

TO: Personnel Committee  
FROM: Kathleen M. McDaniel, City Attorney  
RE: City Attorney's Office Update  
DATE: May 11, 2015

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In addition to drafting legislation as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since our last meeting:

### **Environmental Remediation**

- Lemberger Landfill: Work progressing as planned, project is under budget. Continuing discussions with the EPA and DNR about site closure.
- Gravel Pit: Getting cost estimates for running water down Viebahn, continuing with monitoring plan. DNR discussions have been mostly positive.

### **Business Process Improvement**

- Special Events: Plan was approved by Parks and is on 5/18/2015 Council agenda.
- Permits and Awnings: Prepared Hold Harmless agreement for signs.
- Citations: BPI was rescheduled for June.

### **Municipal Court and External Legal Services**

- Review billing from contract prosecutor, which is under the budgeted amount.
- Training Police at annual in-service now complete.
- Seeking quotes for labor counsel to handle remainder of fire arbitration.

### **Insurance**

- Reviewed claims filed against the City
- LGPIF costs are projected to increase 85%, looking into alternative coverage through

### **Labor Relations**

- Fire Contract: Mediation held April 8, not successful.
- Police Grievance - Smoking Surcharge: Hearing held May 5, briefs due at the end of the month.

### **Open Records Requests**

- No unusual or burdensome reports at this time.

### **Monthly Reporting**

- 29 Requests for Legal Services were received since our last meeting
- 15 new litigation matters were opened since our last meeting
- 69 new citations were sent over for prosecution since our last meeting