



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Minutes

### Finance Committee

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Tuesday, January 6, 2026

5:30 PM

Council Chambers / Virtual (Via Zoom)

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#### 1. Call to Order

#### 2. Roll Call

**Present:** 4 - Sitkiewitz, Schlei, Reckelberg and Brey

**Excused:** 1 - Dunbar

#### 3. Public Comment

**Finance Chair Alderperson Sitkiewitz declared the meeting open for public comment. In accordance with policy, the public comment portion of the meeting is not made part of the official record.**

#### 4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

REMOVAL OF CONSENT AGENDA ITEMS: None

#### Approval of the Consent Agenda

**Moved by Schlei, seconded by Brey, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Reckelberg and Brey

**Excused:** 1 - Dunbar

[26-0001](#) Minutes of the December 2, 2025 Finance Committee meeting, recommending approval and place on file

**Attachments:** [12-2-2025 Finance Committee Minutes](#)

[26-0002](#) Minutes of various Manitowoc Public Utilities (MPU) Commission meetings, recommending accepting and place on file

**Attachments:** [MPU Commission 2025-11-10-Minutes](#)

## 5. Discussion and Action Items

26-0003 4th Qtr. 2025 Claims Report from City's Attorney Office

Attachments: [Q4 Claims Report to Finance Committee](#)

**Moved by Schlei, seconded by Brey, that this Report be placed on file. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Reckelberg and Brey

**Excused:** 1 - Dunbar

26-0004 Claims against the City of Manitowoc for Mailbox Damage

Attachments: [Mailbox Claims - Replacement Cost Analysis](#)

**Moved by Reckelberg, seconded by Sitkiewitz, to authorize the Attorney's Office to approve up to \$150.00 per claim for mailbox claims. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Reckelberg and Brey

**Excused:** 1 - Dunbar

26-0005 Claims against the City of Manitowoc Policy Draft

Attachments: [Claims Policy Draft](#)

**This Policy was discussed. Attorney Nycz was given direction on how to revise the Policy. Will go to Council for approval once revised.**

26-0006 Charter Ordinance to create section 2.100 of the Manitowoc Municipal Code regarding primary elections

Attachments: [Charter Ord 2.100 Spring Primary](#)

**Moved by Schlei, seconded by Brey, that this Ordinance be approved. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Reckelberg and Brey

**Excused:** 1 - Dunbar

## 6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

**The specific subject matter that may be considered in closed session is:**

26-0007 Two Year Operators License (#250314) for Z. Breihof

Attachments: [2YR Op License - Z. Breihof](#)

26-0008 One Year Operators License (#OP1-25018) for K. Johansen

Attachments: [1YR Op License - K. Johansen](#)

**Moved by Schlei, seconded by Brey, that this meeting be convened in closed session. The motion carried by the following roll call vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Reckelberg and Brey

**Excused:** 1 - Dunbar

## 7. Reconvene In Open Session

**Moved by Schlei, seconded by Brey, that this meeting be reconvened in open session. The motion carried by the following roll call vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Reckelberg and Brey

**Excused:** 1 - Dunbar

26-0007 Two Year Operators License (#250314) for Z. Breihof

Attachments: [2YR Op License - Z. Breihof](#)

**Moved by Schlei, seconded by Brey, to recommend denial of the License pursuant to WI State Statute 111.335. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Reckelberg and Brey

**Excused:** 1 - Dunbar

26-0008 One Year Operators License (#OP1-25018) for K. Johansen

Attachments: [1YR Op License - K. Johansen](#)

**Moved by Schlei, seconded by Brey, to recommend approval of the License pursuant to WI State Statute 111.335. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Reckelberg and Brey

**Excused:** 1 - Dunbar

## 8. Adjournment

**Moved by Brey, seconded by Schlei, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 4 - Sitkiewitz, Schlei, Reckelberg and Brey

**Excused:** 1 - Dunbar