



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Summary Agenda - Final Personnel Committee

Monday, March 2, 2015

5:00 PM

Council Chambers

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. CONSENT AGENDA

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS.

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[15-227](#) Approval of February 3, 2015 Personnel Committee Minutes

Attachments: [PC Minutes 02-03-2015](#)

[15-228](#) Review of legal fees billed out through Human Resources.

Attachments: [OUTSIDE LEGAL COUNSEL FOR HR 2015 Costs](#)

[15-229](#) Review of legal fees billed out through Attorney's Office for Municipal Court prosecution.

Attachments: [Atty Invoices](#)

[15-231](#) Report out of Human Resources Initiatives.

Attachments: [HR Update Mar 2015](#)

[15-232](#) Report out of City Attorney's Initiatives.

Attachments: [Atty March PC Update](#)

APPROVAL OF CONSENT AGENDA

5. DISCUSSION AND ACTION ITEMS

6. CONVENE IN CLOSED SESSION

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The specific subject matter that may be considered in closed session is:

[15-233](#) Interim Pay - Deputy Police Chief.

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[15-238](#) Smoking Surcharge Grievance.

Attachments: [Smoking Surcharge Grievance](#)

7. RECONVENE IN OPEN SESSION

[15-233](#) Interim Pay - Deputy Police Chief.

- [15-238](#) Smoking Surcharge Grievance.
Attachments: [Smoking Surcharge Grievance](#)
- [15-137](#) Wages for Non-Pay Plan Employees.
Attachments: [2015 Draft Seasonal payrates](#)
[Discussion PT Wages2](#)
- [15-239](#) Seasonal Employment Policy Revision.
Attachments: [Seasonal Employment Policy Revised](#)
- [15-180](#) Communication from Police Chief Dick requesting to create a Deputy Chief of Administrative Support.
Attachments: [PS 15-180.pdf](#)
[2014 Administrative Wing Draft #3Doc1.pdf](#)
[2014 Organizational Chart Page 2.pdf](#)
[Deputy Chief of Administration Support 2015 draft](#)
[Police Ranks](#)
[MTPD - Assistant Chief Police JD 2.2015](#)
- [15-241](#) PTO for Police Supervisors.
Attachments: [Police Supervisor PTO](#)
- [15-234](#) DPI Out-of-State Travel Request.
Attachments: [DPI Out of State Travel JM](#)
- [15-240](#) Fire Department Out-of-State Travel Requests.
Attachments: [Fire Out of State Travel Request](#)
- [15-235](#) Employee Policy Manual Updates.
Attachments: [Memo2 to Council re Revisions for 2015](#)
[EPM-Current thru CC 2015 RB2](#)
[EPM-Current thru CC 2015 Final](#)
- [15-236](#) DPW Prohibited Practices Complaint.

8. SCHEDULE NEXT MEETING

9. ADJOURNMENT

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 920-686-6950. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.