



CITY OF MANITOWOC
WISCONSIN, USA
www.manitowoc.org



To: Public Infrastructure Committee
From: Curtis Hall, Park and Recreation Division Manager
Re: Approval to use donation tube to cover landscaping costs

Over the past few seasons the Zoo Society has funded a seasonal employee to perform “Landscaping” at the Zoo. In my opinion, this approach was not overly effective for a number of reasons. Going into 2020 season I proposed to the Zoo society that we should take a different approach. I felt their funds could be spent much more wisely by putting the annual funds towards a landscaping company. We agreed to collaborate on the new caper and contacted the landscaping company that Park Dept. currently uses to perform all of the flower bed landscaping throughout the City Parks and Blvds. to get a quote. The quote came back at \$8,800 to complete the scope of work that we provided. Zoo Society approved to provide \$4000 towards the effort as a trial basis.

Cost breakdown:
Zoo Society= \$4000
Zoo Grounds/Landscaping annual budget line= \$1800
Donation Tube= \$3000
Total= \$8800

I recommend the PI Committee approve the use of \$3000(not to exceed) donation tube funds for landscaping at the Zoo for the following reasons:

1. Let the experts do what they do best. The results will be much more satisfactory. We have been very pleased with the work that this contractor has done for us in the past. Hiring seasonal to perform semi-skilled landscaping has not been effective.
2. Zoo Society has agreed to provide a significant contribution because this is important for them and the success of the Zoo.
3. Current balance in donation account is \$34,041.56