



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Committee of the Whole

Monday, December 21, 2015

5:15 PM

City Hall Council Chambers

1. Call to Order

2. Roll Call

Present: 10 - Howe, Brandel, Able, Hennessey, Sladky, Brey, Sitkiewitz, Soeldner, Schema and Nickels

Absent: 1 - McMeans

Also present: City Attorney Kathleen McDaniel, Community Development Director Nic Sparacio, Finance Director Steve Corbeille, Human Resources Director Rochelle Blindauer, Fire Chief Todd Blaser, Director of Public Infrastructure Dan Koski and Deputy Clerk Deborah Neuser.

3. Public Comment

4. Discussion and Action Items

Finance Director Steve Corbeille and Community Development Director Nic Sparacio addressed the committee and answered questions relative to various scenerios to consider with relation to the City Assessor vacancy. The goal is to maintain properties at 100% valuation and not do revaluations. The immediate need is now to the end of May or when Board of Review adjourns.

Present: 11 - McMeans, Howe, Brandel, Able, Hennessey, Sladky, Brey, Sitkiewitz, Soeldner, Schema and Nickels

Aldersperson McMeans arrived at 5:35 p.m. Director of Community Development asked for approval of the Tyler Technologies Services Agreement as Tyler Technologies is already working under this agreement.

[15-1319](#)

CITY ASSESSOR SERVICES:

- A. Notice of Retirement City Assessor
- B. Contract for Assessment Services (Normal annual contract)
 - 1) Personal Property
 - 2) Residential Property
 - 3) Board of Review
 - 4) Other
- C. Covering Assessor Services during vacancy (contract for interim period)
 - 1) Contract with Tyler Technology
- D. Long Term Model for City Assessment Services
 - 1) Options
 - 2) Other Models
- E. 2016 Budget Impact for Interim Period

Attachments: [Intent to Retire 12-14-15.pdf](#)

[Assessor Services Contract 2016_proposed.pdf](#)

Moved by Brandel, seconded by Able, that this Action Item be approved and agreement be entered into with Tyler Technologies and referred to council.

The motion carried by the following vote:

Aye: 11 - McMeans, Howe, Brandel, Able, Hennessey, Sladky, Brey, Sitkiewitz, Soeldner, Schema and Nickels

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is: Proposed global settlement offer and cooperative condemnation with EJ Spirtas Manitowoc LLC regarding properties at 1512 Washington Street.

Chairperson Sitkiewitz read the notice to go into Closed session at 5:55 p.m. Moved by Brey, second by Schema to convene in closed session. The motion carried on a roll call vote by the following vote: Aye: 10 - Schema, Brandel, Soeldner, Brey, Hennessey, Howe, Sladky, McMeans, Sitkiewitz, Nickels. Nays: 1 - Able.

5. CLOSED SESSION

City Attorney Kathleen McDaniel, Community Development Director Nic Sparacio and Deputy Clerk Deborah Neuser remained in attendance for the closed session.

[15-1301](#)

Proposed global settlement offer and cooperative condemnation with EJ Spirtas Manitowoc LLC regarding properties at 1512 Washington Street.

Committee of the Whole deliberated in closed session. (redacted - - Closed Session).

Moved by Brandel, second by Hennessey to reconvene in in Open Session. Upon roll call, motion carried by the following vote: Aye: 11 - Schema, Brandel, Soeldner, Brey, Hennessey, Howe, Sladky, McMeans, Able, Sitkiewitz, Nickels. Nays: None.

6. OPEN SESSION

7. Adjournment

Moved by Soeldner, seconded by Sladky, that this meeting be adjourned at 6:30 p.m. The motion carried by the following vote:

Aye: 11 - McMeans, Howe, Brandel, Able, Hennessey, Sladky, Brey, Sitkiewitz, Soeldner, Schema and Nickels