

Parkway
Public Info
2-3-14

Special Events Request

057

Dear Manitowoc City Council,

My name is Liz O'Brien and I am co-organizing the 7th Annual Carol Rose Wester Memorial Race with my sister, Stephany Mangan, and grandfather, Calvin Wester. We are requesting for the race to be held on Saturday August 9, 2014, beginning with registration at 6:30am, the 2 and 5 mile run/walk at 8:00am and the youth run at 9:30am. The race will begin and end at Red Arrow Park. The route maps are attached. As in past years, there will be a volunteer directing traffic at each street crossing in addition to numerous volunteers on the course directing participants.

For the 2 mile run, the participants will run out of the Red Arrow Parking Lot turning south onto 9th street sidewalk and running along Lakeside Boulevard to S. 8th Street. At S. 8th Street, the participants will turn north (right) and make a loop to Manitou Street where they will turn east (right) and return to Red Arrow Park north on Lakeside Boulevard, to the 9th Street sidewalk, and Red Arrow Parking Lot.

The 5 mile race will also begin the same way running up Lakeside Boulevard and right onto S. 8th Street. It will then branch off turning west (left) onto Manitou St. sidewalk, south (left) onto S. 10th Street sidewalk, and east (left) onto Viebahn Street sidewalk. The route will then turn south (right) onto the gravel path behind UW-Manitowoc and continue through Silver Creek park, through part of the Frisbee golf course, around the Armory, follow the perimeter of the soccer fields to the grass bordering the east side of S.10th street (LS) and turn east into the UW Manitowoc South Parking Lot. From here, participants will reconnect with the UW Manitowoc groomed trail and will then turn northeast (right) onto Lakeside Boulevard once exiting the gravel trail and return to Red Arrow Park.

The 1/2 Mile youth run will start at the concessions stand, run around the perimeter of Red Arrow Park.

As part of the route, we request permission to block off the entrance to Red Arrow Park from 5:30am Saturday morning until 11:00am Saturday morning. In addition, we request to block off the parking lane on the westbound side of Dewey Street between 9th and Lakeside Boulevard, and the parking lane of the northbound lane of Lakeside Boulevard to College Street from 6:00am until 10:30am (please see attached map). Also we request permission to put up signs directing people where to park on the corners of: Dewey and 10th, 10th and Jaycee, 10th and Green Street, the entrance to the Red Arrow Park, and entrance to the Lincoln High School Parking Lot. The signs are fastened to self-standing barricades we own and will be placed on the sidewalk. We will contact Lincoln HS requesting permission to utilize their parking lot.

As part of the event, we are planning to sell food and beverages as well as hold a bucket raffle using donated items. Holy Family Memorial Hospital will be selling the raffle tickets under their raffle license. We will renew our food and beverage sale permits as required.

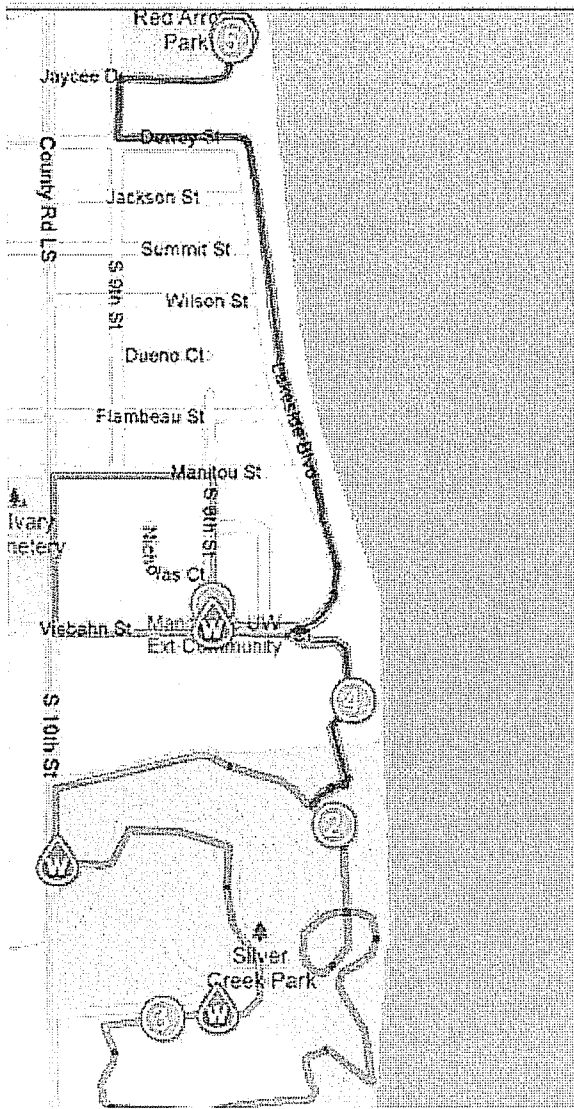
Our insurance will be provided by Kim Jacobson Insurance. We will send you a copy of the insurance policy as soon as we receive it. Please let us know the amount the coverage must be for.

Proceeds will benefit the CRW Memorial Fund for patients at Holy Family Memorial Care Center. If you have any further questions, please feel free to call me at (920) 585-4380 or email me at crwmemorialrace@yahoo.com. You can also find additional information at our website: www.crwmemorial.com. Thank you!

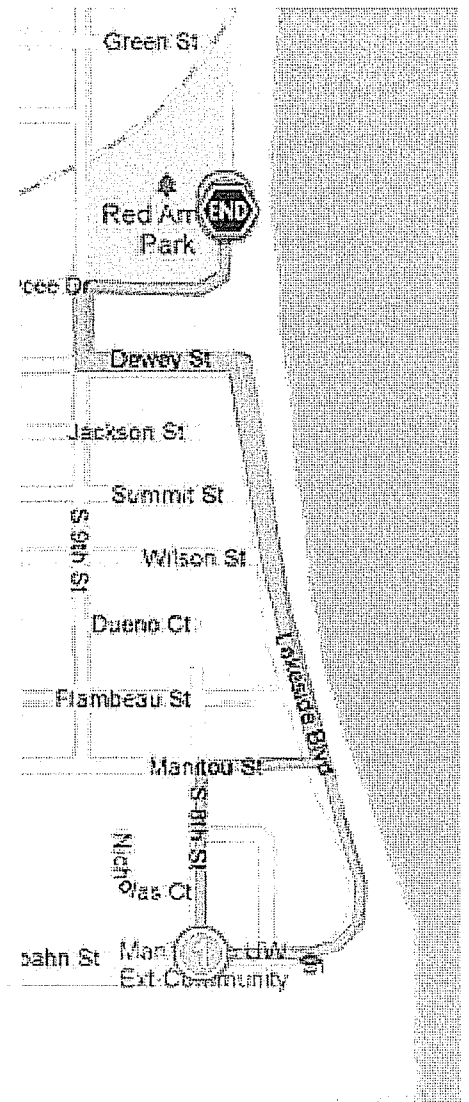
Liz O'Brien
Co-organizer Carol Rose Wester Memorial Walk/Run

7th Annual Carol Rose Wester Memorial Race Routes

5 Mile Route



2 Mile Route



1/2 Mile Youth Run

