

**MINUTES OF THE
MANITOWOC PUBLIC UTILITIES COMMISSION MEETING
MONDAY, SEPTEMBER 13, 2021**

The scheduled meeting of the Manitowoc Public Utilities Commission was called to order by Commissioner Allie at 4:00 p.m. on Monday, September 13, 2021. In attendance were Commissioners Diedrich, Hornung, Luckow, Nickels, Seidl and Sitkiewitz. Also present were Bob Bouril, Rob Michaelson, Zach Pethan, Cindy Carter, Don Duenkel, and Samantha Johnson – MPU; Adam Tegen, Kathleen McDaniel and Mike Jaeger – City of Manitowoc; Brandon Hall and Craig Elder – The Chlupp and Hall Group/Baird; Troy Adams – General Manager; and Attorney Andrew Steimle – Steimle Birschbach, LLC.

AWARDS/RECOGNITION/ACHIEVEMENTS: T. Adams recognized with the commission an employee for his recent promotion to the Water Distribution Foreman. Commission thanked the employee for his commitment and dedication to MPU.

Rob Michaelson and Zach Pethan left the meeting at 4:03 p.m.

WWTF RATE FEE AND COST OF SERVICE STUDY: As MPU continues its due diligence in the potential migration of the WWTF to MPU, several items have come up for discussion including the rate fee and cost of service study.

Kathleen McDaniel, Adam Tegen, and Mike Jaeger left the meeting at 4:19 p.m.

INVESTMENT REPORT PRESENTATION – THE CHLUPP & HALL GROUP/BAIRD: Brandon Hall, Chlupp & Hall Group/Baird presented the wealth report via Zoom.

Brandon Hall and Craig Elder left the meeting at 4:34 p.m.

CONVENE MEETING TO CLOSED SESSION: Notice had previously been given that the Manitowoc Public Utilities Commission will adjourn to a closed session during the September 13, 2021 meeting pursuant to Section 19.85(1) (e) to discuss approval of the minutes of the July 26, 2021 Closed Session Meeting (Regarding Discussion concerning negotiation strategies relating to GLU RICE Project, the GLU and MPU Management Services contract, and potential land use agreement); and the MPU Amended Comfort Resolution.

MOTION: A Motion to convene in closed session was made by Commissioner Diedrich and seconded by Commissioner Seidl. Motion carried unanimously. Accordingly, the Commission convened in closed session at 4:35 p.m.

Bob Bouril left the meeting at 4:35 p.m.

The meeting was reconvened to open session at 4:41 p.m.

Bob Bouril joined the meeting at 4:41 p.m.

APPROVAL OF ITEMS FROM CLOSED SESSION: Motion was made by Commissioner Hornung and seconded by Commissioner Seidl to approve the Amended Comfort Resolution as presented. Motion carried unanimously.

GENERAL MANAGER'S REPORT: The General Manager's report was presented for review.

MINUTES: The Minutes from the Regular Session Meeting on August 9, 2021 were presented for approval.

MOTION: A Motion was made by Commissioner Seidl and seconded by Commissioner Sitkiewitz to approve the Regular Session Minutes from August 9, 2021. Motion carried unanimously.

APPROVAL OF CLAIMS: Claims List dated August 24, 2021; Claims List dated September 14, 2021; and Wire Transfers dated through September 8, 2021 were presented for approval.

APPROVAL OF WWTF CLAIMS: Claims List dated August 13, 2021; Claims List dated August 20, 2021; and Claims List dated September 3, 2021 were presented for approval.

FINANCIAL REPORTS FOR JULY 2021: The financial reports for July 2021 were previously distributed to the Commission for review and discussion.

MOTION: A Motion was made by Commissioner Seidl and seconded by Commissioner Sitkiewitz to approve the Claims List dated August 24, 2021 check nos. 95439 through 95582 totaling \$986,828.55; Claims List dated September 14, 2021 check nos. 95583 through 95722 totaling \$1,876,989.06; Wire Transfers dated through September 8, 2021 totaling \$5,245,681.81; Claims List for WWTF batch 712.08.2021 dated August 13, 2021 totaling \$35,431.77; Claims List for WWTF batch 713.08.2021 dated August 20, 2021 totaling \$57,941.28; Claims List for WWTF batch 711.09.2021 dated September 3, 2021 totaling \$17,518.24; and to place on file the Financial Reports for July 2021. Motion carried unanimously.

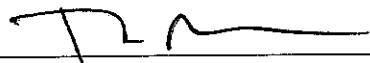
QUOTATIONS/BIDS: Three Phase, Pad-mount Transformers - \$201,899.00 – WEG; Single Phase, Pad-mount Transformers - \$78,161.90 – Border States GE.

MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Diedrich to approve the Three Phase, Pad-mount Transformers. Motion carried unanimously.

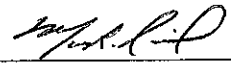
MOTION: A Motion was made by Commissioner Hornung and seconded by Commissioner Diedrich to approve the Single Phase, Pad-mount Transformers. Motion carried unanimously.

NEXT MEETING: Monday, September 27, 2021 at 4:00 p.m.

ADJOURN: A Motion was made to adjourn the meeting by Commissioner Diedrich. Meeting adjourned at 4:43 p.m.



Approved: Troy Adams, General Manager



Approved: Mark R. Seidl, Secretary