



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, December 21, 2015

6:30 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[15-1270](#)

Appointments to Crime Prevention Committee: Peyton Mayer in place of Hernandez as Lincoln High School representative; Dylan Koski as Lutheran High School Representative; Dave Remiker in place of Rabida for indefinite term; and Katie Wilsmann in place of Rotter for indefinite term.

Attachments:

[Crime Prevention appointments.pdf](#)
[koski.pdf](#)

[15-1291](#)

Appointments by Mayor of election officials and nursing home deputies in the City of Manitowoc for the ensuing two year term from 1/1/16 to 12/31/17.

Attachments:

[appt elec officials.pdf](#)

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[15-1266](#) Minutes of Common Council meeting of November 16, 2015, recommending approval and place on file.

Attachments: [15-1266.pdf](#)

[15-1289](#) Minutes of Community Development Authority of 10/14/15 and 10/29/15; Crime Prevention Committee of 11/12/15; Manitowoc International Relations Association of 10/22/15; recommending acceptance and place on file.

Attachments: [mira.pdf](#)
[crime.pdf](#)
[cda.pdf](#)

[15-1269](#) Resignation from Julie Rabida from Crime Prevention Committee, recommending acceptance and place on file.

Attachments: [15-1269.pdf](#)

3. Committee of the Whole (Consent)

[15-1231](#) Amendment No. 1 to Ground Lease between City of Manitowoc and Briess Industries, Inc. to allow for a removable ice skating rink and appurtenances, recommending entering into amendment with Briess Industries.

Attachments: [15-1231.pdf](#)

[15-1317](#) Report of Special Events Committee relative to approval of the following events: GLOBE Environmental Committee Climate March on 11/28/15; Manitowoc Recreation Dept. Music for Mouths on 12/19/15 along with approval for Rec Division to team up with private entities for events benefitting local secular charities; Salvation Army Bike Ride for Hunger change of date to 8/6/16; Broken Spoke Bikes Shelltrack Fat Bike Race on 1/23/16; Leukemia & Lymphoma Society Scenic Shore Bike Tour on 7/23 & 7/24/16; recommending acceptance and place on file.

Attachments: [15-1317.pdf](#)
[GLOBE.pdf](#)
[music for mouths.pdf](#)
[bike for hunger.pdf](#)
[shelltrack.pdf](#)
[leukemia.pdf](#)

4. Finance Committee (Consent)

[15-1244](#) Communication from Manitowoc County regarding apportionment of 2015 County Levy, recommending acceptance and place on file.

Attachments: [20151125202914335](#)

[15-1247](#) Communication from Manitowoc Public School District regarding apportionment of 2015 County Levy, recommending acceptance and place on file.

Attachments: [20151125202919484](#)

[15-1248](#) Communication from Lakeshore Technical College regarding apportionment of 2015 County Levy, recommending acceptance and place on file.

Attachments: [20151125202925145](#)

[15-1252](#) Recommendation from Capital Allocation Working Group to fund up to \$6,891.00 for emergency repairs to heating system at the Public Safety Building, recommending acceptance and place on file, with Finance accepting recommendation and place on file. The Public Infrastructure Committee approved the CAWG Request and referred to Council.

Attachments: [20151125214623630](#)

[15-1265](#) General City Claims in the amount of \$2,578,684.21 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order.

Attachments: [15-1265.pdf](#)
[11-20-15.pdf](#)
[11-25-15.pdf](#)
[12-4-15.pdf](#)
[12-11-15.pdf](#)
[12-18-15.pdf](#)

5. Licensing, Permits and Inspections Committee (Consent)

[15-1267](#) Sidewalk Privilege Agreement with Manitowoc Cranes LLC for placement of a turnstile in the South 30th Street right-of-way, recommending entering into the agreement.

Attachments: [15-1267.pdf](#)

[15-1268](#) Sidewalk Privilege Agreement with Jeremy F. Skjold for placement and maintenance of a fence encroaching in right-of-way at 941 N. 15th St., recommending entering into agreement.

Attachments: [15-1268.pdf](#)

6. Parks and Recreation Committee (Consent)

7. Personnel Committee (Consent)

8. Public Infrastructure Committee (Consent)

[15-1256](#) Communication upgrade between fuel pumps and Fuelmaster Program. The Committee approved the upgrade for Consent Agenda.

Attachments: [20151202103928591.pdf](#)
[20151202151224115.pdf](#)

[15-1283](#) Report of Board of Public Works of December 9, 2015 for 2015 Epoxy Pavement Marking Program for 2nd and Final Payment to Guide Lines Pavement Marking in the amount of \$21,506.80, recommending payment.

Attachments: [15-1283.pdf](#)

[15-1284](#) Report of Board of Public Works of December 9, 2015 for 2015 Televising Miscellaneous Sewers II, WU-15-14, for 1st and Final Payment to Northern Pipe Equipment Inc. in the amount of \$26,454.42, recommending payment.

Attachments: [15-1284.pdf](#)

[15-1285](#) Report of Board of Public Works of December 9, 2015 for 2015 Concrete Paving, WS-15-1, for 5th and Final Payment to Vinton Construction in the amount of \$10,307.64, recommending payment.

Attachments: [15-1285.pdf](#)

[15-1286](#) Report of Board of Public Works of December 9, 2015 for Infrared Heaters at Department of Public Works, for 1st and Final Payment to Manitowoc Heating & Refrigeration Services in the amount of \$15,890.00, recommending payment.

Attachments: [15-1286.pdf](#)

[15-1288](#) Report of Board of Public Works of December 9, 2015 for 2015 Miscellaneous Concrete Construction, WS-15-21, for 1st and Final Payment to Vinton Construction in the amount of \$36,615.64, recommending payment.

Attachments: [15-1288.pdf](#)

9. Public Safety Committee (Consent)

I. STANDING COMMITTEE REPORTS

1. Committee of the Whole

[15-1210](#) Ordinance creating Section 14.575 of the Manitowoc Municipal Code establishing residency restrictions for certain sexual offenders.

Attachments: [15-1210.pdf](#)

[15-1301](#) Proposed global settlement offer and cooperative condemnation with EJ Spirtas Manitowoc LLC regarding properties at 1512 Washington Street.

[15-1304](#) Resolution establishing starting time for public meetings.

Attachments: [15-1304.pdf](#)

[15-1322](#) Resolution in support of County's efforts in marketing a portion of the Expo grounds.

Attachments: [15-1322.pdf](#)

2. Finance Committee

[15-1290](#) Communication from City Assessor relative to 2015 real estate correction to parcel 720-000-132.

Attachments: [15-1290.pdf](#)

3. Licensing, Permits and Inspections Committee

[15-1282](#) Ordinance amending Section 7.010 of the Municipal Code to include Florence Drive.

Attachments: [ord 15-1282.pdf](#)

[15-1321](#) Report of Licensing, Permits and Inspections Committee with the following licenses for granting: No. TAV-1507, "Class B" Intoxicating Liquor & Fermented Malt Beverage License of Apple Hospitality Group LLC, Manual Eloi Renteria, Agent, 4435 Calumet Ave.; No. TAV-1557, "Class B" Intoxicating Liquor & Fermented Malt Beverage License of LES Enterprises LLC, Robert J. Burgess, Jr., Agent, 3713 Division St.; No. BBR-1509 Class "B" Fermented Malt Beverage License of The Noodle Shop Co.- Colorado, Inc., Charles Haug, Agent, 4530 Calumet Ave.; No. CWN-1505 "Class C" Wine License of The Noodle Shop Co.-Colorado, Inc., Charles Haug, Agent, 4530 Calumet Ave.; No. GB-16001 Garbage Hauler License of Pozorski Hauling & Recycling LLC, 2515 Viebahn St.; No. GB-16002 Garbage Hauler License of Manitowoc Disposal, Inc., 1800 Johnston Dr.; No. GB-16003 Garbage Hauler License of Advanced Disposal Services, 428 High St., Chilton, WI; No. GB-16004 Garbage Hauler License of Waste Management, 1861 Allouez Ave E, Green Bay, WI; No. MH-16001 Mobile Home Park License of Trail's End Park, Inc., 2000 Johnston Dr.; No. MH-16002 Mobile Home Park License of Pentler Family Limited Partnership d/b/a Newport Village West, 88 Albert Dr.; No. MH-16003 Mobile Home Park License of Pentler Family Limited Partnership d/b/a Newport Village, 770 E. Albert Dr.; No. PS-16002 Pawnbroker License of Leo Jadowski d/b/a LB Pawn, 2004 Division St.; No. PS-16003 Secondhand Jewelry License of David Pahmeier d/b/a Rummele Inc., 4101 Calumet Ave.; No. PS-16004 Secondhand Jewelry License of Brad Barnes d/b/a Kay Jewelers #2827, 4550 Calumet Ave.

Attachments: [15-1321.pdf](#)

4. Parks and Recreation Committee

5. Personnel Committee

[15-1305](#) Resolution to continue services with Smart Choice, MRI, LLC and enter into a Provider Agreement with Human Resources Director and Finance Director to enter into all necessary agreements to implement same.

Attachments: [resolution 15-1305.pdf](#)
[provider agree.pdf](#)

[15-1306](#) Resolution to approve moving Manitowoc County's Mobility Manager to the City's Intermodal Transfer Center with job description attached.

Attachments: [15-1306.pdf](#)

[15-1307](#) Resolution to approve filling of vacant DPW Streets Laborer position prior to current employee's retirement.

Attachments: [15-1307.pdf](#)

[15-1308](#) Resolution to approve creation of Staff Attorney position as a part-time, 20 hours per week exempt position with newly created job description attached.

Attachments: [staff atty.pdf](#)

[15-1311](#) Resolution relative to reorganization of Inspection Department placing them under the management and supervision of the Fire Department including revised job descriptions and reclassification of the Building Inspector position.

Attachments: [15-1311.pdf](#)
[reorg.pdf](#)
[plumb.pdf](#)
[electrical.pdf](#)
[admin.pdf](#)
[bldg inspect.pdf](#)

[15-1315](#) Resolution approving Background Check Policy effective January 2016.

Attachments: [res 15-1315.pdf](#)
[background check policy.pdf](#)

[15-1316](#) Resolution to revise the holiday pay for non-exempt, non-protective employees effective January 1, 2016.

Attachments: [15-1316.pdf](#)

[15-1323](#) Resolution to withdraw from the Local Government Property Insurance Fund.

Attachments: [15-1323.pdf](#)

[15-1324](#) Resolution to enter the Municipal Property Insurance Corporation.

Attachments: [15-1324.pdf](#)

6. Public Infrastructure Committee

[15-1257](#) Request to install a new loop detector in the Intersection of South 30th Street and Calumet Avenue. The Committee approved the request not to exceed \$6,000.00 and refer to CAWG and Council.

Attachments: [20151202105055735.pdf](#)

[15-1258](#) TIF Financing for Dewey Street/Harbor Town Intersection. The Committee placed on file and referred to Council.

Attachments: [20151202115138444.pdf](#)

[15-1259](#) Discussion on changing property insurance carrier from Local Government Property Insurance Fund to Municipal Property Insurance Company for 2016. The Committee approved switching insurance carriers to MPIC and referred to Council.

Attachments: [20151210105625394.pdf](#)

[15-1261](#) Resolution to approve 2016 Public Works Infrastructure Improvements.

Attachments: [Street Improvements 2016.pdf](#)

[15-1262](#) Resolution to approve City-wide Sidewalk Construction and Repair Program for 2016.

Attachments: [Sidewalks 2016.pdf](#)

[15-1263](#) Resolution to approve 2016 Dust Palliatives.

Attachments: [Dust Palliatives 2016.pdf](#)

[15-1264](#) Agreement for Professional Services with Ayres Associates for Waldo Boulevard Sanitary Sewer Plan Preparation.

Attachments: [15-1264.pdf](#)

[15-1287](#) Report of Board of Public Works of December 9, 2015, of quotes received for One new 2015 Brine Production and Blending Equipment for DPW, Project QE-15-6, recommending awarding to low bidder, Bruce Municipal Equipment, in the amount of \$120,430.00.

Attachments: [15-1287.pdf](#)

[bid tab.pdf](#)

[15-1309](#) Ordinance to adjust rates for sewer service charges established in Section 25.050(8) effective January 1, 2016.

Attachments: [15-1309.pdf](#)

[15-1310](#) Resolution to provide municipal water to an impacted property at 2917 County Hwy. CR.

Attachments: [15-1310.pdf](#)

[15-1318](#) Lease Agreement between Mancorad Radio Club/Lakeshore Amateur Radio Service Club for use of a portion of the Citizen Park Recreation Building located at 930 N. 18th Street.

7. Public Safety Committee

[15-1245](#) Discussion from Chief Blaser-Town of Manitowoc EMS Agreement, 2016

Attachments: [agree 15-1245.pdf](#)

[15-1246](#) Discussion from Chief Blaser-Town of Centerville EMS Agreement, 2016

Attachments: [agree 15-1246.pdf](#)

[15-1313](#) Ordinance to amend Section 10.390(11) of the Municipal Code regulating private property parking on the west side of So. 16th St. between Franklin and Washington.

Attachments: [ord 15-1313.pdf](#)

[15-1314](#) Ordinance to amend Section 10.170 of the Municipal Code regulating through intersections providing that all east and westbound traffic on Columbus St. shall stop before entering So. 15th St.

Attachments: [ord 15-1314.pdf](#)

[15-1320](#) Purchase Agreement with Officer Jeremy Weber for purchase of K-9 police dog Aik.

Attachments: [15-1320.pdf](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, January 18, 2016 at 6:30pm in the Common Council Chambers at City Hall.

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

**Jennifer Hudon
City Clerk**