



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes Public Infrastructure Committee

Monday, November 10, 2014

6:30 PM

Council Chambers

1. Call to Order

Meeting was called to order by D. Soeldner at 6:34 p.m.

2. Roll Call

Present: 5 - Schema, Brey, Hennessey, Sladky and Soeldner

3. Approval of Minutes

14-2407 Approval of Minutes from the October 13, 2014 Public Infrastructure Committee Meeting.

Attachments: [10-13-14.pdf](#)

The minutes from the October meeting were approved.

Aye: 5 - Schema, Brey, Hennessey, Sladky and Soeldner

4. Discussion and Action Items

5. Convene in Closed Session

D. Soeldner read the meeting notice to convene to closed session.

Moved by Schema, seconded by Hennessey, that this be convene in closed session. The motion carried by the following vote:

Aye: 5 - Schema, Brey, Hennessey, Sladky and Soeldner

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is: Discussion, update and possible action on Gravel Pit status.

14-2406 Discussion, update and possible action on Gravel Pit Status.

*D. Soeldner read the closed session notice and meeting convened to closed session.
The Committee discussed the gravel pit update in closed session.*

6. Reconvene in Open Session

Moved by Hennessey, seconded by Schema, that this be reconvene in open session. The motion carried by the following vote:

Aye: 5 - Schema, Brey, Hennessey, Sladky and Soeldner

14-2253 Request to hire an additional Limited Term Employee from Holiday House to clean Transfer Building.

Attachments: [20141103142754484.pdf](#)

Jim Muenzenmeyer was present to discuss hiring a Holiday House person to clean building.

Moved by Hennessey, seconded by Brey, to approved hiring a cleaning person from Holiday House. The motion carried by the following vote:

Aye: 5 - Schema, Brey, Hennessey, Sladky and Soeldner

14-2270 Request from Jim Muenzenmeyer, Transit/Buildings & Grounds, to post, advertise, interview and hire a replacement for a vacant position of Custodian.

J. Muenzenmeyer informed the Committee that a custodian position became vacant that he would like to fill. D. Soeldner informed the Committee that he will support filling of this position, but will hold off in filling of other positions for budget reasons.

Moved by Brey, seconded by Hennessey, that filling the vacant position be filled. The motion carried by the following vote:

Aye: 5 - Schema, Brey, Hennessey, Sladky and Soeldner

14-2323 Change in cell phone use policy for Transit.

Attachments: [PROPOSED CELL PHONE LANGUAGE \(2\).pdf](#)

J. Muenzenmeyer is requesting permission to put a cell phone policy into place during working hours. He would like the bus drivers to be aware of who is coming on the bus.

J. Hennessey made a motion to approve the request for cell phone policy for transit drivers and A. Schema seconded the motion. The motion was carried by the following vote:

Aye: 5 - Schema, Brey, Hennessey, Sladky and Soeldner

14-2324 Adoptable City Right-of-Way and Medians

Attachments: [Adoptable Areas Program 2014.docx](#)
[List of adoptable areas - BLANK - 2014.docx](#)
[Walkthrough Report - Adoptable Areas.docx](#)

Chad was called to the table to discuss an adoptable areas program to adopt individual medians and bluff areas. The adopted area will be maintained which could include planting flowers, doing mulch work, etc. Guidelines would be included in the packet.

Discussion ensued regarding the medians and areas to be adopted. D. Koski said we would have them sign a waiver form. J. Sladky recommended offering to a landscaper and soliciting to them. Chad S. said we would name out the areas and each area would be different and would be specified in the agreement.

Moved by Brey, seconded by Sladky, that this Action Item be approved and a sign would be placed advertising the landscaper. The motion carried by the following vote:

Aye: 5 - Schema, Brey, Hennessey, Sladky and Soeldner

14-2271 Request for driveway closer than 25 feet from corner at 2402 Franklin Street - The Artist Lofts at Mirro Plant #3.

Attachments: [20141103145133334.pdf](#)
[20141103145125888.pdf](#)

Moved by Brey, seconded by Sladky, that the request be approved. The motion carried by the following vote:

Aye: 5 - Schema, Brey, Hennessey, Sladky and Soeldner

14-2332 Leaf pick up strategy and policy

Attachments: [Leaf Pickup Memo.pdf](#)

Discussion regarding the leaf pickup was held. D. Soeldner asked if we have ability to pick up leaves in the street. In order to work efficiently we would need a parking ban in place. The city could be broken down into 4-5 sections and a day could be picked for that section and continue for 4-5 weeks. J. Hennessey liked the idea of knowing what day the piles would be collected. J. Sladky said that was the biggest frustration within the city. J. Brey said that the leaves are hanging on later.

D. Koski said the challenge is some areas of city is because of the concentration of leaves falling down. J. Sladky asked if there was any new technology to cut down on man power. D. Koski said they are consistently working on a BPI process to be more efficient and we have included more press releases. The Committee was ok with a BPI process to re-visit.

This Action Item was discussed

14-2334 2014-2015 Downtown snow pickup options.

The Mayor requested that the downtown be picked up in one night. Some of the options to be able to do this would be to: Hire a private contractor, hire temporary employees through operating engineers paying same as our employees with benefits, contact some of the retired DPW operators and pay the same as the operating engineers wage, call in 1-2 retired or seasonals and/or plow pull to middle instead of going to curb and clean-up the following day. We could revisit mid winter. D. Soeldner recommended having exhibits for the public to view.

The Committee also discussed the private lots and having an officer hand out warning and repeat violators will be issued a ticket.

This Action Item was discussed

14-2331 Storm Lateral Connection Charge

Attachments: [20141105111457709.pdf](#)

This Action Item was tabled

7. Adjournment

Adjourned at 7:37 p.m.