



CORRECTIVE ACTION PLAN

Finding No.

Corrective Action Plan

2019-001

Uniform Grant Guidance Implementation

We agree with the finding. An assessment of all grants, requirements, and related policy and procedures is in progress and will continue to:

- Evaluate existing policy and procedures for needed revisions
- Document revisions to policy and procedures as necessary
- Communicate any new policies to employees responsible for awards
- Identify awards covered by the Uniform Guidance
- Set and document a schedule for periodic review and revision

Policy and procedures, as well as related documentation, were revised as necessary to ensure compliance with the Uniform Guidance. Progress continued as the city worked under a draft policy, which was formally approved by City Council on July 20, 2020. The Finance Department will continue to coordinate and provide assistance and guidance to departments receiving grants subject to the Uniform Guidance.

Contact for corrective action plan:

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