



17 - 0792

July 26, 2017

To: Public Infrastructure Committee
From: Jim Muenzenmeyer, Buildings & Grounds Supervisor / Transit Manager
Re: Expenditures from Senior Center Fund

There is a fund at the Senior Center that the Finance Department has suggested we tap into for several building related projects. As I understand it, the fund was created to facilitate road trips and excursions for Senior Groups. Trip related expenses and revenues have come out of this budget line for years. As revenues consistently exceeded expenses, the balance has steadily increased. At year-end 2016, the balance was over \$100,000.00.

The amount of money that is being suggested to come from that fund will not place the original objective in peril. The seniors will not be deprived of any trips, excursions, etc. Rather, the funding will help the Center in many ways, as indicated in the list below...

1. \$8,000.00. This money would augment a different restricted fund at the Senior Center to replace the boiler.
2. \$14,508.00. This money will correct parking lot defects near the west rain garden and to sealcoat/repaint lines on all parking lots at the Senior Center.
3. \$11,244.00. This project will enclose the office area from the hallway. A simple partition wall with two roll up doors will provide after-hours security for the office environment/equipment.
4. \$15,158.00. 100 chairs and 16 tables would be purchased to replace the original 39 year old furniture.

Details of each of these projects are attached. DPI staff will be on hand to discuss these items at your next meeting.

Thank you for considering these projects.

cc. Dan Koski, Director of Public Infrastructure

1.

Jim Muenzenmeyer

From: Kim Lynch
Sent: Monday, July 10, 2017 8:43 AM
To: Jim Muenzenmeyer
Subject: RE: boiler for senior center

The remaining funds in that fund are \$60,869.88. The account to charge the boiler to is: 2840-51400-523420

I'm going to talk with Steve about their 2841 fund which is the fund they use for trips, events, etc. they have \$120,000 is that fund right now... not sure why we couldn't take \$8k from there... I'll let you know as soon as I can.

Kim Lynch | Comptroller/Deputy Treasurer
City of Manitowoc
900 Quay Street
Manitowoc, WI 54220
(920) 686-6962

From: Jim Muenzenmeyer
Sent: Monday, July 10, 2017 7:03 AM
To: Kim Lynch <klynch@manitowoc.org>
Subject: RE: boiler for senior center

By the way the bid for the S.C. boiler came in at \$68,331

From: Jim Muenzenmeyer
Sent: Monday, July 10, 2017 6:35 AM
To: Kim Lynch
Subject: RE: boiler for senior center

Can I have the account number for this? I will be sending in a CAWG request for the balance now that I know the exact amount - thx

From: Kim Lynch
Sent: Friday, May 26, 2017 2:23 PM
To: Karen Dorow; Jim Muenzenmeyer
Subject: RE: boiler for senior center

FYI- when the request was made, there would have been sufficient funds. However Denise purchased that digital sign from this fund and the fund balance is now at \$60k. So you may be slightly short for the boiler.

Lynch | Comptroller
City of Manitowoc
900 Quay Street
Manitowoc, WI 54220
(920) 686-6962

From: Kim Lynch
Sent: Friday, May 26, 2017 2:18 PM

To: Karen Dorow <kdorow@manitowoc.org>

Subject: boiler for senior center

This was approved at Council on August 18, 2014

Kim Lynch | Comptroller

City of Manitowoc

900 Quay Street

Manitowoc, WI 54220

(920) 686-6962



1637 Fern Dr.
Manitowoc, WI 54220

Estimate

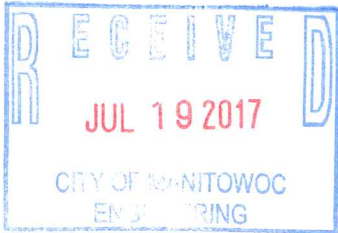
Date Estimate #
7/18/2017 **1864**

Bill To:

City of Manitowoc
Attn: Matt S
900 Quay Street
Manitowoc, WI 54220

Ship To

City of Manitowoc
Attn: Matt S
900 Quay Street
Manitowoc, WI 54220

P.O. No.		Terms	Project	
		Due on receipt	Senior Center - 2017	
Description		Qty	Rate	Total
<u>Manitowoc Senior Center</u>				
Cleaning and Prep, Repair Major Cracks with Hot Rubberized Joint Compound		1	2,980.00	2,980.00
Mill Out and Repair using Hot Asphalt Mix and Infra Red Heater (Areas on Map)		1	3,400.00	3,400.00
Sealcoat Both Lots		1	6,956.00	6,956.00
Line Painting - Includes Lines and Arrows and Handi-Cap Parking		1	1,172.00	1,172.00
				
Total			\$14,508.00	

Office
920-682-6339

Fax
920-682-5285

Web Site
www.kleinasphalt.com

**Estimate Valid for 30 Days, Please Contact
Rob at 920-374-1051 With Any Questions.**

Sealcoat Applied on Asphalt in Wooded Areas is Not Guranteed



#3



P R O P O S A L

Quote # MF460/17

<u>Jim Muenzenmeyer</u> <u>City of Manitowoc</u> <u>915 S. 11th Street</u> <u>Manitowoc, WI 54220</u>	<u>Isolate office area at</u> <u>Senior Center for security</u>	<u>May 9, 2017</u> <u>Phone: 920-686-6511</u> <u>Fax: 920-686-5020</u>
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We propose to furnish labor, equipment and material required to isolate the existing office area inside the Manitowoc Senior Center as directed by Jim Muenzenmeyer.

Work to include the following:

1. Frame two openings, one to allow for an approximate 12'x 5' and one for a 4'x 6' roll up door.
2. Doors are designed to roll up above the ceiling.
3. Doors will have operators on them and we have included a \$600.00 allowance for electrical.
4. Doors are clear anodized aluminum.
5. Frame openings to allow for the installation of two borrowed light units. One will be approximately 8'x 5' and one will be approximately 6'x 5'.
6. Both units will be tempered glass and trimmed out with finished oak.

Work to be done during normal A.C.E. Building Service working hours.

Base Quote \$11,244.00

Not Included:

1. Full and complete compliance with ADA and/or Chapter 11 of the ICC/Wisconsin Code, and/or ICC/ANSI A117.1-2003 standard barrier free requirements, which may require modification to, costs.
2. Hazardous materials conditions, known or unknown, resulting in additional costs to the project are not included.
3. Plumbing, sprinklers, HVAC or electrical except as listed above.
4. Local or state permits.

Terms: Payment due 10 days after date of invoice. 2% interest per month will be charged after due date.
 This proposal good for 30 days.

Accepting Total \$ _____

AUTHORIZED BY _____

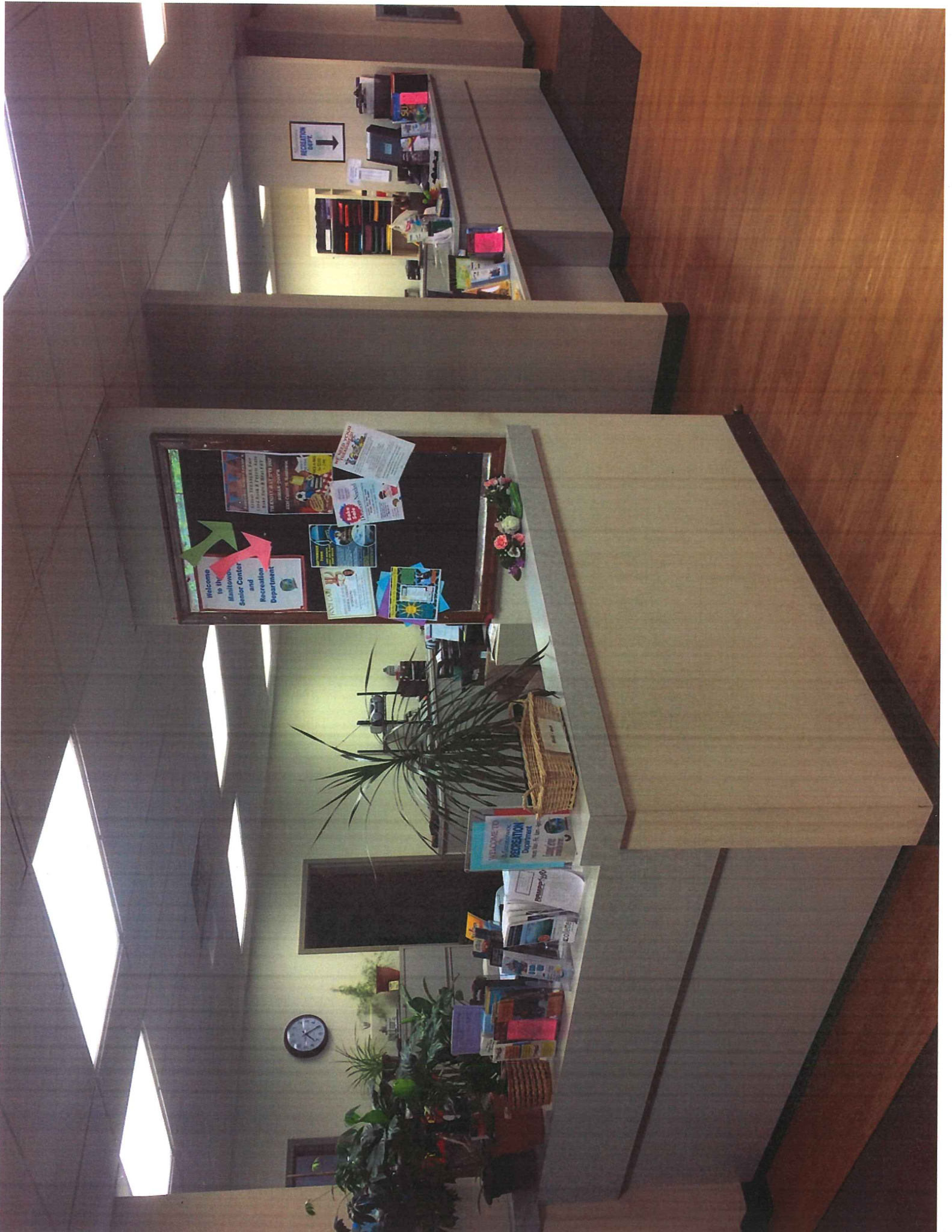
DATE _____

Billy J. Shimek
 A.C.E. Building Service

ACCEPTED BY _____

DATE _____

For City of Manitowoc





#4





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For assistance, please contact:

Emily Earls

Phone: 855-619-3287

Fax: 855-619-3288

emily.earls@schooloutfitters.com

Quote Summary

Quote #: QUO1880193

Valid through: 08/10/2017

Bill to:

City of Manitowoc
Denise Larson
3330 Custer St
Manitowoc WI 54220-4355 USA

Phone: 1 (920) 686-3060

Fax: N/A

Email: dlarson@manitowoc.org




Ship to:

City of Manitowoc
Denise Larson
3330 Custer St
Manitowoc WI 54220-4355 USA

Phone: 1 (920) 686-3060

Fax: N/A

Email: dlarson@manitowoc.org

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
1.	NOR-FEI1059NA-SO	Heavy-Duty Plastic Stacking Chair w/ Navy Seat & Silver Mist Frame  Ships in 24 hours Estimated Delivery: 4 business days after order confirmation	100	\$65.00	42%	\$37.96	\$3,796.00
2.	NOR-FEI1017-SO	Dolly for Sled Base Chairs  Ships in 24 hours Estimated Delivery: 4 business days after order confirmation	5	\$177.00	40%	\$105.93	\$529.65
3.	PAL-22M132960RD	22M Series Round Mobile Folding Cafeteria Table (60" Diameter)  Options: ■ Laminate : - Montana Walnut (KWG) w/ Black Frame & Edge Band (+ \$0.00) Estimated Delivery: We'll provide you when you call to place your order	16	\$1,060.00	46%	\$571.11	\$9,137.76

Shipping & Handling Breakdown

Items Shipping From: Shipping Via: Service(s) Included:

SO-Goff Distribution	CON-WAY FREIGHT
Palmer Hamilton	_*LTL-BEST*

Product SubTotal: \$13,463.41

Shipping & Handling: \$1,693.63

Sales Tax: \$0.00

Grand Total: \$15,157.04



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For assistance, please contact:

Emily Earls

Phone: 855-619-3287

Fax: 855-619-3288

www.schooloutfitters.com • 1-800-260-2776 • 3736 Regent Ave. • Cincinnati, Ohio 45212-3724

emily.earls@schooloutfitters.com

Item Details



Norwood Commercial Furniture

Heavy-Duty Plastic Stacking Chair w/ Navy Seat & Silver Mist Frame

If you need versatile chairs for your school or business, try the Heavy Duty Plastic Stacking Chair from Norwood Commercial Furniture. This plastic stack chair features a silver powder coat finish that pairs easily with your existing furniture. Holds up to 450 pounds to accommodate guests of all sizes. When not in use, multiple chairs stack together for easy, efficient storage.

Specifications

Recommended Grade Level:	5th grade-adult
Seat Material:	Polypropylene
Frame Material:	16-gauge steel
Frame Finish:	Silver mist powder coat
Weight Capacity:	450 lbs.
Seat Height:	18"
Back Height:	12"
Seat Dimensions:	18 1/4" W x 16 1/2" D
Glides/Casters:	Non-marring glides
Warranty:	5-year
Other Info:	Stackable
Overall Width:	21 1/4"
Overall Depth:	23"
Overall Height:	31"
Assembly:	Not required

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
1.	NOR-FEI1059NA-SO	Heavy-Duty Plastic Stacking Chair w/ Navy Seat & Silver Mist Frame	100	\$65.00	42%	\$37.96	\$3,796.00



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Emily Earls

Phone: 855-619-3287

Fax: 855-619-3288

emily.earls@schooloutfitters.com

Item Details



Norwood Commercial Furniture

Dolly for Sled Base Chairs

Make transporting chairs around your school easier with the Dolly for Sled Base Chairs from Norwood Commercial Furniture. Simply stack your sled-base chairs on this power-coated steel dolly and you're ready for set up or tear down. Four casters – two locking – at the base ensure easy mobility.

Specifications

Material:	Steel w/ black powder coating
Wheels:	4 non-marring casters, 2 locking
Capacity:	Up to 30 regular stack chairs Up to 15 padded stack chairs Up to 220 lbs.
Warranty:	10 years
Other Info:	Hold chairs with bases ranging from 17 1/4" W to 20 1/2" W Not recommended for use w/ Norwood Commercial Furniture's Ballard Plastic Stack Chair
Width:	24 1/4"
Depth:	23 1/4"
Height:	15 7/8"
Assembly:	Assembly required

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
2.	NOR-FEI1017-SO	Dolly for Sled Base Chairs	5	\$177.00	40%	\$105.93	\$529.65

Item Details



Palmer Hamilton

22M Series Round Mobile Folding Cafeteria Table (60" Diameter)

Palmer Hamilton's 22M Series Round Mobile Folding Cafeteria Table adds stylish seating to any schoolroom. This durable table features easy setup; the end leg assemblies with ball bearing swivel casters automatically contact the floor when it's folded for storage. The two-stage center latches provide safe operation, keeping the tabletop in place while being used. EdgeGuard, a tamper-resistant, sprayed-on polyurea treatment, promotes sanitary conditions by repelling moisture and eliminating food traps. Backed by a 15-year warranty and Greenguard certified. Choose from a variety of laminate colors. **Customize your tabletop with your school logo or other graphics. Just give us a call at 1-800-260-2776 to order a table and submit your artwork.**

Specifications

Shape:	Round
Top Material:	Particleboard w/ high-pressure laminate
Frame Material:	16-gauge steel
Frame Finish:	High-grade epoxy powder coat
Frame Color:	Black
Wheels:	Casters
Capacity:	8 students
Folded Dimensions:	18" W x 29" H
Other Info:	Greenguard certified
Warranty:	15 years
Diameter:	60"
Table Height:	29"
Assembly:	Ships assembled

Options

Laminate Color::

-  Fusion Maple (KRM) w/ Black Frame & Edge Band
-  Golden Oak (KNO) w/ Black Frame & Edge Band
-  Gray Glace (KCW) w/ Black Frame & Edge Band
-  Montana Walnut (KWG) w/ Black Frame & Edge Band

Item	SKU#	Description	Qty.	List	% Off	Price Per Item (including options)	Total Price
3.	PAL-22M132960RD	22M Series Round Mobile Folding Cafeteria Table (60" Diameter)	16	\$1,060.00	46%	\$571.11	\$9,137.76
Options:  Laminate : - Montana Walnut (KWG) w/ Black Frame & Edge Band (+ \$0.00)							