



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Common Council

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Monday, May 18, 2026

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing software (Zoom)

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#### A. CALL TO ORDER

#### B. ROLL CALL

**Alders Present:** 10 - Andrew Dunbar, Chad Beeman, Michael Cummings, Brian Anderson, Bill Schlei, Eric Sitkiewitz, Brett Norell, Todd Reckelberg, Jodi Brey and Mason Benzinger

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

[26-0428](#) City Clerk administers Oath of Office to Training Lieutenant Jeremy Weber, followed by Badge Pinning

[26-0429](#) City Clerk administers Oath of Office for Detective Sergeant Jason Denk, followed by Badge Pinning

[26-0434](#) Commendation by Mayor Nickels to recognize Fire Chief Todd Blaser

#### E. PUBLIC HEARINGS

#### F. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made part of the official record.

#### G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[26-0460](#) Mayor makes Alder Appointments to Various Committees

**Moved by Reckelberg, seconded by Cummings, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

[26-0461](#) Mayor makes Citizen Appointments to Various Committees

**Moved by Norell, seconded by Dunbar, that these Appointments be approved. The motion carried by the following vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

## H. CONSENT AGENDA

### 1. Removal of Consent Agenda Items

None

### Approval of the Consent Agenda

**Moved by Sitkiewitz, seconded by Norell, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

### 2. Miscellaneous

- [26-0425](#) Minutes of the April 20, 2026 Common Council meeting; recommending approval and place on file
- [26-0426](#) Minutes of the April 21, 2026 Common Council Organizational Session; recommending approval and place on file
- [26-0427](#) Resignation from Basil Buchko from the Library Board effective immediately; recommending acceptance and place on file

### 3. Committee of the Whole (Consent)

- [26-0437](#) Report of Special Events Committee relative to the approval of the following waiver of fees: Manitowoc County Drug Court Picnic on 8/15/2026; recommending acceptance of report and place on file
- [26-0452](#) Report of Special Events Committee relative to the approval of the following events: Maritime Marathon on 6/7/2026; Lights in Lincoln Park on 11/24/2026-12/30/2026; Aviary Grand Opening 2 Mile Walk date change to 7/18/2026; recommending acceptance of report and place on file

### 4. Finance Committee (Consent)

- [26-0400](#) 1st. Qtr. 2026 Budget Exception Report; recommending to accept and place on file
- [26-0401](#) Application of "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage License (TAV-2649), Harbor Petroleum LLC. DBA Spices Restaurant and Bar, 2328 N Rapids Rd; recommending to approve
- [26-0402](#) Capital Asset Working Group (CAWG) Membership Appointment for Term of June 1, 2026 through May 31, 2028; recommending to approve as presented

[26-0403](#) Discussion on future Finance Committee Meeting date and time; recommending for Finance Committee meetings to take place at 5:30 p.m. or immediately following the Personnel Committee meeting, on the first Monday of each month, beginning June 1, 2026

[26-0430](#) General City Claims in the amount of \$7,652,493.93 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

[26-0436](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein; recommending approval

## 5. Personnel Committee (Consent)

[26-0385](#) Classification & Market Review and Job Description Updates: Surveyor/Engineering Technician; recommending to approve as presented

## 6. Public Works Committee (Consent)

[26-0407](#) Manitowoc County Adopt a Highway Program; recommending reaching out to County or Private Group for continuation of Adopt a Highway along Rapids Road from Hwy 151 to Waldo Blvd

[26-0432](#) Report of Board of Public Works of 4/29/2026 of approval to enter into AGMT-26-03 with Mulch Express of Wisconsin to furnish and install certified wood chips for City Playgrounds, Flowerbeds and islands at South 26th and Calumet Avenue as outlined in "Exhibit A", Mulch Express Proposal; recommending acceptance of report and place on file

[26-0433](#) Report of Board of Public Works of 4/29/2026, of an appeal for snow removal assessment for property located at 3819 Waldo Blvd; recommending to grant the appeal given that the property owner forfeits the right to appeal any future snow removal assessments for 3819 Waldo Blvd

[26-0455](#) Report of Board of Public Works of 5/13/2026 for 3rd & final payment of \$64,563.00 to Schaus Mechanical Inc. for Library HVAC Rooftop Condensor/Compressor & HVAC Main Controls; recommending payment

[26-0456](#) Report of Board of Public Works of 5/13/2026, of a revision of Special Assessment SW2026-0180 from \$447.85 to \$228.15 due to reduction in slabs completed by City for Remove & Replace Sidewalk program; recommending approval

[26-0457](#) Report of Board of Public Works of 5/13/2026, of a revision of Special Assessment SW2026-0087 from \$1,863.72 to \$1,662.11 due to measurement error; recommending approval

## 7. Public Safety Committee (Consent)

[26-0421](#) Sex Offender Residency Board Appeal for Domonique Singleton; recommending to deny the appeal

[26-0422](#) Manitowoc Fire Rescue billing dispute, incident #26-0812; recommending to deny the dispute

## 8. Parks & Recreation Committee (Consent)

## 9. Plan Commission (Consent)

### I. COMMITTEE REPORTS

#### 1. Committee of the Whole

[26-0453](#) Report of the Special Events Committee recommending approval of the following events subject to Council Action: Garden Faire Extraordinaire on 6/13/2026 (Approval of road closure of S 12th Street and S 11th Street between Washington and Marshall from 8:00 a.m. - 3:00 p.m. on 6/13/2026)

**Moved by Reckelberg, seconded by Dunbar, that this Report be approved. The motion carried by the following vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

[26-0458](#) Resolution to Authorize Acquisition of Madison School

**Moved by Norell, seconded by Schlei, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

#### 2. Finance Committee

[26-0404](#) Two Year Operator's License Application (#260009) for B. Ploederl

**Moved by Reckelberg, seconded by Dunbar, that this license be approved pursuant to WI State Statute 111.335. The motion carried by the following vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

[26-0431](#) Request from Dos Caminos Latin Food LLC for a permanent Extension of Premises for the sale of liquor and/or beer to include the parking lot and tables on the patio on the Northwest side of the restaurant located at 2525 Menasha Ave

**Moved by Norell, seconded by Reckelberg, that this Request be approved. The motion carried by the following vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

[26-0454](#) Report of IDC of a Request from Legacy Christian School of Manitowoc/Only C

Good, LLC, for Variance to Protective Covenants West of Silver Creek Pursuant to Section IX of the covenants (parcel #449-008-011)

**Moved by Dunbar, seconded by Sitkiewitz, to grant a variance pursuant to Section IX of the I-43 Industrial Park West Silver Creek Protective Covenants to Only C Good, LLC and Legacy Christian School of Manitowoc for the operation of a school. This variance is granted exclusively to Legacy Christian School of Manitowoc, any other school entity shall need to receive their own variance from the Corporation. The motion carried by the following vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

[26-0459](#)

Ordinance to amend Section 1.030 regulating Voting Places - Change District 7 Polling Place Location

**Moved by Schlei, seconded by Brey, that this Ordinance be adopted. The motion carried by the following vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

### 3. Personnel Committee

[26-0396](#)

Resolution to Hire Seasonal Employees Related to Elected Officials, Department Heads, or Supervisory Personnel

**Moved by Schlei, seconded by Benzinger, that this Resolution be adopted. The motion carried by the following roll call vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

### 4. Public Works Committee

[26-0405](#)

Request to add rock in ditch area - Carrie Lane & Harvest Circle

**Moved by Anderson, seconded by Norell, that this Request be approved to work with Public Works and obtain necessary approvals to install stone and rock in the ditch area. The motion carried by the following vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

[26-0409](#)

Request from Jeff Vogel to move stop sign at N. 14th & New York Avenue

**Moved by Anderson, seconded by Benzinger, to take down the stop sign at N 14th and New York Ave. The motion carried by the following vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

### 5. Public Safety Committee

[26-0412](#)

Policy for Regulating Intersections

**Moved by Anderson, seconded by Cummings, that this Policy be approved. The**

**motion ended in a tie vote. Mayor Nickels voted Aye; motion passes.**

**Aye:** 5 - Beeman, Cummings, Anderson, Reckelberg and Benzinger

**Nay:** 5 - Dunbar, Schlei, Sitkiewitz, Norell and Brey

**6. Parks & Recreation Committee**

**7. Plan Commission**

**J. OTHER BUSINESS**

**K. ADJOURN**

**A motion was made by Sitkiewitz, seconded by Anderson, that this meeting be adjourned at 7:15 p.m. The motion carried by the following vote:**

**Aye:** 10 - Dunbar, Beeman, Cummings, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg, Brey and Benzinger

**Mackenzie Reed  
City Clerk**