



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda Finance Committee

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Thursday, March 28, 2024

5:30 PM

Council Chambers / Virtual (via Zoom)

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers at City Hall and via remote conferencing software (Zoom) to maximize opportunities for residents to attend. Members of the public may call in at 888 475 4499 US Toll-free, Meeting ID: 889 0035 6830 Password: 455299

Public input will be accepted at this meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[24-1336](#) Minutes of the March 5, 2024 Finance Committee Meeting, recommending approval and place on file

**Attachments:** [3-5-2024 Finance Committee Minutes](#)

[24-1337](#) Minutes of various Manitowoc Public Utilities Commission Meetings, recommending accepting and place on file

**Attachments:** [2023-12-11 Minutes](#)  
[2024-01-22 Minutes](#)

## 5 Discussion and Action Items

[24-1263](#) Manitowoc Recreation Private Swim Lessons at Manitowoc Family Aquatic Center

**Attachments:** [Private Lessons memo for approval](#)

[24-1339](#) K9 Memorial Statue Fundraising Program

**Attachments:** [Memo from Assistant Chief regarding request. pdf](#)  
[Liberty2](#)  
[Brown County Sheriff monument](#)

[24-1288](#) Traffic concern/property damage at 823 North 9th Street.

**Attachments:** [823 N 9TH ST - PHILIPP STRAZNY](#)  
[823 N 9TH ST - 01-01-2018-12-28-23](#)  
[EMAIL COMMUNIATION](#)  
[G Minikel Email re Sign Quotes](#)  
[Manitowoc LED Flashing Warning Signs \(Flash 24-7\)](#)  
[Manitowoc LED Flashing Warning Signs \(With Radar Activation\)](#)  
[Warning-Sign-datasheet-20191105](#)

[24-1338](#) Ordinance to amend Manitowoc Municipal Code 26.030 - Municipal Judge

**Attachments:** [Memo to Finance Re 26.030 Revision](#)  
[ORDINANCE TO AMEND 26.030 MUNICIPAL JUDGE](#)

[24-1340](#) 2024 Budget Amendment for Special Revenue Funds 2130 (Room Tax) and 2131 (MIRA)

**Attachments:** [Memo to Finance MIRA Special Revenue Fund](#)  
[Fund 2130 2023 Summary Trial Balance - with Calcs by Finance Director](#)  
[Fund 2131 2024 Summary Trial Balance](#)

[24-1341](#) Special Events Committee Membership Appointment

**Attachments:** [Special Events Committee Membership 2024-2026](#)  
[Special Event Policy](#)

[24-1344](#) Request from Manitowoc County Expo/Fair entertainment pavilion purveyors to extend live band music performances on Friday, August 23rd and Saturday, August 24th to 11:30 pm with beer sales ending at Midnight and with music stopping at 11:00 pm on Wednesday, August 21st, Thursday August 22nd, and Sunday August 25th with beer sales ending at 11:30 pm

**Attachments:** [Request Memo for Manitowoc County Expo Fair entertain pavilion purveyors](#)

[24-1346](#) Manitowoc Refueling Project

[24-1347](#) Discussion and possible action on term sheet with Odyssey Hotels

[24-1345](#) Braun Building Lease Amendment

[24-1342](#) Two Year Operator's License Application #230396 - Seeber, Samantha

**Attachments:** [Two Year Operator License - #230396 - S. Seeber](#)  
[Letter to S. Seeber from City Clerk re Two Year Operator License](#)

[24-1343](#) Pawnbroker License Application PS-2403A for Todd M. Jadowski d/b/a L & B Pawn, 1022 S. 10th St.

**Attachments:** [Pawnbroker License - PS-2403A - T. Jadowski](#)  
[Letter to T. Jadowski from City Clerk re Pawnbroker License](#)

## 6. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The specific subject matter that may be considered in closed session is:

[24-1346](#) Manitowoc Refueling Project

[24-1347](#) Discussion and possible action on term sheet with Odyssey Hotels

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

[24-1345](#) Braun Building Lease Amendment

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(a) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

The specific subject matter that may be considered in closed session is:

[24-1342](#) Two Year Operator's License Application #230396 - Seeber, Samantha

**Attachments:** [Two Year Operator License - #230396 - S. Seeber](#)  
[Letter to S. Seeber from City Clerk re Two Year Operator License](#)

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## 7. Reconvene In Open Session

[24-1346](#) Manitowoc Refueling Project

[24-1347](#) Discussion and possible action on term sheet with Odyssey Hotels

[24-1345](#) Braun Building Lease Amendment

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## 8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.