



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes Parks & Recreation Committee

Monday, April 21, 2014

5:30 PM

Council Chambers

1. Call to Order

2. Roll Call

Present: 4 - Sladky, Schema, Howe and Soeldner

Alder Martell was present.

Also present Jim Brey, Chris Able, Eric Sitkiewitz, Tony Dick, Dan Koski, Chad Scheinoha, Jim Muenzenmeyer, Denise Larson, Karen Dorow, Charlie Matthews, Jim Van Lanen, Tony Fodden, various public.

3. Approval of Minutes

Moved by Soeldner, seconded by Schema, that this be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Soeldner, Howe and Martell

- a) [14-880](#) Approval of the minutes from the March 3, 2014 meeting

Attachments: [Park and Rec minutes 03-03-14](#)

4. Discussion and Action Items

- c) [14-469](#) Proposal from Michael Pearson summarizing Union Park Community Garden project.

Attachments: [14-469.pdf](#)

Moved by Schema, seconded by Soeldner, that this Proposal be recommended for approval only in the area where the tennis courts used to be. The motion carried by the following vote:

Aye: 3 - Schema, Soeldner and Martell

Nay: 2 - Sladky and Howe

- w) [14-829](#) Update on improvements to Indian Creek & Silver Creek Disc Golf Courses by the Discover Eastern Wisconsin Disc Golf organization

Jim Van Lanen provided an update of disc golf activities going on at Indian Creek Park and Silver Creek Park.

- x) [14-830](#) Request by Discover Eastern Wisconsin Disc Golf organization to allow dogs in

Indian Creek and Silver Creek Parks

This item will be discussed at a future meeting.

- s) [14-824](#) Manitowoc Youth Baseball Association berm at Dewey Street Park

Attachments: [14-824 13379MS-Dewey St Baseball Field PR4-SITE_EC](#)

Moved by Soeldner, seconded by Martell, that this Action Item be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Soeldner, Howe and Martell

- f) [14-703](#) Special Events Request from Rhienna Gabriel relative to Camp Vits Tree Project on April 25, 2014, for planting of trees along the southern border of the park entrance.

Attachments: [14-703.pdf](#)

Moved by Schema, seconded by Martell, that this Special Events Request be accepted and placed on file. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Soeldner, Howe and Martell

- e) [14-195](#) Plans for Camp Vits Park for 2014

Attachments: [03-03-14 tool and berm](#)
[03-03-14 NEW OM March comm](#)

C. Scheinoha gave a brief update of activities at Camp Vits.

- a) [14-174](#) Proposed management plan for Lakeside Boulevard

Working on management plan. Will bring it to next month's meeting.

- b) [14-176](#) Proposal from the Manitowoc Public School District for 2014 ball diamond maintenance

Attachments: [03-03-14 Baseball Softball Rec Proposal 2014](#)

Moved by Soeldner, seconded by Schema, that this Action Item be recommended for approval striking the line pertaining to practice. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Soeldner, Howe and Martell

- g) [14-693](#) Request from The Crossing to use Mariner's Trail on Saturday, August 16, 2014, for their fifth annual Walk for Life fundraiser.

Attachments: [14-693.pdf](#)

Moved by Schema, seconded by Martell, that this Request be approved. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Soeldner, Howe and Martell

- h) [14-580](#) Special Events Request from Worldwide Missionary Outreach to hold Missionary Rummage Sale in Cabin 1 at Lincoln Park and waiver of fee request for same.
- Attachments:** [14-580-1.pdf](#)
- Moved by Soeldner, seconded by Schema, that this Special Events Request be recommended for approval with same fees as last year. The motion carried by the following vote:**
- Aye:** 5 - Sladky, Schema, Soeldner, Howe and Martell
- i) [14-572](#) Request from Heart of the Lakeshore/NewLife Ministries to waive fees for rental of Washington Park MetroStage on May 1, 2014 for National Day of Prayer.
- Attachments:** [14-572.pdf](#)
- Moved by Soeldner, seconded by Schema, that this Request be recommended for approval with waiver of fees. The motion carried by the following vote:**
- Aye:** 5 - Sladky, Schema, Soeldner, Howe and Martell
- j) [14-463](#) Special Events Request from Kiwanis Club of Manitowoc to hold Kiwanis Car Show on August 10, 2014 in Washington Park, closing So. 11th and So. 12th Streets, serving alcohol in the park, as detailed therein, with waiver of fees request attached.
- Attachments:** [14-463.pdf](#)
- Will be taken up at recess of Council tonight.**
- k) [14-704](#) Special Events Request from Lincoln Park Zoological Society to hold Lights in Lincoln Park from December 5 through December 31, 2014, with waiver of fee request attached.
- Attachments:** [14-704.pdf](#)
- Moved by Schema, seconded by Howe, that this Special Events Request be recommended for approval with waiver of fees. The motion carried by the following vote:**
- Aye:** 5 - Sladky, Schema, Soeldner, Howe and Martell
- l) [14-705](#) Special Events Request from Lincoln Park Zoological Society to hold Movie Nights at Lincoln Park on July 17 and August 14, 2014.
- Attachments:** [14-705.pdf](#)
- Moved by Schema, seconded by Soeldner, that this Special Events Request be recommended for approval. The motion carried by the following vote:**
- Aye:** 5 - Sladky, Schema, Soeldner, Howe and Martell
- m) [14-706](#) Special Events Request from Lincoln Park Zoological Society to hold Summer Kick-Off/Grand Reopening at Lincoln Park Zoo on June 14, 2014.

Attachments: [14-706.pdf](#)

Moved by Schema, seconded by Martell, that this Special Events Request be recommended for approval. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Soeldner, Howe and Martell

- n) [14-809](#) Resolution proclaiming May 10, 2014 as International Migratory Bird Day in the City of Manitowoc supporting efforts to protect and conserve migratory birds and their habitats in our community.

Attachments: [14-809.pdf](#)

Moved by Soeldner, seconded by Martell, that this Resolution be recommended for approval. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Soeldner, Howe and Martell

- o) [14-821](#) Request by Manitowoc Heat Baseball to keep the 2013 season fees for 2014

Attachments: [04-21-14 Heat fee reduction request](#)

Staff to come up with an agreement for teams to assist in maintaining the field.

- p) [14-538](#) Animal Loan Agreement with Manitowoc County Farm Bureau for the loan of farm animals from its member farmers for the Big Red Barn exhibit for the period May 26, 2014 through September 1, 2014.

Attachments: [14-538.pdf](#)

Moved by Soeldner, seconded by Schema, that this Agreement be recommended for approval. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Soeldner, Howe and Martell

- q) [14-822](#) Fundraising for Senior Center pull tabs

Attachments: [Pull-tab Sales](#)

Moved by Schema, seconded by Soeldner, that this Action Item be approved. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Soeldner, Howe and Martell

- r) [14-823](#) Lincoln Park campground rules

Attachments: [14-823 LP Campground Rules](#)

No action taken. Will address at a future meeting.

- t) [14-825](#) Update on spring maintenance plans for the Community Built Playground at Henry Schuette Park

Update was given by C. Scheinoha.

- u) [14-826](#) Parks and Recreation rental key policy

Attachments: [04-21-14 FACILITY RENTAL KEY POLICY](#)

Moved by Soeldner, seconded by Schema, that this Policy be recommended for approval. The motion carried by the following vote:

Aye: 5 - Sladky, Schema, Soeldner, Howe and Martell

- ab) [14-831](#) Possible format and style change to Parks name signs

C. Scheinoha gave a summary of the recommendation to change style and format of Parks name signs. A final sign recommendation will be brought back at a future meeting.

- aa) [14-828](#) Practice of not heating Parks buildings over winter

Jim Muenzenmeyer presented issues with not heating buildings during the winter. Committee will make action going forward to heat the buildings.

5. Adjournment

Moved by Schema, seconded by Soeldner, that the meeting be adjourned. The motion carried by the following vote:

Aye: 4 - Sladky, Schema, Howe and Soeldner

Alder Martell also voted Aye.