



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Final

Personnel Committee

Monday, March 2, 2026

5:30 PM Council Chambers. Meeting also available via remote
Conferencing-Zoom

1. Call to Order

The meeting was called to order at 5:30 p.m.

2. Roll Call

Jessie Lillibridge, Eric Nycz, Todd Blaser, John Musial, Nick Reimer, Dan Koski, Greg Vadney, Dan Kutcher, Joe Lohr, Matt Kouba, Josh Alfonsi, and Debbie Charney

Present: 5 - Sitkiewitz, Norell, Beeman, Cummings and Dunbar

3. Public Comment

None

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

- [26-0049](#) Approval of January 5, 2026 Personnel Committee Minutes
- [26-0050](#) Review of Legal Fees Billed out Through February 2026 - Human Resources
- [26-0053](#) Report out on Health Plan
- [26-0051](#) Report out of Human Resource's Office Initiatives March 2026
- [26-0052](#) Report out of City Attorney's Office Initiatives March 2026

Approval of the Consent Agenda

Moved by Norell, seconded by Cummings, to accept the Consent Agenda Items as presented. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Norell, Beeman, Cummings and Dunbar

5. Discussion and Action Items

[26-0137](#) Request to Approve Inspection Supervisor Job Description

Human Resources Director Jessie Lillibridge gave an overview to the committee on the changes to the job description which change the qualifications to make it more broad.

Moved by Dunbar, seconded by Cummings, to approve this request for job description updates for the Inspection Supervisor position. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Norell, Beeman, Cummings and Dunbar

[26-0153](#) Request to Approve the Updated Seasonal Hiring Pay Rates for 2026

Human Resources Director Jessie Lillibridge explained that this was brought forward during budget time and approved but there have been more changes requested and that is why it is being brought to committee for approval.

Moved by Cummings, seconded by Beeman, that this request to approve the updated seasonal hiring pay rates for 2026 be approved and referred to council. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Norell, Beeman, Cummings and Dunbar

[26-0064](#) Discussion on Police Department Administrative Restructure

Police Chief Nick Reimer explained the memo he wrote to the committee outlining the main changes to the department administrative structure. The Chief emphasized that these changes will help the budget as there will be a full-time position being eliminated.

Moved by Cummings, seconded by Dunbar, that this request to restructure the Police Department Administrative positions be approved and referred to council. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Norell, Beeman, Cummings and Dunbar

[26-0135](#) Transit Grievances-Teamsters No. 662-Discussion and Possible Action

No action taken on this item in open session

6. Convene in Closed Session

Moved by Norell, seconded by Beeman, to convene in closed session at 5:41 p.m. The motion carried by the following roll call vote:

Aye: 5 - Sitkiewitz, Norell, Beeman, Cummings and Dunbar

[26-0135](#) Transit Grievances-Teamsters No. 662-Discussion and Possible Action

(Closed Session portion of the Minutes has been redacted.)

7. Reconvene in Open Session

Moved by Norell, seconded by Beeman, to reconvene in open session at 6:45 p.m. The motion carried by the following roll call vote:

Aye: 5 - Sitkiewitz, Norell, Beeman, Cummings and Dunbar

[26-0135](#)

Transit Grievances-Teamsters No. 662-Discussion and Possible Action

There was no discussion on this item.

Moved by Cummings, seconded by Beeman, to deny both Transit-Teamsters No. 662 grievances and refer to Council. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Norell, Beeman, Cummings and Dunbar

8. Adjournment

Moved by Dunbar, seconded by Cummings, that this meeting be adjourned at 6:46 p.m. The motion carried by the following vote:

Aye: 5 - Sitkiewitz, Norell, Beeman, Cummings and Dunbar

Submitted by Debbie Charney, Human Resources Generalist