



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Finance Committee

Tuesday, October 6, 2020

5:30 PM

Council Chambers

Note-Meeting will also be available via Remote Conferencing

1. Call to Order

2. Roll Call

Present: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

3. Public Comment

No one from the public wanted to speak.

4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

Approval of the Consent Agenda

Approval of the Consent Agenda

Moved by McMeans, seconded by Sitkiewitz, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0995](#)

Minutes of September 1, 2020 Finance Committee meeting, recommending approval and place on file

Attachments: [Finance Minutes 09-01-2020](#)

[20-0996](#) Various minutes of the MPU Commission, recommending acceptance and place on file

Attachments: [MPU Commission Minutes 8-10-20](#)
[MPU Commission Minutes 7-13-2020](#)

5. Discussion and Action Items

[20-0998](#) Finance Committee review and recommendation of applicants for open MPU Commissioner position

Attachments: [Dave Luckow](#)

Nomination of Dave Luckow by Alderman Erik Sitkiewitz.

Moved by Sitkiewitz, seconded by McMeans, that this Action Item be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-1009](#) Discussion on COVID-19 Expenses and CARES Funding, recommend to accept and place on file.

Attachments: [City of Manitowoc COVID Response Funding](#)
[Routes to Recovery Guidance](#)
[Routes to Recovery](#)
[Coronavirus Relief Fund FAQs](#)

Moved by McMeans, seconded by Brunner, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0883](#) Granicus Renewal agreement - 3 year proposal for Recurring Closed Captioning services

Attachments: [Granicus Closed Captioning 3 year proposal](#)
[Emails re Granicus Agreements](#)
[Staff memo - closed captioning](#)

Moved by Sitkiewitz, seconded by Brunner, that this Agreement be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0991](#) Capital Project Request for unbudgeted Deck Repairs & Polymer Overlay on Broadway Street Bridge, recommend to accept the request.

Attachments: [20-0991 CAWG Request for Deck Repairs & Polymer Overlay Bridge.pdf](#)

Moved by Sitkiewitz, seconded by Brunner, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-0992](#) Capital Project Request for unbudgeted Cat Walk for Cleaning Off Salters, recommend to accept the request.

Attachments: [20-0992 Cat walk System for Salters.pdf](#)

Moved by Brunner, seconded by Schlei, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-1000](#) Capital Project Request for unbudgeted Stump Grinder for DPI, recommend to accept the request.

Attachments: [20-1000 CAWG Request for Stump Grinder.pdf](#)

Moved by McMeans, seconded by Brunner, that this Request be accepted. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-1001](#) 3rd Quarter Capital Projects Requests Lists for Unbudgeted and Capital Asset Replacements, recommend to accept and place on file.

Attachments: [03 2020 CARP Funds Detail](#)
[03 2020 Log of CAWG Requests](#)

Moved by McMeans, seconded by Sitkiewitz, that this Report be accepted and place on file. The motion carried by the following vote:

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-1002](#) 3rd Quarter 2020 Internal Controls to Prevent and Detect Fraud Report
No attachment for the committee to review. Bring item back to next meeting in November.

[20-1007](#) Three year extension to EMS billing agreement with LifeQuest Services, recommend to approve the agreement for the next three years.

Attachments: [LifeQuest Agreement](#)

Moved by McMeans, seconded by Schlei, that this Agreement be accepted for the next three years. The motion carried

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

20-1003 Consideration of property acquisition to support the River Point District

20-1004 Term Sheet for a project located at 1015 Buffalo Street

20-1005 Term Sheet for a project located at 1 North 10th Street

20-1006 Offer to Purchase property located at 714 York Street

20-1010 Possible property acquisition of property adjacent to Camp Vits

Alder J Brey read the Notice to go into closed session. Moved by Sitkiewitz, seconded by Brunner, to convene in closed session. The motion carried on roll call vote by the following vote: Aye: 5 - Brey, McMeans, Sitkiewitz, Brunner, and Schlei. Nays, none.

[20-1003](#) Consideration of property acquisition to support the River Point District

[20-1004](#) Term Sheet for a project located at 1015 Buffalo Street

[20-1005](#) Term Sheet for a project located at 1 North 10th Street

[20-1006](#) Offer to Purchase property located at 714 York Street

[20-1010](#) Possible property acquisition of property adjacent to Camp Vits

Community Development requested this item by tabled and placed on file.

7. Reconvene in Open Session

Motion to reconvene in open session was made by McMeans, seconded by Schlei. Motion carried by the following vote: Aye: 5 - Brey, McMeans, Sitkiewitz, Brunner, Schlei. Nays, none.

[20-1003](#) Consideration of property acquisition to support the River Point District

No action by the committee.

[20-1004](#) Term Sheet for a project located at 1015 Buffalo Street

**Moved by McMeans, seconded by Sitkiewitz, that this Agreement be accepted.
The motion carried by the following vote:**

Aye: 5 - Brey, McMeans, Sitkiewitz, Schlei and Brunner

[20-1005](#) Term Sheet for a project located at 1 North 10th Street
No action by the committee.

[20-1006](#) Offer to Purchase property located at 714 York Street
No action by the committee.

[20-1010](#) Possible property acquisition of property adjacent to Camp Vits
No action by the committee.

8. Adjournment

Moved by McMeans, seconded by Sitkiewitz, to adjourn.