



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

TO: Personnel Committee
FROM: Kathleen M. McDaniel, City Attorney
RE: City Attorney's Office Update
DATE: October 1, 2021

In addition to drafting legislation and reviewing contracts as requested by City departments, the City Attorney's Office has worked on the following projects and initiatives since my September 3, 2021 update:

Environmental Remediation

- Lemberger Landfill: Work continues as planned.
- Gravel Pit: Newell cost recovery continues. Water main approval is still waiting on the Public Service Commission, hearing set for October 27.
- WPS Superfund Site: No update.

Open Records Requests

- Bryan Environmental re 815-825 and 925 E. Albert Drive
- SLR International Corp re Jagemann Plating
- Republican Party of Manitowoc re indefinitely confined voters
- MGW Law regarding Renegades
- Wisconsin Institute for Law and Liberty regarding 2020 voting records of a Manitowoc resident

Litigation, Prosecution, and Neighborhood Improvement

- Assist Police with ordinance interpretation questions
- Blighted properties: Asst. City Attorney continues to work with Housing Inspector and Crime Prevention Sergeant to address, see updates from Chief Blaser to Public Safety for razing information

Economic Development

- Assist CD Department with proposed upcoming projects
 - Metal Ware – ongoing
 - Old Heresite property -ongoing
 - Redline Expansion

LEAN/BPI

- Assisted staff with advice on BPI events as needed
- Asst. City Attorney serving as chair of BPI committee
- Acquisitions event postponed due to employee staffing levels

Insurance/Risk Management

- Reviewed claims filed against the City, reported to insurance and Finance as appropriate
- ADA Title II work in progress, bimonthly meetings scheduled

Labor Matters

- Fire: Contract settled subject to ratification by City and union
- Assist unionized departments with personnel matters as needed
- Assist HR with policy interpretation and discipline as necessary

Office Matters/Additional Information

- 2022 Budget Meeting was held
- Performance reviews scheduled

Monthly Reporting on Workload

- 30 Requests for Legal Services received, 27 closed
- 16 new litigation matters (3 animal bites, 9 claims, 2 lawsuits, 1 raze order, 1 auto subrogation)
- 58 new citations sent over for prosecution, trials scheduled into 2022