurer*

900 Quay Street  
 Manitowoc, WI 54220  
 (920) 686-6962



**From:** Kim Lynch  
**Sent:** Wednesday, May 13, 2020 8:22 AM  
**To:** Steve Corbeille <scorbeille@manitowoc.org>; Jeremy Walvoord <jwalvoord@manitowoc.org>; Nick Reimer <nreimer@manitowoc.org>; Todd Blaser <tblaser@manitowoc.org>; Greg Vadney <gvadney@manitowoc.org>; Dan Koski <dkoski@manitowoc.org>  
**Cc:** Deborah Neuser <dneuser@manitowoc.org>  
**Subject:** Unbudgeted CAWG request

Please use VOTING button.

See attached request. If you have additional questions please reply to all so everybody can see the questions and answers.

Voting will end by 4pm Friday May 15.

**Kim Lynch** | *Comptroller/Deputy Treasurer*

900 Quay Street

Manitowoc, WI 54220

(920) 686-6962



# Capital Project Request Form

**Manitowoc** *Wisconsin*

Request Type:

Department:  Date:

Title of Request:

Department Priority

Linked to another project?  Yes  
 No

Project Request is:  New Estimated Useful Life:   
 Replacement  
 Modification

This is a limited field, please attach documents for more detail.

Description:

Basis of Cost:  Quote Total Cost   
 Bid  
 Estimate

Revenue (if any)  Net Cost

Will there be additional costs in future years to complete this project?

select one:  Yes If yes, amount?   
 No

Finance Dept. Account  Sent to Dept

Action:

**TO: CAWG Committee**  
**FROM: City Clerk Deborah Neuser**  
**DATE: May 12, 2020**  
**RE: Badger Book (e-poll book)**

**My request to you today is for One Badger Book Server unit and Four Badger Book Client units at a cost of \$9,866.94.**

**In 2019 CAWG approved and we purchased 25 Badger Books. They have proven to be a useful tool in conducting our elections. We are currently using them at nine of our ten polling locations and Central Count which we implemented for the first time at the April 7, 2020 election. District 4, City Hall, is our least utilized polling place and the Badger Books have not been implemented there because those Badger Books are needed at Central Count to speed up the processing of absentee ballots.**

**If you will recall, Badger Books are used for voter check in, assigning voter numbers and voter registration at the Polls. At Central Count they assign the voter numbers and process the absentee ballots ten at a time which is a real time saver. After the election, we can upload voter participation and voter registrations into the Wis. Vote system in record time. Something that would have taken staff weeks or even months to do happens in less than two hours. And the best part is there are no incomplete voter registrations which means no phone calls, no letters to voters telling them their registration is incomplete and they will need to re-register the next time they vote. It was also very helpful with the many new pollworkers at the April election because the Badger Books takes them through the process step by step and does not allow for missing information. After the election we can also run a report for the County Clerk of the voter participation.**

**Having these additional Badger Books would allow for all locations to utilize them and they should each have plenty of Badger Books for the upcoming Presidential election. Initially I thought we could "borrow" additional Badger Books for larger elections until their purchase could fit into the budget, but during the April election, I had issues getting Wis. Elections Commission to commit to borrowing us the needed equipment. I also found out we have to pick them up and drop them off in Madison.**

**Quote for Badger Books is attached. Thank you for your consideration of this purchase.**



**Paragon Development Systems, Inc.**  
 13400 Bishops Lane  
 Suite 190  
 Brookfield, Wisconsin 53005  
 United States  
 (P) 262-569-5300

<b>Date</b> Apr 29, 2020 11:48 AM CDT	<b>Expiration Date</b> 05/29/2020
<b>Modified Date</b> Apr 29, 2020 12:04 PM CDT	
<b>Doc #</b> 2087865 - rev 1 of 1	
<b>Description</b> BadgerBook Stand Alone Printer	
<b>SalesRep</b> Berner, Dana (P) 262-569-5366	
<b>Customer Contact</b> Neuser, Deborah (P) 920-686-6951	

**Customer**  
 City of Manitowoc (003428)  
 Neuser, Deborah  
 WI United States  
 (P) 920-686-6951

**Bill To**  
 City of Manitowoc  
 Payable, Accounts  
 900 Quay St  
 Manitowoc, WI 54220  
 United States  
 (P) 920-686-6951

**Ship To**  
 City of Manitowoc  
 Badger Book, Deborah Neuser  
 900 Quay St  
 Manitowoc, WI 54220  
 United States  
 (P) 920-686-6951

**Payment Method**  
 Terms: Net 30

**Customer PO:**

**Terms:**  
 Net 30

**Ship Via:**  
 UPS Ground

**Special Instructions:**

**Carrier Account #:**

Line	Description	Part	Qty	Unit Price	Total Price
1	Engage One 14 Touch All-in-One 141 w/ Stand Alone	8WR75US#ABA	4	\$1,692.00	\$6,768.00
2					
	PDS Configuration Services	000522	4	\$79.00	\$316.00
	Imaging Services	09137	1	\$0.00	\$0.00
	Labeling Services	09140	1	\$0.00	\$0.00
	*Save Boxes* For Shipping	499888	1	\$0.00	\$0.00
	Component Repackaging	319621	1	\$0.00	\$0.00
	<b>Bundle Subtotal</b>		<b>1</b>	<b>\$316.00</b>	<b>\$316.00</b>
3	WEC IMCT BadgerBookAiO 2020	386781	4	\$0.00	\$0.00
4	Engage One 14 Touch All-in-One 141 w/ Stand Alone	8WR75US#ABA	1	\$1,692.00	\$1,692.00
5					
	PDS Configuration Services	000522	1	\$129.00	\$129.00
	Custom Configuration	065306	1	\$0.00	\$0.00

Imaging Services	09137	1	\$0.00	\$0.00
Labeling Services	09140	1	\$0.00	\$0.00
*Save Boxes* For Shipping	499888	1	\$0.00	\$0.00
Component Repackaging	319621	1	\$0.00	\$0.00
<b>Bundle Subtotal</b>		<b>1</b>	<b>\$129.00</b>	<b>\$129.00</b>
6 WEC IMCT Server BadgerBookAiO 2020	707176	1	\$0.00	\$0.00
7 4yr 9x5 NBD Onsite Support Upgrade, Retail Pkg Extended service agreement - parts and labor - 4 years - on-site - 9x5 - response time: NBD - for Business Desktop rp5700; Point of Sale System ap5000, rp5000, rp5700, rp5800	UL589E	5	\$119.00	\$595.00
8 WEC PollBook Asset Tag	457736	25	\$0.00	\$0.00
9 USB Slim Keyboard/Mouse Set Keyboard and mouse set - USB	T6T83AA	5	\$29.99	\$149.95

**Subtotal: \$9,649.95**  
**Tax (0.000%): \$0.00**  
**Shipping: \$0.00**  
**Total: \$9,649.95**

## Terms and Conditions

Unless a specific Master Services & Product Sales Agreement is in effect between the parties, this quote is subject to PDS's Terms & Conditions which can be viewed at <http://www.shoppds.com/termsandsales.aspx>

Shipping and tax amounts are estimated.

Purchases made by credit card may be subject to a 3% Convenience Fee at the time of invoicing.

PDS has been notified by numerous technology manufacturers that pricing is subject to rapid change due to global component shortages and related price increases. This situation is not unique to PDS.

Please contact your sales team with additional questions.



**Paragon Development Systems, Inc.**  
 13400 Bishops Lane  
 Suite 190  
 Brookfield, Wisconsin 53005  
 United States  
 (P) 262-569-5300

<b>Date</b> Apr 29, 2020 12:05 PM CDT	<b>Expiration Date</b> 05/29/2020
<b>Modified Date</b> Apr 29, 2020 12:14 PM CDT	
<b>Doc #</b> 2087870 - rev 1 of 1	
<b>Description</b> BadgerBook Polling Station Supplies_Stand Alone	
<b>SalesRep</b> Bernier, Dana (P) 262-569-5366	
<b>Customer Contact</b> Neuser, Deborah (P) 920-686-6951	

**Customer**  
 City of Manitowoc (003428)  
 Neuser, Deborah  
 , WI United States  
 (P) 920-686-6951

**Bill To**  
 City of Manitowoc  
 Payable, Accounts  
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 Manitowoc, WI 54220  
 United States  
 (P) 920-686-6951

**Ship To**  
 City of Manitowoc  
 Badger Book, Deborah Neuser  
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 United States  
 (P) 920-686-6951

**Payment Method**  
 Terms: Net 30

**Customer PO:**

**Terms:**  
 Net 30

**Ship Via:**  
 UPS Ground

**Special Instructions:**

**Carrier Account #:**

Item #	Description	Part #	Qty	Unit Price	Total Price
1	APC Back-UPS ES - UPS UPS - AC 120 V - 450 Watt - 850 VA - output connectors: 9 - black	BE850M2	1	\$105.00	\$105.00
2	Thermal Receipt Paper, 3.125"x230", 10pk	RPT3.125-230-10PK	1	\$35.00	\$35.00
3	16GB DataTraveler SE9 USB 2.0 Flash Drive USB flash drive - 16 GB - USB 2.0 - champagne	DTSE9H/16GBZ	1	\$8.99	\$8.99
4	E900 802.11b/g/n Wireless Desktop Router Wireless router - 4-port switch - 802.11b/g/n - 2.4 GHz	E900-NP	1	\$39.00	\$39.00
5					
	PDS Configuration Services 000522	000522	1	\$29.00	\$29.00
	Labeling Service 009140	009140	1	\$0.00	\$0.00
	Custom Configuration 065306	065306	1	\$0.00	\$0.00
	Component Repackaging	319621	1	\$0.00	\$0.00
	<b>Bundle Subtotal</b>		<b>1</b>	<b>\$29.00</b>	<b>\$29.00</b>
6	WEC PollBook Asset Tag	2079676	1	\$0.00	\$0.00

**Subtotal: \$216.99**

Tax (0.000%):	\$0.00
Shipping:	\$0.00
<b>Total:</b>	<b>\$216.99</b>

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