

CITY OF MANITOWOC

WISCONSIN, USA www.manitowoc.org



August 2, 2018

Karl Holschbach N 6177 Raddatz Rd Cambria, WI 53923

RE:

Stake Permit – Celebration of Life

August 4, 2018, Silver Creek Disc Golf Course

Dear Mr. Holschbach:

On August 1, 2018, the Special Events Committee approved your Stake Permit for tent and signs at your event on August 4, 2018.

Please note that event organizers are responsible for contacting Diggers Hotline at least 3 business days prior to placing stakes or fence posts in the ground.

Very truly yours

Deborah Neuse

City Clerk

DN:mrk

cc:

Chief of Police Nick Reimer

Fire Chief Todd Blaser

Chad Scheinoha, Operations Division Mgr.

Billy Hutterer, Streets Team Leader

Karen Dorow, Business Manager

SPECIAL EVENT COMMITTEE APPROVAL FORM

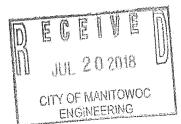
MEETING DATE: 8/1/2018

EVENT NAME: STAKE PERMIT: Celebration of Life

ORGANIZER: Karl Holschbach **EVENT DATE:** 8/4/2018 **NEW OR RECURRING: New** LOCATION/DESCRIPTION: Requesting disc golf hole #15 be closed to stake tent by concession stand area **ESTIMATED CITY COSTS: ESTIMATED EVENT HOLDER CHARGES: POLICE** LATE APPL. FEE (<60 days) **FIRE DELIVERY CHARGES PARKS** (if delivery requested) **RECREATION WAIVED -ROOM TAX STREETS TOTAL DEPT. COSTS** NON-WAIV. STAKE PERMIT 50 **COMMITTEE CONCERNS: COMMITTEE DECISION: APPROVE DENY COUNCIL ACTION REQUIRED:**

Event 6

ITEMS TO INCLUDE IN LETTER:



City of Manitowoc

Stake Permit

There is a \$50.00 NON-WAIVABLE stake permit fee per event, if any items will be staked more than 3" into the ground on City property or right-of-way. Stakes may only be placed in approved areas. The City reserves the right to require additional insurance.

in app	roved areas.	The City reserves the	right to require additional	insurance.	
Event	name/description	on: Calebrat!	on of Life		
Date(s	of event:	3/4/18	Time: /2'00	- 10:00 PM	
What way?	items (or items	ems (or items of similar nature) will be erected or placed on City property or right-of-			
	Bounce house	:	Yes, size	⊠ No	
	If electric, where will item be plugged in?				
	Tent or canop	у	Yes, size <u>40' x 40'</u>	√ □ No	
	Fence		Yes, size	□ No	
	Sign		Yes, size	☐ No	
	Other (describ	pe)		Size	
If electric, where will item be plugged in?					
Name Ko N G	and address of NHolsch	T provide a diagram event organizer: bach datz rd VI 53923		ced.	
Retur	n form to:	City of Manitowoc – 2655 8 35 th St. 900 Manitowoc, WI 5422 Phone: 920-686-358	Phone #: <u>920</u> - Parks Division - Quay St. 20 30 • Fax: 920-686-6525	1-392-2104 Proposition Ld	
	use only:	• • •	15		
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Appro	ved by:		Date:		

Silver Creek Disc Golf Course Manitowoc, Wisconsin

