



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Common Council

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Monday, May 18, 2026

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing software (Zoom)

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit \*6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 896 3615 8856 Passcode: 013022.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email [jswokowski@manitowocwi.gov](mailto:jswokowski@manitowocwi.gov) or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record. If a member of the public wishes to speak remotely during Public Input, they must contact the Clerk's Office and make arrangements to do so 48 hours in advance of the meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[26-0428](#)

City Clerk administers Oath of Office to Training Lieutenant Jeremy Weber, followed by Badge Pinning

[26-0429](#)

City Clerk administers Oath of Office for Detective Sergeant Jason Denk, followed by Badge Pinning

[26-0434](#)

Commendation by Mayor Nickels to recognize Fire Chief Todd Blaser

**Attachments:**

[Commendation Chief Blaser](#)

## E. PUBLIC HEARINGS

## F. PUBLIC INPUT

*Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.*

## G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[26-0460](#) Mayor makes Alder Appointments to Various Committees

**Attachments:** [Mayor Alder Appointments for May 2026 Council](#)

[26-0461](#) Mayor makes Citizen Appointments to Various Committees

**Attachments:** [Appointments for May 2026 Council](#)

## H. CONSENT AGENDA

*These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.*

### 1. Removal of Consent Agenda Items

*Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.*

### 2. Miscellaneous

[26-0425](#) Minutes of the April 20, 2026 Common Council meeting; recommending approval and place on file

**Attachments:** [Common Council Minutes 4-20-26](#)

[26-0426](#) Minutes of the April 21, 2026 Common Council Organizational Session; recommending approval and place on file

**Attachments:** [Common Council Minutes 4-21-26](#)

[26-0427](#) Resignation from Basil Buchko from the Library Board effective immediately; recommending acceptance and place on file

**Attachments:** [Resignation - B. Buchko](#)

### 3. Committee of the Whole (Consent)

[26-0437](#) Report of Special Events Committee relative to the approval of the following waiver of fees: Manitowoc County Drug Court Picnic on 8/15/2026; recommending acceptance of report and place on file

**Attachments:**     [Waivers Acted on 041625 - 051326](#)  
[Waiver of Fees - Drug Court Picnic](#)

[26-0452](#)     Report of Special Events Committee relative to the approval of the following events: Maritime Marathon on 6/7/2026; Lights in Lincoln Park on 11/24/2026-12/30/2026; Aviary Grand Opening 2 Mile Walk date change to 7/18/2026; recommending acceptance of report and place on file

**Attachments:**     [041626 - 051326 SEC Acted On](#)  
[SE - Maritime Marathon](#)  
[SE - Lights at Lincoln Park](#)  
[SE - Aviary Grand Opening 2 Mile Walk](#)

#### 4. Finance Committee (Consent)

[26-0400](#)     1st. Qtr. 2026 Budget Exception Report; recommending to accept and place on file

**Attachments:**     [Q1 2026 Budget Exception Report](#)

[26-0401](#)     Application of "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage License (TAV-2649), Harbor Petroleum LLC. DBA Spices Restaurant and Bar, 2328 N Rapids Rd; recommending to approve

**Attachments:**     [TAV 2649 Application Spices Restaurant](#)

[26-0402](#)     Capital Asset Working Group (CAWG) Membership Appointment for Term of June 1, 2026 through May 31, 2028; recommending to approve as presented

**Attachments:**     [CAWG Committee Membership 6.1.26 to 5.31.28](#)

[26-0403](#)     Discussion on future Finance Committee Meeting date and time; recommending for Finance Committee meetings to take place at 5:30 p.m. or immediately following the Personnel Committee meeting, on the first Monday of each month, beginning June 1, 2026

**Attachments:**     [Finance Committee Meeting Dates.Times Email](#)

[26-0430](#)     General City Claims in the amount of \$7,652,493.93 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

**Attachments:**     [Claim Report](#)  
[4-17-2026](#)  
[4-21-2026](#)  
[4-24-2026](#)  
[4-24-2026a](#)  
[5-1-2026](#)  
[5-8-2026](#)

[26-0436](#)     Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein; recommending approval

**Attachments:**     [Licensing Report](#)

## 5. Personnel Committee (Consent)

[26-0385](#)     Classification & Market Review and Job Description Updates: Surveyor/Engineering Technician; recommending to approve as presented

**Attachments:**     [Memo Surveyor Engineering Technician Reclassification May 2026](#)  
[Surveyor Technician 10033 DRAFT](#)  
[Surveyor Technician 10033 FINAL](#)  
[Surveyor-Engineering Technician Classification and Market Analysis](#)

## 6. Public Works Committee (Consent)

[26-0407](#)     Manitowoc County Adopt a Highway Program; recommending reaching out to County or Private Group for continuation of Adopt a Highway along Rapids Road from Hwy 151 to Waldo Blvd

**Attachments:**     [Adopt a Highway email](#)  
[ADOPT A HIGHWAY](#)

[26-0432](#)     Report of Board of Public Works of 4/29/2026 of approval to enter into AGMT-26-03 with Mulch Express of Wisconsin to furnish and install certified wood chips for City Playgrounds, Flowerbeds and islands at South 26th and Calumet Avenue as outlined in "Exhibit A", Mulch Express Proposal; recommending acceptance of report and place on file

**Attachments:**     [Report of BPW - AGMT-26-03](#)

[26-0433](#)     Report of Board of Public Works of 4/29/2026, of an appeal for snow removal assessment for property located at 3819 Waldo Blvd; recommending to grant the appeal given that the property owner forfeits the right to appeal any future snow removal assessments for 3819 Waldo Blvd

**Attachments:**     [Report of BPW - 3819 Waldo Blvd](#)

[26-0455](#) Report of Board of Public Works of 5/13/2026 for 3rd & final payment of \$64,563.00 to Schaus Mechanical Inc. for Library HVAC Rooftop Condensor/Compressor & HVAC Main Controls; recommending payment

**Attachments:** [Report of BPW - WB-25-15](#)

[26-0456](#) Report of Board of Public Works of 5/13/2026, of a revision of Special Assessment SW2026-0180 from \$447.85 to \$228.15 due to reduction in slabs completed by City for Remove & Replace Sidewalk program; recommending approval

**Attachments:** [Report of BPW - SW2026-0180](#)

[26-0457](#) Report of Board of Public Works of 5/13/2026, of a revision of Special Assessment SW2026-0087 from \$1,863.72 to \$1,662.11 due to measurement error; recommending approval

**Attachments:** [Report of BPW - SW2026-0087](#)

## 7. Public Safety Committee (Consent)

[26-0421](#) Sex Offender Residency Board Appeal for Domonique Singleton; recommending to deny the appeal

[26-0422](#) Manitowoc Fire Rescue billing dispute, incident #26-0812; recommending to deny the dispute

## 8. Parks & Recreation Committee (Consent)

## 9. Plan Commission (Consent)

## I. COMMITTEE REPORTS

### 1. Committee of the Whole

[26-0453](#) Report of the Special Events Committee recommending approval of the following events subject to Council Action: Garden Faire Extraordinaire on 6/13/2026 (Approval of road closure of S 12th Street and S 11th Street between Washington and Marshall from 8:00 a.m. - 3:00 p.m. on 6/13/2026)

**Attachments:** [041626 - 051326 SEC Council Approval](#)  
[SE - Garden Faire Extraordinaire](#)

[26-0458](#) Resolution to Authorize Acquisition of Madison School

**Attachments:** [Resolution to Authorize Acquisition of Madison School](#)

### 2. Finance Committee

[26-0404](#) Two Year Operator's License Application (#260009) for B. Ploederl

**Attachments:** [B Ploeder 2YROp #260009 Application](#)

[26-0431](#) Request from Dos Caminos Latin Food LLC for a permanent Extension of Premises for the sale of liquor and/or beer to include the parking lot and tables on the patio on the Northwest side of the restaurant located at 2525 Menasha Ave

[26-0454](#) Report of IDC of a Request from Legacy Christian School of Manitowoc/Only C Good, LLC, for Variance to Protective Covenants West of Silver Creek Pursuant to Section IX of the covenants (parcel #449-008-011)

**Attachments:** [Report of IDC - Legacy Christian School of Manitowoc - Only C Good, LLC](#)

[26-0459](#) Ordinance to amend Section 1.030 regulating Voting Places - Change District 7 Polling Place Location

**Attachments:** [District 7 Polling Place Change Memo](#)  
[Ordinance to amend 1.030 Voting Places- Final](#)

### 3. Personnel Committee

[26-0396](#) Resolution to Hire Seasonal Employees Related to Elected Officials, Department Heads, or Supervisory Personnel

**Attachments:** [Res to hire related seasonals for seasonal employment](#)

### 4. Public Works Committee

[26-0405](#) Request to add rock in ditch area - Carrie Lane & Harvest Circle

**Attachments:** [REQUEST FOR ROCK IN DITCH](#)

[26-0409](#) Request from Jeff Vogel to move stop sign at N. 14th & New York Avenue

**Attachments:** [Request to Move Stop Sign N 14th & New York - Jeff Vogel](#)

### 5. Public Safety Committee

[26-0412](#) Policy for Regulating Intersections

**Attachments:** [Policy for Regulating Intersections](#)  
[Rev. Maps for Proposed Stop Signs](#)  
[Intersection Signage Changes\\_North](#)  
[Intersection Signage Changes\\_South](#)

### 6. Parks & Recreation Committee

**7. Plan Commission****J. OTHER BUSINESS****K. ADJOURN**

*1. Next Scheduled Common Council Meeting: Monday, June 15, 2026 at 6:30pm in the Common Council Chambers at City Hall.*

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowocwi.gov](mailto:cityattorney@manitowocwi.gov) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Mackenzie Reed**  
**City Clerk**