



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes Licensing, Permits & Inspections Committee

Tuesday, March 3, 2015

6:30 PM

1. Call to Order
2. Roll Call
3. Approval of Minutes

[15-215](#) Minutes of the February 9, 2015 meeting

Attachments: [15-215.pdf](#)

**Moved by McMeans, seconded by Hennessey, that these minutes be approved.
The motion carried by the following vote:**

Aye: 3 - Brey, Hennessey and McMeans

4. Public Comment
5. Public Hearings
6. Presentations
7. Discussion and Action Items

[15-259](#) Administrative Support Specialist Job Description

Attachments: [adminsupfinal.pdf](#)
[Admin Support Spec Track Changes.pdf](#)

**Moved by Hennessey, seconded by McMeans, that this Job Description be
approved pending minor modifications at the discretion of the Human Resources
Director. The motion carried by the following vote:**

Aye: 3 - Brey, Hennessey and McMeans

[15-268](#) Capitol Civic Centre, Inc. Request to amend premise description

Attachments: [15-268.pdf](#)

**Moved by McMeans, seconded by Hennessey, that this Request be recommended
for approval. The motion carried by the following vote:**

Aye: 3 - Brey, Hennessey and McMeans

[15-269](#) Ordinance to Amend section 11.010(10) of the code related to "Class A" establishments

Mayor Nickels discussed possible changes he is recommending regarding "Class A" establishments.

[15-103](#) Proposal of Symbiont for additional groundwater sampling at former Heresite Protective Coatings, 2803 Orchard Lane.

Attachments: [PI 15-103.pdf](#)

Moved by McMeans, seconded by Hennessey, that this Proposal be recommended for approval in the amount of \$7,200.00. The motion carried by the following vote:

Aye: 3 - Brey, Hennessey and McMeans

City Planner Paul Braun discussed the proposal.

[15-248](#) Special Events Request from Peter Honzik, Acoustic Fest, Inc., to hold Acoustic Fest in Washington Park on Saturday, July 18, 2015 including street closures, use of equipment, and serving alcoholic beverages in the park, as well as waiver of fees request.. (Copy to Public Infrastructure and Licensing, Permits & Inspections Committees).

Attachments: [15-248 Acoustic Fest 07-18-15](#)

Moved by McMeans, seconded by Hennessey, that this Special Events Request be approved. The motion carried by the following vote:

Aye: 3 - Brey, Hennessey and McMeans

[15-242](#) Special Events Request from Paul Roekle, Manitowoc Sunrise Rotary Club, to hold 10th annual Rotary Lobsterfest in Washington Park on Saturday, September 12, 2015 and to waive the fees and serve alcoholic beverages in park. (Copy to Licensing, Permits, & Inspections Committee)

Attachments: [15-242 Lobsterfest 09-12-15](#)

Moved by McMeans, seconded by Hennessey, that this Special Events Request be approved. The motion carried by the following vote:

Aye: 3 - Brey, Hennessey and McMeans

8. Adjournment

Moved by McMeans, seconded by Hennessey, that this meeting be adjourned. The motion carried by the following vote:

Aye: 3 - Brey, Hennessey and McMeans

The meeting adjourned at 7:05 p.m.

